

ANNEXURE

HIMACHAL PRADESH UNIVERSITY, SHIMLA-5

Form for Reporting Cases of the use of Unfair Means or Acts of Interference
with the Proper Conduct of University Examination

(To be filled in by the Superintendent and forwarded to Deputy Registrar (Examinations), Himachal Pradesh University, Shimla-5 under a registered cover on the very day of the detection of the case)

GENERAL PARTICULARS

1. Name of Examination
2. Centre of Examination.....
3. Subject/Class/Semester
4. Paper/Course
5. Date and exact time of the detection of the case under report
6. Date of Despatching the case in the University

I am sending herewith a case of the use of unfair means by an examinee whose particulars are given below :-

1. Name of Candidate 2. Regd. No
3. Name of Father
4. Roll No
5. College
6. District
7. Permanent address of the Candidate

(State if candidate refuse to give the address).

I am also enclosing the following evidence in support of allegation of the use of unfair means by this examinee in the University examination.

- (i) The incriminating material recovered from the candidate. In case of loose papers, please indicate the exact number of pages recovered from the candidate.
- (ii) The script (Answer-Book) of the candidate.
- (iii) The statement of the Supervisor-Incharge and the Deputy Superintendent.
- (iv) The statement of the Superintendent.
- (v) The statement of the candidate.
- (vi) A copy of seating plan.
- (vii) A copy of the question-paper.

I Superintendent
the Examination 20 Centre
(No) Do hereby certify that the said incriminating/objectionable material
was recovered from the candidate during the course of University Examination.

- (I) (i) In candidate`s hand,
- (ii) In candidate`s pocket,
- (iii) In candidate`s shoes or socks,
- (iv) Under the clothes worn by the candidate,
- (v) On candidate`s table,
- (vi) In candidate`s deck,
- (vii) In candidate`s answer book,
- (viii) Under candidate`s answer book,
- (ix) Under candidate`s question paper,
- (x) Under his feet,
- (xi) Near his feet,
- (xii) On or under the clothing including handkerchief, dupatta or any part of the body,
- (xiii) Any other place not covered by the above which in the opinion of the supervisor, the candidate could have/had made use of or has disposed of the incriminatory material.

NOTE: 1. Please strike out the column(s) which are not applicable.
2. The exact location from which the material has been recovered must be indicated.

II. The candidate Roll No was found giving/receiving help to/from candidate
Roll No who was sitting just in front/behind/left or right of
the candidate Roll No

III. The candidate left/made use of material, recovered from outside or in examination room or
some such place.

IV. The candidate indulged in misbehaviour or violent conduct/disobedience towards.....

V. (In case of impersonation) impersonated for

VI. This case was detected by
.....
.....
.....

FURTHER CERTIFY THAT :-

1. Instruction was read to out all the candidates, including this candidate who was also present there just before the commencement of the examination on to dispossess themselves of any paper, note book, book etc. or any other helpful material relating to the subject of the examination of any day.
2. The Examination Hall/Rooms and their surroundings were searched by the members of the Supervisory staff before the commencement of the examination on and that no paper books, note-books, copies etc. relating to the day were found any where in or near the examination hall, the rooms and the desks of the Examinees.

Signature

Examination Centre No

Permanent Address

.....

.....

Note : Certificates at 1 & 2 above must be filled

(4)

REPORT OF ASSTT. SUPERINTENDENT
(who detected the candidate)

Exact location of the objectionable paper/papers recovered from the candidate may be given in the light of queries mentioned on page 2 para 1.

If the incriminating paper was found lying on the ground or elsewhere (state exact distance from the seat.

Full details of the case be give in the space below.

Signature

Name

Permanent Address

.....

.....

Dated

REPORT OF SUPERINTENDENT

Exact location of the objectionable paper/papers recovered from the candidate may be given in the light of queries mentioned on page 2 para 1.

If the incriminating paper was found lying on the ground or elsewhere (state exact distance from the seat.

(State the exact circumstances in which the case was brought to your notice giving all relevant facts of the case.)

Signature

Name

Permanent Address

.....

.....

Dated

(6)

REPORT OF SENIOR SUPERINTENDENT OF THE CENTRE

The Superintendent is required to carefully go through the statement of the Supervisor, the Deputy Superintendent and the candidate before recording his own observations.

Exact location of the objectionable paper/papers recovered from the candidate may be given in the light of queries mentioned on page 2 para1.

In the incrimination paper was found lying on the ground near the seat of the candidate, state its exact distance from the seat.

(State the exact circumstances in which the case was brought to your notice giving all relevant facts of the case)

Signature

Name

Permanent Address

.....

.....

Dated

(7)

STATEMENT OF THE CANDIDATE IN THE EXAMINATION HALL

Signature

Name

Permanent Address

.....

.....

Dated

certificate that the candidate has given the above statement of his own record

or

Certified that the candidates has refused to give statement

