

HIMACHAL PRADESH UNIVERSITY
GYAN PATH, SUMMER HILL, SHIMLA-5
ON BEHALF OF
THE GOVERNMENT OF HIMACHAL PRADESH
(DEPARTMENT OF MEDICAL EDUCATION & RESEARCH)



PROSPECTUS
M.SC. NURSING ENTRANCE TEST-2016

For
Admission to 2 Years M.Sc. Nursing Degree Course
in
Sister Nivedita Government Nursing College, IGMC Shimla
Himachal Pradesh

(Session 2016-17)

Details of Entrance Test Fee:

For General Category:	Rs. 2500/-
For SC/ST Categories:	Rs. 1250/-

Website: www.hpuniv.in

Date of Entrance Test 04-09-2016 (Sunday)

IMPORTANT DATES AND INFORMATION AT A GLANCE

1.	Schedule for filling up online Application Form with Final transaction of fee.	25.07.2016 to 18.08.2016
2.	Last date of receipt of Computer Generated Confirmation copy of online Application Form in the Entrance Tests Section H.P. University, Shimla-171005	22.08.2016
3.	Tentative date of uploading of Admit Cards on the University website www.hpuniv.in : <i>(Note: No separate Admit cards shall be sent by post by the University)</i>	26.08.2016 (onwards)
4.	Date of Entrance Test:	04.09.2016 (Sunday)
5.	Dates for displaying the Key Answers on the University website www.hpuniv.in and receipt of representation from the candidate with regard to the correctness of Key Answers with documentary proof, if any, in the office of the Deputy Registrar(Secrecy), HP University Shimla-171005).	07.09.2016 to 09.09.2016
6.	Tentative date of declaration of result:	15.09.2016
7.	Tentative date of issuance of merit list:	19.09.2016
8.	Date of 1st Round of Counselling for admission to M.Sc Nursing Course at New Examination Hall, Block-D, IGMC&H, Shimla as per schedule given in the Prospectus. <i>Note: No separate call letters will be sent to the candidates for counselling.</i>	26.09.2016 at 10.30 AM.
9.	Date of joining the allotted college & depositing fee/Medical examination etc.	28.09.2016
10.	2 nd round of counselling, if needed	6.10.2016
11.	Date of joining/depositing fee/Medical examination	13.10.2016
12.	Commencement of Academic	1.10.2016
13.	Last date upto which the candidates can be admitted against vacancies arising due to any reason through allotment of seat.	31.10.2016
14.	Time schedule for entrance examination (a) Centre of examination (b) Entry in the examination hall (c) Distribution of question booklet and answer sheet (d) Test commencement (e) Latest entry in the examination Hall (f) Test conclusion	As indicated on the Admit Card 10:30 a.m. 10:50 a.m. 11:00 a.m. 11:30 a.m. 01:00 p.m.

Note: Candidates must follow instructions strictly as contained in the Prospectus. Candidates not complying with the instructions will be disqualified.

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1. INTRODUCTION

1. The M.Sc. Nursing Degree Course of 2 years is being introduced in Sister Nivedita Govt. Nursing College, IGMC Shimla. This Degree Course is affiliated to H.P. University, Shimla and permitted on yearly basis by the Indian Nursing Council, New Delhi. The admission to this degree course shall be made as per merit drawn on the basis of marks of the Entrance Test to be conducted by the Himachal Pradesh University on behalf of the Government of Himachal Pradesh (Department of Medical Education & Research) in accordance with the provisions contained in Chapter-XIV of the First Ordinance of the Himachal Pradesh University (as amended from time to time) as also in accordance with the Policy Programmes, Rules and Regulations framed for the same by the Govt. of Himachal Pradesh from time to time.
2. The applicants may apply for M.Sc. Nursing Entrance Test through online Application Form only through the website www.hpuniv.in. The Admission form as attached in the prospectus duly completed in all respects along with attested photocopies of documents is to be submitted personally by the qualified candidates at the time of counselling/admission. The qualified candidates have to produce original certificates/documents for verification at the time of counselling.

2. NUMBER OF SEATS

Sr.No.	Name of Speciality	Number of seats
1.	Medical Surgical Nursing	5
2.	Community health Nursing	5
3.	Obstetric Nursing	5
4.	Child Health Nursing	5
5.	Mental Health Nursing	5
	Total	25

3. DISTRIBUTION OF SEATS:-

- (A) Out of total number of seats, 60% seats will be filled-up by the In-service candidates of Himachal Pradesh Govt . and 40% seats will be filled –up from open competition.
- (B) Group/Quota-wise distribution of seats between In-service and Direct candidates in the ratio of 60:40 in Sister Nivedita Nursing College, IGMC Shimla is as under :-

Total Number of seats	For in-service group /quota (60%)	For Direct Group/quota (40%)
25	15	10

(C) The category-wise and group -wise roster for distribution of seats for the academic session 2016-17 is as under :-

Determination of seats as per 40 point reservation afresh		5 point roster for determination of seats for In-Service Group and Direct Group (in the ratio 60:30)
Roster point	Category	
1	SC	In-service
2	UR	Direct
3	UR	In-Service
4	ST	In-Service
5	UR	Direct
6	UR	In-Service
7	UR	Direct
8	SC	In-service
9	UR	In-Service
10	UR	Direct
11	UR	In-Service
12	UR	Direct
13	UR	In-Service
14	SC	In-Service
15	UR	Direct
16	UR	In-Service
17	ST	Direct
18	UR	In-Service
19	UR	In-Service
20	UR	Direct
21	UR	In-Service
22	SC	Direct
23	UR	In-Service
24	UR	In-Service
25	UR	Direct

(D) Category-wise distribution of seats between In-Service and direct candidates :-

Sr. No	Name of Categories	Category Code	Total No. of Seats	Number of seats	
				In-service Group	Direct Group
1.	General (Un-reserved)	01	19	11	08
2.	Scheduled Caste	02	04	03	01
3.	Scheduled Tribe	03	02	01	01
	Total	-	25	15	10

The method for applying 5 point roster is as under:-

1. In-service
2. Direct
3. In-service
4. In-service
5. Direct

After 5th point it will be repeated again .

- (E) In the event of sufficient number of candidates not being available under in-service group, the remaining seat (s) will be transferred to Direct group and vice versa. If the seat of reserved category viz SC and ST of one group remain unfilled, it will transfer to the same category in the other group and vice versa. Further in the eventuality of non availability of eligible candidate of one reserved category in the other group, the seat will then transfer to the other reserved category in the first group and subsequently to the other group. Even if the seat of the reserved category still remain unfilled, the same shall filled from the General category of that group .
- (F) The admission to the above Nursing College shall be subject to grant of renewal of permission/approval by the INC/HPNRC and affiliation from the H.P. University, Shimla on the date of counselling for the academic session 2016-17, otherwise no admission shall be made in the college concerned.

4. ELIGIBILITY, EDUCATIONAL QUALIFICATIONS AND OTHER CONDITIONS.

- i). Admission to M.Sc. Nursing Degree course shall be made on the basis of merit of the Entrance Test to be conducted by the Himachal Pradesh University Shimla for which Male & female candidates are eligible subject to fulfilment of the following conditions :-
- a) The candidate must have passed 10+2 and its equivalent examination from recognized Board/University established by Law in India with minimum 45% aggregate marks. For SC/ST/OBC candidates the required percentage of aggregate marks will be 40%.
 - b) The candidates should be registered as registered Nurse/Midwife (RN/RM) B.Sc/Post Basic B.Sc Nursing with H.P State Nurses registration council Shimla/ any State Nursing Registration council at the time of counselling.
 - c) The candidates should be B.Sc. Nursing /Post Basic B.Sc. Nursing /B. Sc Hons. Nursing trained from the recognized Institutions not less than 55% aggregate marks.
 - d) Minimum one year of work experience after Basic B.Sc. Nursing on the last date of submission of application form.
 - e) Minimum one year of work experience prior or after Post Basic B.Sc. Nursing on the last date of submission of application form.

5. For In-Service Quota Seats:

- a) In-service quota seats to be filled up by in-service regular appointed Nursing Cadre candidates of Govt. of H.P. However, adhoc & contractual appointees including appointees of Rogi Kalyan Samities will also be considered under this quota. The candidates must have completed minimum 5 years service on the last date of submission of application form.
- b) The candidates should not have attained maximum of 50 years of age as on 31st December, 2016.
- c) The Counselling –cum-Admission form along with required documents in respect of In-Service candidates shall be submitted through their respective Head of Departments well within the stipulated date along with service certificate-cum-NOC at the time of counselling.

6. For Direct Quota Seats: Direct quota seats will be available for open competition from amongst:-

- a) The Bonafide Himachali/Domicile candidates/Children/spouse of H.P. Govt. employees and employees of Autonomous Bodies wholly or partially financed by the Himachal Pradesh Government, who have done their B.Sc. Nursing and Post Basic B.Sc. Nursing schools/Institutions anywhere in India duly recognized by the Indian Nursing Council/H.P. State Nurses Registration Council.
- b) The age of candidates should be between 17 to 35 years as on 31st December, 2016 i.e. the candidate should be born between 01.01.1982 and 01.01.2000. However, upper age can be relaxable by 5 years by in the case of SC/ST candidates i.e. the candidate must born between 01.01.1977 and 01.01.2000. The candidates will ensure that they must fulfil the above condition. Age as recorded in the matriculation certificate will be entertained.

7. INSTRUCTION FOR FILLING UP ONLINE APPLICATION FORM

1. (A) Log on to website www.hpuniv.in candidate must download the prospectus and replica of ONLINE application form to read it carefully to satisfy her eligibility criteria and other requirements for submission of online application form for appearing in the test.
- (B) Before proceeding to apply online, please ensure that you have:
 - (i) Scanned copy of candidate's recent photograph with following specifications.
 - Photograph must be a passport size color picture.
 - Photograph must be taken in full face view directly facing the camera.
 - Photograph should have no shadows and red eyes.
 - Maximum size 50 kb.
 - Photo format should be jpg. only.

- (ii) Scanned copy of Candidate's signature with following specifications.
 - Candidate with black ink put her signature on a white paper and get the signature scanned.
 - The signature must be signed only by the Candidate and not by any other person.
 - Maximum size 30 kb.
 - Scanned signature format should be jpg. only.
- (iii) Create an email account if you already don't have one.
- (iv) You must give a correct mobile number in basic details. If you don't have mobile number, please enter your guardian's mobile number for any further information in this regard.
- (v) The fee for M.Sc. Nursing Entrance Test is Rs. 2500/- for General/OBC/OBC-PH Categories and Rs.1250/- for SC/ST Categories.

(C) PROCEDURE FOR SUBMISSION OF ONLINE APPLICATION FORM:

1. Click on "Register Now" to create a new account. Once the new account is created online system *will generate the unique application form number*. Candidates are advised to *note down the application form number for all future references*.
2. After account creation, click login to complete the Entrance Examination application online. Online Entrance Application form has following subsequent information.
 - Basic Details Form
 - Upload Photo & Signature Form
 - Fees Payment Form
 - Payment Details Form
 - Filled Form View Page Confirmation Button.
 - Filled Form Downloaded Page.
3. Applicants are required to fill their information in above mentioned web pages. All mandatory fields are marked with red star.
4. Upload photo and signature. Photo and signature uploaded should be as per specifications and size listed in step 1 (A) above.
5. To save the data, please click on 'Continue and Save' button at the bottom of each screen before proceeding further.
6. Steps for making B.Sc. Nursing Entrance Application fees payment
 - a) Once you click on Fees Payment Button new window of SBI-Collect will be open on your screen in which you have to complete the following steps for making the payment:

Step 1

- a) State of Corporate/ Institution : <Select> Himachal Pradesh
- b) Type of Corporate/Institution: <Select>Educational Institution

Then click on Go button

Step 2

- a) Educational Institution Name: <Select> F.O., HPU

Then click on Submit button

Step 3

- a) Select Payment Category:

<Select> M.Sc Nursing General Categories

<Select> M.Sc Nursing SC/ST Categories

Categories

Step 4

Enter all the details of payment as per the fields given on the present screen, all these fields are mandatory to fill for making the Application fee payment. Then press the Submit button.

Step 5

Once you Confirm the 'payment details', a new window will appear on your screen in which three modes of payment are there i.e 1) Net Banking 2) Card Payment (By Using Debit/Credit Card of any bank) 3) Other Payment modes in which Challan is generated and the applicant has to take the print out of that Challan to the nearest SBI Branch for depositing the Cash. In case of Net Banking and Card Payment, e-receipt will be generated. Then candidates are directed to take print out of that e-receipt for completing the application form and retained the same for her record for future reference also.

7. After depositing the fee in the bank, candidates can continue to fill up the ONLINE application form and then uploading the photograph & signatures on the website. Thereafter, candidates have to confirm the payment by clicking on the payment confirmation button. If the payment is not confirmed wait at least for 12 hours after making the payment to complete the application Form. If after 12 hours of depositing the fee payment is not confirmed, please contact on 0177-2831655 or 0177-2833582. Candidates must ensure that the print out of the ONLINE Application form will only be generated, if the candidates payments are confirmed and also retain the payment slip for future references after making the payment.
8. Once the payment will be confirmed, Complete Entrance Application Form will be opened on the screen with edit option. Before proceeding further, please make sure that all the fields of the form are filled up correctly in the confirmation screen only then click on the Submit Button. Once the applicant click on the Submit button of her application page, she cannot edit/change the details entered.
9. After clicking on 'Submit' button new window will appear on the Screen displaying full details of the applicant on the pdf format. Take the print out of the same page and *attach the payment receipt with the computer generated confirmation copy of the application form and before sending it to the University designated officer.* Candidate must retain the photocopies of the application form and fee receipt for future reference, *as the application form number is to be used for downloading the Admit card from the University website.*
10. Procedure of sending computer generated application form:
Follow the instructions to take the print out of the computer generated confirmation copy of the application form and attach the copy of the fee receipt and write the following address with the quote "*Application form for M.Sc. Nursing Entrance Test-2016*" on any good quality envelope and then send it by post, so as to reach on or before the prescribed date to :

The Deputy Registrar(Entrance Tests)
Room No. 10 Admn. Block, Ground Floor,
H.P. University, Summer Hill, Shimla-171 005 (H.P.)

Alternatively, it can be submitted in person in the office of the Deputy Registrar (Entrance Tests) as mentioned above. *In case, any candidate sends her application form to the Officer other than the designated as above, the Entrance Tests Section of the University shall in no way be responsible.*

Important Notes:

- *The candidate should fill each column of the online application form carefully in order to avoid any error*
- *Do not make any changes with the pen on the details printed on the print out of your application form, otherwise your application form will be rejected straightway.*
- *The candidates may, please note that the Admit Cards for the Entrance Test shall not be sent by post and the same will be downloaded by the candidates from the University website: www.hpuniv.in*
- *Incomplete online Application Form due to any error committed by the candidate which does not generate the print out of the application form will be summarily rejected. Any wrong or misleading entry including blank column(s) in the online application form will also lead to rejection thereof without assigning any reason.*
- *Online application form registered within due date without successful submission of computer generated print out, the application form of such candidate would remain cancelled.*
- *Before sending the form to University, the applicant must sure that she has been affixed the original uploaded photo in the print out of the computer generated application form on the space provided and photocopy of the said form with fee receipt has also been retained for future reference.*
- *Fee once paid not be refunded under any circumstances. Therefore, the candidates are advised to remit the requisite fee very cautiously while filling up online application form.*
- *For any query with regard to filling online application, please contact- 0177-2831655, 2833582.*
- *For any pre-examination enquiry, please contact on Phone No.0177-2830891, 2833588. Any query related with this entrance examination must be settled by the candidate well before the commencement of the examination.*

8. PARTICULARS TO BE FILLED IN ONLINE APPLICATION FORM AND OTHER INFORMATION

- (i) The candidate, before submitting the application form online, shall satisfy her eligibility to appear in the test. The candidate is required to go through the Prospectus carefully and acquaint herself with all requirements with regard to submission of

Application Form. The particulars to be filled in the online application form are as under:-

S. No.	Particulars
1	Name (Exactly as per Matric Certificate)
2	Father's Name (Exactly as per Matric Certificate)
3	Mother's Name
4	Nationality
5	Bonafide/Domicile Status
6	Category
7	Date of Birth
8	Mobile No.
9	Email-ID
10	Group/Quota Applied For
11	Are you Child/spouse of H.P. Govt. Employees/Employees of Autonomous Bodies wholly or partially financed by the Govt. of HP.
12	Percentage of Marks in 10+2 or its equivalent examination
13	Are you registered with H.P. State Nurses Registration Council as Nurse/ Midwife
14	Whether your B.Sc. Nursing / B.Sc. Hons. Nursing / Post Basic B.Sc. Nursing Institution is located in H.P.
15	Have you passed B.Sc. Nursing / B.Sc. Hons. Nursing / Post Basic B.Sc. Nursing Course from the institution located in H.P.
16	Percentage of Marks in B.Sc. Nursing / B.Sc. Hons. Nursing / Post Basic B.Sc. Nursing
17	Status of service in Govt. of H.P.
18	Have you completed minimum 5 years service in Govt. of H.P. as on 18.08.2016.
19	Examination Centre
20	Permanent Address
21	Correspondence Address

- (ii) The candidate should fill each column of the online application form carefully in order to avoid any error.
- (iii) The candidate should fill her name, father's name, and date of birth exactly as per matriculation certificate. Any variation may lead to cancellation of the candidature whenever discovered.
- (iv) The information supplied by the candidate especially relating to DATE OF BIRTH, CATEGORY, STATE OF DOMICILE, and QUALIFICATION shall be treated as final and no change shall be allowed to be made in this regard at a later stage. The applications shall be scrutinized strictly according to the information supplied by the candidate and the responsibility with regard to the accuracy of the information shall lie with the candidate herself.
- (v) The candidate should fill the name of one category for which she belongs. The details of the categories are as under:

Sr.No.	Name of Category
1.	General (Un-reserved)
2.	Scheduled Caste
3.	Scheduled Tribe

- (vi) There will be preliminary scrutiny of the online Application Form for determining the eligibility as per provisions of the Prospectus for appearing in the entrance test. Therefore, it will be the entire responsibility of the candidate concerned to supply correct and authenticated information on the Application form. Application Forms not accompanied with “Fee Details” shall be treated as incomplete and will be summarily rejected without assigning any reasons. The Application Forms of ineligible candidates will also be rejected. No request for change of category and examination centre once opted/filled in the Application Form will be entertained under any circumstances. It is further clarified that the candidates are allowed to appear in the entrance test provisionally and shall be taking the test at their own risk and responsibility as far as their final eligibility is concerned and the University shall, in no way be responsible, if they are found to be ineligible, later, leading to cancellation of their result/merit or any other consequence emanating from the same. The final scrutiny of the application form with reference to original documents will be done at the time of counselling/admission by the Counselling Committee and the Principal of the college concerned before admitting the candidates to the course. Any wrong or misleading entry or documentation in the form will lead to the rejection of the candidature at any stage without assigning any reason for which the candidates(s) would be solely responsible.
- (vii) If a candidate while filling up online application form deposits the fee inadvertently, the said fee shall not be refunded under any circumstances for which the candidate herself would be solely responsible. Therefore, the candidates are advised to fill up online application form with accurate remittance of fee very cautiously.
- (viii) Settlement of discrepancy/error, if any, Rs.100/-shall be charged.
- (ix) No application/representation beyond the provisions of the Prospectus shall be entertained or replied to. However, for any correspondence, the candidate must quote her Application Form No., Roll Number, name and father’s Name along with full address.
- (x) The official website of the University for M.Sc. Nursing Entrance Test is www.hpuniv.in. All the information related to this test will be available on this website.
- (xi) All matters and disputes related to M.Sc. Nursing Entrance Test and admission are subject to legal jurisdiction of Courts in Shimla only.

9. DETAILS OF ENTRANCE TEST

1. The admission to the M.Sc. Nursing Degree Course shall be on the basis of merit of Entrance Test to be conducted by the Himachal Pradesh University on the date notified in the prospectus. The

name and address of the examination centre will be communicated on the admit cards to be uploaded on the website by the University for appearing in the Entrance Test. Examination Centre once allotted to the candidate will not be changed. However, University reserves the right to allot any centre in view of exigencies.

2. **Syllabus & Pattern of the Entrance Examination:**

The examination shall consist of one written paper only in the subjects mentioned hereunder in accordance with the syllabi of GNM/B.Sc.Nursing studies. The medium of examination shall be English. The question paper will be objective (MCQ) type. There will be only 4 (Four) options in each question i.e. A, B, C & D. Out of which one of the option will correct . **Total questions will be 150 (one hundred fifty). Each question will carry 1 (one) mark. The duration of the Entrance Test will be 2 (two) hours. There will be No Negative Marking.** The written test is of objective type and in English language on the following subjects as given below:-

Sr. No.	Subject	No. of Questions	Marks
1.	Medical Surgical Nursing	20	20
2.	Community Health Nursing	20	20
3.	Maternal Health Nursing	20	20
4.	Child Health Nursing	20	20
5.	Mental health Nursing	20	20
6.	Anatomy & Physiology	10	10
7.	Applied Nursing	05	05
8.	Research & Statistics	05	05
9.	Nursing Education & Administration	05	05
10.	Pharmacology, Pathology & genetics	05	05
11.	Nutrition, Biochemistry & Biophysics	05	05
12.	Microbiology	05	05
13.	Psychology & Sociology	05	05
14.	General Knowledge	05	05
	Total	150	150

10. RESULT & MERIT LIST

1. The selection of the candidates for M.Sc. Nursing course will be on the basis of the merit of the entrance test. The minimum marks required for the selection will be 50% for candidates for General category, 40% for Scheduled Caste/Scheduled Tribe categories candidates.

2. Before declaration of result, the key Answers as provided by the Examiner(s) will be moderated by a Committee of the subject expert to be constituted by the Vice-Chancellor immediately after holding the Entrance Test. If the committee feels that the key answers provided by the examiner is not proper, it will after taking into consideration the views of the examiner, give reasons for differing with the answer. In case a question has more than one correct answer, the committee will indicate the same in its report and where if no answer is correct, recommendations to this effect will also be made by the committee. The committee will also point out the printing error(s) in questions and their key answers, if any, and make necessary recommendations. Thereafter, the key answers will be displayed on the University website www.hpuniv.in w.e.f. 7.9.2016 to 9.9.2016 Still, if a candidate does not satisfy with the key answers, she make representation with documentary proof to the Deputy Registrar(Secrecy) H.P. University, Shimla-171005 in person or through Fax No.0177-2831269 within the aforesaid period and thereafter, no representation will be entertained under any circumstances. The said representations will be referred to the Moderation Committee of subject expert for their consideration and recommendations. In such cases, the decision/recommendations of the Moderation Committee shall be final and binding upon to all concerned. In such a way, the result and its category-wise merit list will be declared/notified as per schedule.
3. The result of all candidates appeared in the entrance test will be declared and the same will be uploaded on the University website www.hpuniv.in . *No detail marks cards will be sent to the candidates.* The candidates may see their marks in the University website. *There will be no re-checking/re-evaluation of the Answer-Sheet.*
4. **Resolving the Tie:** The following Procedure shall be adopted to resolve the tie for admission: If two or more candidates obtain equal aggregate marks in M.Sc. Nursing entrance test, then their inter-se merit for admission to the course shall be determined on the basis of marks obtained by the candidates in order of Subject-wise Sections of the entrance test i.e :-

Sr. No.	Subject
1.	Medical Surgical Nursing
2.	Community Health Nursing
3.	Maternal Health Nursing
4.	Child Health Nursing
5.	Mental health Nursing
6.	Anatomy & Physiology
7.	Applied Nursing
8.	Research & Statistics
9.	Nursing Education & Administration
10.	Pharmacology, Pathology & genetics
11.	Nutrition, Biochemistry & Biophysics

12.	Microbiology
13.	Psychology & Sociology
14.	General Knowledge

Even if, the tie still persist after exhausting the above procedure, then the candidate older in age shall be given preference.

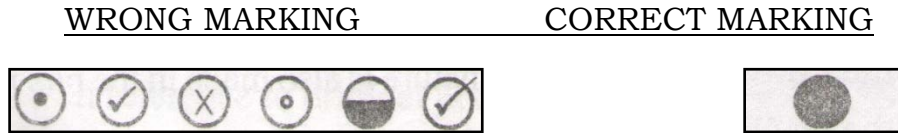
5. The Combined as well as Group/Category-wise merit list based on the marks of the Entrance Test of all qualified candidates shall be notified and displayed on the notice board of the University. The said merit list will also be made available on the University website www.hpuniv.in. Merely assigning of the rank in this merit list will not confer any right for admission, which will be made, if the candidate(s) satisfy the prescribed eligibility criteria on verification of the original certificates/documents and subject to availability of seat(s) in the concerned quota/category at the time of counselling/admission. In case the candidate is found ineligible during the course of counselling, their candidature for admission shall be forfeited.
6. The qualified candidates are advised to attend the counselling as per given schedule after ascertaining the rank in the merit list which will be displayed on the University Notice Board and will also be available on the University Website www.hpuniv.in. No separate intimation will be given to the candidates in this regard.
7. After declaration the merit list the Director Medical Education & Research Himachal Pradesh are constituted a committee for completing the admission process of M.Sc. Nursing course in Govt. Nursing College through counselling committee as per scheduled given in the prospectus.

11. GENERAL INSTRUCTIONS

(a) INSTRUCTIONS FOR OMR ANSWER SHEET

1. The specimen copy of the OMR Answer Sheet which will be distributed along with the Question Booklet is given at Appendix-10 of the Prospectus. Candidates are advised to go through it and be conversant with the requirement of filling up the particulars and marking the answers, so that during the examination they could do so without any difficulty and without making any mistake or loss of time.
2. The answer sheet used will be of special type, which will be scanned on optical scanners. There will be one side of the answer sheet for marking answers.
3. The candidate must ensure that the answer sheet is not folded. she should not make any stray marks on it.
4. Candidates are advised to bring with them a card board or a clip board so that they have no difficulty in writing responses in the Answer Sheet even if the tables provided in the Examination Hall may not have smooth surface. They will also bring their own Ball Point Pens (Blue/Black) of good quality. These will not be supplied by the University.

5. Roll Number: Write and mark your Roll number as per specimen answer sheet Appendix-10. For example Roll Number. 23567.
6. For Roll Number and respective answers appropriate circles be darkened with Blue/Black ball-point pen only. Partially filled circles, dot matrix, X or tick marked circles shall be liable to be rejected by the machine. Darkening of circles/ovals be done correctly as indicated below for guidance.



7. Writing of responses : There will be four alternatives for each of the question numbering 001 to 150. Of these four responses only one will be the correct or the most appropriate response. The candidate will indicate his/her response to the question by darkening the appropriate circle/oval completely. For example Question No.008 in the Question Booklet reads as follows: Taj Mahal is situated in :
 (A) Delhi (B) Bombay (C) Agra (D) Bangalore
 The correct response to this question is (C) Agra.
 The candidate will locate question No.008 in the answer sheet and darkened the circle/oval (C) as shown below:-

A	B	C	D
○	○	○	●

If the candidate does not want to attempt any question, she should not touch the circle given against that question.

8. The candidates must fully satisfy themselves about the accuracy of the answer before darkening the appropriate circle as no change in answer once marked is allowed. Use of eraser or white fluid on the Answer Sheet is not permissible, as the Answer Sheets are machine gradable and it may lead to wrong evaluation.
9. If more than one circle is darkened or if the responses are marked in any other manner it shall be treated as wrong way of marking and shall be rejected by the Scanner /University.
10. The candidate is advised to decide about the answer before she marks it on the answer sheet. She must ensure that the circle is completely darkened with blue/black ball pen only. A lightly or faintly darkened circle will be rejected by the optical Scanner/University.
11. Important instructions for marking :
 - (i) Marks should be dark and should completely fill the circle.
 - (ii) Darken only one circle for each question.
 - (iii) Make the marks only in the space provided.
 - (iv) Please do not fold the answer sheet and make any ROUGH WORK thereon.

(b) Instructions to be followed in the Examination Hall :

1. The Entrance Examination Hall will be opened 30 minutes before the commencement of the test. Candidates are expected to take their seats immediately after the opening of the Examination Hall. If the

- candidates do not report in time, they are likely to miss some of the general instructions to be announced in the Examination Hall.
2. Candidate must show, on demand, the Admit Card for admission in the Examination Hall. A candidate who does not possess the Admit Card downloaded from the University website shall not be admitted to the Examination Hall under any circumstances by the Centre Superintendent.
 3. Calculators, Slide Rules, Geometry Box, Electronic Digital Watches with facilities of calculators, mobile phones, pagers or any other electronic gadget are not allowed inside the Examination Hall.
 4. The Candidates will be given question booklet along with answer-sheet ten minutes before the commencement of the test.
 5. Candidate will check and ensure that the Question Booklet contains number of pages as are written on the top of the first page and if any page is missing or misprint, the same be brought immediately to the notice of the Invigilator.
 6. Immediately on receipt of the question booklet the candidates will fill in the required particulars on the cover page of the question Booklet with ball point pen only. They will deal with the booklet when asked by the Invigilator. Also the candidates will fill in the required particulars on the Answer Sheet.
 7. The test will start exactly at the time mentioned in the Admit Card and an announcement to this effect will be made by the Invigilator.
 8. During the examination time, the Invigilator will check Admit Card with the identification-cum-attendance sheet and of each candidate to satisfy herself about the identity of the candidate. Admit Card will be retained by the candidate thereafter. The invigilator will also put her signature in the place provided on the Answer sheet, Admit Card and Identification-cum-attendance sheet.
 9. Use Blue/Black Ball Point Pen only to darken the appropriate circle. Darken only one circle for each entry as the Answer once marked is not liable to be changed.
 10. A signal will be given at the beginning of the examination and at the half-time. A signal will also be given before the closing time when the candidate must stop marking the responses.
 11. After completing the test each candidate should check again that all the particulars required in the Question Booklet and Answer Sheet have been correctly written and thereafter the Answer Sheet will be handed over to the Invigilator by the candidate before leaving the examination hall.
 12. Candidates removing pages from the Question Booklet during the period of Entrance Test, impersonation or trying to appear in the counseling through forged means or by producing fabricated/tampered documents will be dealt with as per law.
 13. The Admit Card and the Question Booklet will be retained by the candidates after the Entrance Test is over. Candidates are advised to preserve their Admit Cards in good conditions till the counselling/admission process is over.
 14. Candidates are advised not indulge in unfair means activities/malpractices which breach the examination rules. If any candidate is found to be indulged in any such activity she shall be

debarred from taking this examination in future and shall also be liable for criminal action or any other action deemed fit by the University.

15. If a candidate is admitted in the College on the basis of the merit of the Entrance Test, but at a subsequent time, if it is discovered that she had used unfair means practice during the entrance test, the student shall be removed from the College and all the fees and other dues paid shall be confiscated. Further action as warranted against the candidate and her parent as per law may also be taken.

12. COUNSELLING AND ADMISSION PROCEDURE

- (i) There will be Counselling system to allot the available seats in order of merit-cum-choic of the candidates in the specialities. The admission process will be completed through counselling within the specified period by the Counselling Committee constituted by the Director, Medical Education & Research, H.P., Shimla-9. The counselling for all the qualified candidates will be held as per schedule in the New Examination Hall, Block-D, Indira Gandhi Medical College Shimla-1 in accordance with the category-wise/group-wise merit list notified by the H.P.University. The merit list will be displayed on the University website www.hpuniv.in. The candidates are advised to check their merit rank and to make themselves present in the counselling accordingly. *No separate call letters will be sent to the qualified candidates for attending the counselling.* All the eligible candidates will have to bring their original documents. They must bring Counselling-cum-admission Form along with photocopies of all the required documents/certificates dully self –attested. The candidate not reporting for first round of counselling will forfeit their claim for admission without any further notice . No further opportunity will be given, hence appearance in the first round of counselling is mandatory for consideration of candidature in subsequent counselling.
- (ii) The Controller of Examinations will forward the Merit list to the Director Medical Education & Research, H.P. Shimla-9 and to the Principal SNGNC IGMC Shimla- Cum- Member Secretary counselling Committee for completing the counselling/ admission process till the last closing date of admission i.e. 31.10.2016.
- (iii) The counselling fee of Rs. 300/- shall be charged from the candidates at the time counselling in order to meet out the Counselling expenses etc. and same will be kept with the Principal SNGNC, Shimla . She should maintained the proper record of that fund.

- (iv) After joining the course, the selected candidates can leave the course /seat by the 25. 10.2016 on account of his/her selection elsewhere, as the case, may be, and fee deposited by him/her will not be refunded in any case. In the event of leaving the course after 31.10.2016 i.e. in midsession, entire fee of the course will be charged from his/her or else his/her original certificate /documents will not be released by the Principal SNGNC, IGMC, Shimla.

Note: *Course fee and hostel charges once deposited will not be refunded. The security deposit of the candidates, who will leave the course midway after the joining, will also be forfeited. Hostel security of other students will be refunded on completion of full course & vacation of hostel, after deduction of dues, if any.*

(a) SCHEDULED FOR 1ST ROUND OF COUNSELLING -2016		
Venue: H.P. University Auditorium Summer Hill, Shimla-5		
Date & Time	Categories	Merit Ranks of Entrance Test
26.9.2016 at 10.30 a.m.	General Combined merit of all categories of in-service Group/Quota (General & reserved)	All qualified candidates of the merit list under in-service Group/Quota.
26.9.2016 at 10.30 a.m.	General Combined merit of all categories of Direct Group/Quota (General & reserved)	All qualified candidates of the merit list under Direct Group/Quota.
(b) SCHEDULED FOR 2ND ROUND OF COUNSELLING -2016		
Venue: H.P. University Auditorium Summer Hill, Shimla-5		
6.10.2016 at 10.30 a.m.	<i>Subject to availability of seats. All waiting candidates who have attend the Ist round of counselling.</i>	

- In case of unavoidable reasons, the candidates who are not able to appear in person, she may depute an authorized person with a letter of authority as given at the end of the Counseling-cum-Admission Form, failing which the merit of such candidates will be cancelled. The Committee will also prepare a waiting list for filling up vacant seats in order of merit in the College. The candidates not reporting for counselling as per schedule will forfeit their claim for admission without any further notice. No further opportunity will be given. The selected candidates will be required to join the college as per date mentioned in the prospectus, failing which their claim for admission shall be forfeited/cancelled. The academic session will start from 1.10.2016 No admission shall be made after 31.10.2016 even if the seats remain vacant in the colleges.
- The candidates must remain in touch with each process of the Entrance Test right from the declaration of result/merit and

counselling schedule. In case of any doubt in this respect may clear it telephonically on Phone No. 0177-2830891, 0177-2620733 & 0177-2833588. If the doubt with regard to counselling is not cleared, the candidate can contact personally in the University well before the counselling or may report for counselling on the schedule date at H.P. University Auditorium, Shimla, so that she may not lose her chance for admission.

4. If a candidate has qualified the entrance test with the minimum required percentage of marks i.e. 50% for general category candidates, 40% marks for SC/ST/OBC and 45% for General-Physically Handicapped categories candidates, then her name will appear in the merit list and she will be entitled to attend the above said counselling as per schedule mentioned above along with Counselling-cum-Admission Form as attached in the Prospectus duly filled in all respects and original as well as photocopies of each certificate/document duly self-attested by the candidate as mentioned hereunder:-
 - i. Matriculation or its equivalent examination certificate.
 - ii. Certificate of having passed the qualifying examination i.e. 10+2 or its equivalent examination along with details of marks in each subject.
 - iii. General Nursing and Midwifery Diploma.
 - iv. Registration Certificate from H.P. State Nurses Registration Council, Shimla.
 - v. H.P. Bonafide/Domicile Certificate issued by the competent authority as per provision of Prospectus (Appendix -1 as applicable).
 - vi. Certificate of being children of H.P. Govt. Employees and Employees of Autonomous Bodies spouse wholly or partially financed by the Himachal Pradesh Government as per provision of Prospectus issued by the competent authority (Appendix-5 as applicable).
 - vii. Certificates of claiming Reservation under particular reserved category issued by the competent authority (Appendix-2 to 4 as applicable).
 - viii. Service certificate-cum-NOC as per Appendix-6 for in-service candidates only.
 - ix. Affidavit on the paper in original as per Appendix-7.
 - x. Certificate of Minimum one year of work experience prior or after Post Basic B.Sc. Nursing and B.Sc. Nursing courses from Principal/Director/Head of the Institution.

NOTE: 1. All original certificates are required for verification at the time of counselling.

2. The final eligibility of the candidate will be determined by the counselling committee and the Principal.

3. Admission Form and documents/certificates attached therewith will not be returned in any case.

4. The documents regarding Anti-Ragging measure will be submitted by the candidates at the time of admission in the nursing college concerned along with affidavit as per Appendix-7.

5. Incomplete form will lead to rejection.

6. *The selected candidates will be required to deposit the prescribed fee within prescribed date after counselling, failing which the seat will be allotted to the next candidate on merit. The admission letters to the candidates will be issued on the day of counselling and necessary instructions, if any, with regard to attend the classes will be issued by the Principal of the colleges concerned.*
7. *A candidate who brings incomplete documents/certificate(s) at the time of counselling shall liable to be rejected without any notice then and there by the counselling Committee. However, the counselling Committee reserves the right to take any decision in this regard. In the admission process the decision of the Counselling Committee shall be final.*
8. *Candidate found ineligible at any stage shall have no claim whatsoever for admission or continuation of M.Sc. Nursing Degree Course even if she qualified the Entrance Test.*

13. MEDICAL EXAMINATION & REGISTRATION

1. The selected candidates will be called for medical examination and verification of the documents attached to the original Admission Form in the respective College at their own expenses and candidate should be medically fit. If declared unfit she will not be admitted in the College. Prescribed form of physical fitness is available with the College office as per Appendix-8
2. The students who take admission in Post-Basic B.Sc. (Nursing) Degree Course should get vaccinated with anti-hepatitis-B themselves at their own expenses and they are required to do so within 6 months from the date of their admission in the course.
3. If the selected candidate does not join the college by the stipulated date and complete the Medical Examination etc. as laid down in the prescribed form she will not have any claim for the allotted seat, which will then be offered to the next candidate on the merit list.
4. Soon after the admission in the College the students will get themselves registered on payment of prescribed fee with the University of Himachal Pradesh.
5. If a candidate is admitted on the basis of application form but at a subsequent time if it is, discovered that any of the statement was false, the student shall be removed from the College and all the fees and other dues paid shall not be refunded. Any further action against the candidate and her guardian that may be considered suitable may also be taken.

14. COLLEGE SESSION, VACATION AND SYLLABUS

- (i) College Session:
Academic Session 2016-17 will be started w.e.f. 1-10-2016.
- (ii) Vacations:
4 week's vacation shall be given annually to the students.
- (iii) Syllabus:
The syllabus and course schedule for M.Sc. Nursing Degree Course shall be strictly as prescribed by the Indian Nursing Council, New Delhi and H.P. University, Shimla.

15. **CONDITION OF BOND, LEAVE ETC.**

- (i) The regular in-service staff Nurse /Sister tutor /PNO etc. working in the State will be eligible for admission to M. Sc (Nursing) Degree Course after completion of minimum five years services. Further all the Govt. regularly appointed staff nurses/Sister tutors/PNO(s) fulfilling the minimum required five year services period will be granted study leave or leave of kind due as the case may be during their period of undergoing course and will be paid their pay and allowances .
- (ii) All the staff Nurses appointed on contract basis (Govt. or RKS) fulfilling the required five years of services will be treated as in-service candidates. However, they will not be paid any salary during the entire period of undergoing course and will only be allowed leave as per their appointment conditions as the case may be and this period of leave will not be counted for any purpose of regularization of service and other benefits for which they are eligible or as per the instructions issued by the Govt. from time to time.
- (iii) In case Regular, adhoc or contract staff Nurses have not completed the minimum five years of service in the State on the last date of submission of application form such candidate will be treated as Direct candidates and will not be entitled for any kind of leave as well as pay and allowances during the course of period.
- (iv) The regularly appointed staff Nurses as well as contractual and RKS appointees will execute bond of Rs. 5,00,000(Five lakh) for completion of minimum 5 years compulsory service after completion of M.Sc. B.Sc. (Nursing) degree course.

16. . **FEES AND SUBSCRIPTI**

a) Fee for M.Sc. Nursing Degree course at Sister Nivedita Govt. Nursing college IGMC, Shimla	
Ist year	
Tuition Fee	25,000.00
Admission Fee	500.00
Student Fund	1500.00
Medical Fund	500.00
Security	1000.00
Dilapidated Fund	500.00
Total	29,000.00
2 nd year	
Tuition Fee	25,000.00
Student Fund	1500.00
Medical Fund	500.00
Dilapidated Fund	500.00

Total	27500.00
Hostel fees	
Rent	3600.00
Electricity & Water Charges	3000.00
Utensils	400.00
Mess Servant Charges	1500.00
Common Room Fund	500.00
Student Fund	500.00
Dilapidated Fund	500.00
Total	10,000.00
Hostel Security of Rs. 1,000/- to be charged only once.	

17. GENERAL DISCIPLINARY RULES

The following rules will be taken into consideration while granting internal assessment in various examinations by the Head of the Department.

- (i) ATTENDANCE:
Every student is required to attend punctually at the hours notified for lectures and practical classes. A student who is late may not be allowed to enter the lecture theatre of practical hall. If the student does not attend classes continuously for 3 month without information/valid reason her admission will stand cancelled.
- (ii) RAGGING:
(a) Every student of the College is informed that under the orders of the Hon'ble Court of Himachal Pradesh and the rules framed by the University there under vide Ordinance 22.17 ragging is completely prohibited. Any student found involved in ragging will be summarily expelled from the College and legal proceedings under Criminal law shall be initiated against her. Further, an affidavit has to be given by the student and her parents/local guardian that she will not indulge in ragging at the time her admission and thereafter during her tenure of complete Post-Basic B.Sc. (Nursing) Degree Course.
- (b) It is for information that ragging incidents were occurred in Dr. R.P.Govt. Medical college, Kangra at Tanda on 6th and 7th March, 2009 and in Indira Gandhi Medical College, Shimla on 19th and 20th March, 2009. The following action has been taken by the concerned Principal of the respective colleges:-
- (i) Dr. R.P.GOV. MEDICAL COLLEGE, KANGRA AT TANDA:
1. Mukul Sharma S/o Sh. Anoop Sharma (Students of 2007 batch) has been expelled from the Hostel as well as from the college for four Semesters (Each Semester of Six Months).
 2. Ajay Kumar Verma S/o Sh. Dharam Chand Verma Intern (Batch 2003) has been expelled from the Hostel as well as from the College

- and his internship for four Semesters (Each semester of Six Months).
3. Naveen Verma S/o Sh. Prem Singh Verma (Student of 2007 batch) has been expelled from the Hostel as well as the college for four Semesters (Each Semester of Six Months).
 4. Abhinav Verma S/o Sh. Davinder Verma (Student of 2007) has been expelled from the Hostel as well as from the college for four Semesters (Each Semester of Six Months).
 5. Dr. Pradeep Bansal, Warden 1st year boy's hostel has been suspended with immediate effect.
 6. Sh. Deepak Verma, Hostel Manager has been suspended with immediate effect.
- (ii) INDIRA GANDHI MEDICAL COLLEGE, SHIMLA
- (a) Mr. Nikhil Verma and Mr. Sushan Sharma interns are:
 - (i) expelled from the Hostel for the entire period of their internship training.
 - (ii) Suspended from internship training for a period of Six Months and put them on conduct probation during the period of Suspension.
 - (iii) A fine of Rs. 1000/- each imposed upon the interns.
 - (b) In case of ragging incident in the College premises noticed by any student, she can report the matter either to the Principal of the college or to the following authorities mentioned at serial No.1 to 5.

CONTACT NUMBERS OF THE AUTHORITIES FOR REPORTING THE RAGGING INCIDENTS IN THE COLLEGE PREMISES

1.	Vice Chancellor, Himachal Pradesh University, Shimla-171005	vc_hpu@hotmail.com 0177-2831363
2.	Secretary(Health) to the Govt. of H.P., Shimla-171002	healthsecy-hp@nic.in 0177-2621904
3.	Director Medical Education & Research, HP, Shimla-171009	0177-2620733
4.	Principal, Indira Gandhi Medical College, Shimla-171001	0177-2804251
5.	Registrar, H.P. University, Shimla-171005	0177-2830912
6.	Principal, Sister Nivedita College of Nursing, Indira Gandhi Medical College, Shimla-171001	0177-2883550 0177-2883223 0177-2659976

(c) PROHIBITION OF RAGGING

AS PER THE HIMACHAL PRADESH EDUCATIONAL INSTITUTIONS (PROHIBITION OF RAGGING) ANTI RAGGING ACT 2009, RAGGING IS COMPLETELY PROHIBITED.

1. No person shall practice ragging in any form, within or outside the premises of an educational institution.
2. Any person who contrivances the provisions of sub-section (1) shall, on conviction, be punished with imprisonment for a term which may extend to 3 years or with fine which may extend to fifty thousand rupees or with both.
3. Every offence under this Act shall be cognizable, non-bailable and compoundable with the permission of the court.
4. Any student convicted of an offence under this Act shall be expelled from the Educational Institution.
5. Student expelled under sub-section (1) or expelled otherwise on account of ragging shall not be admitted in any other institution for a period of three years from the date of order of such expulsion.

(d) CLASS ROOM

- (i) Immediately after assembly of the class the roll will be called and absence of any student noted. Any student misbehaving in the class will be reported to the Principal for further necessary action.
- (ii) Students are not permitted to remain in the lecture room except at the prescribed hours of the lectures.
- (iii) Mobile telephones are not allowed inside the college campus and class room.

(e) EXAMINATION

- (i) Students are not allowed to take into the examination hall text books, notes or manuscript of any kind.
- (ii) Any student found infringing the rules or having recourse to unfair means will be expelled from the examination and the matter will be reported to the Principal for taking further action.

(f) LEAVE

- (i) The trainee will not be entitled for any kind of leave except prescribed vacations and leave having prior sanction of the training In-charge. No leave will be granted when examination is due.
- (ii) In all cases leave taken will be at the students own risk so far as the percentage of attendance is concerned and even medical certificate will not be condone a deficiency in attendance for a University examination.
- (iii) Students must not leave the station without the permission of the Principal.

(g) BOOKS

- (i) Every student shall provide herself with all the prescribed text books and other necessary appliances.
- (ii) Every student to whom books or other property of the Government are entrusted shall be held responsible for their preservation good condition and in the event of their being lost or damaged shall be required to replace them or defray their cost.
- (iii) Any students breaking or damaging and college property shall be required to pay the cost to repairs or replacement. In case of willful damage she shall be punished as the Principal may deem fit.

(h) CORRESPONDENCE:

- (i) Students are forbidden to address any higher authority direct. Any communication intended for such higher authority must be submitted through the Principal who will forward it, if she considered it desirable. It will not be binding upon Principal that she must forward all such applications.
- (ii) Every student desirous of addressing the Principal by letter must do so separately. Joint applications are entirely prohibited and will not receive attention.
- (iii) Any student wishing to make a representation on any subject has the right to direct access to the Principal during the College hours.
- (iv) The Principal/Professors and the staff are accessible for the consideration of difficulties and grievances of student and will be always pleased to hear them and give advice.
- (i) MISCELLANEOUS:
 - (i) Every student will wish her teacher on the occasion of her first meeting in the College or outside.
 - (ii) Students are required to observe order and quietness at all times in the College.
 - (iii) No game of any sort to be played during the hours allotted to lectures or class.
 - (iv) Smoking and use of liquor within the College premises including Hostel is prohibited, and the defaulter will be rusticated.
 - (v) All irregularities, neglect of duties and breach of discipline are to be brought to the notice of the Principal by the Professors/Readers under whom the students are working.
 - (vi) In dealing with any offence in college/hostel, the Principal may decide whether it is to be met with; any apology, verbal or written, or fine or suspension of scholarship or expulsion from the college/hostel.
- (j) Principal is the competent authority to impose the fine to the candidates:
 - (i) The decision of the Principal in all cases shall be final.
 - (ii) All students are required to wear prescribed dress code and use of gaudy dress is prohibited.
 - (iii) All students must provide themselves with washable white coats which shall be worn while working in the college laboratories or hospital departments, with embroidered or separate small name plate.
 - (iv) No association can be formed in the college without prior permission of the head of institution.
 - (v) No student is permitted to write anything on the blackboard unless asked by the teachers to do so.
 - (vi) Student should not take part in politics.
- (k) COLLEGE SPORTS

Arrangements will be made for sports and games according to the season and facilities available at respective college.
- (l) STUDENTS ASSOCIATION:

The Students Association may be organized with the approval of the Principal to promote the cultural and extra-academic activities of the students.
- (m) LIBRARY RULES:

There is a library maintained by the college for the students/staff. The member of the library shall abide by the library Rules, approved by the Principal from time to time available with college library.

(n) UTILISATION OF ASSOCIATION MAGAZINE AND SPORTS FUNDS

1. Expenditure in connection with education trips to places of historical, geographical interest or visits to factories and hospitals.
2. Expenditure in connection with community projects or social activities in service education programme, workshop and panel discussion seminar etc. Approved by the Principal.
3. Expenditure for sending students to compete in debates, declamation contests, music and dramatic contests.
4. Hire, carriage of furniture and loud speaker and refreshment to player, prize winners and guests invited to sports and other functions.
5. Conveyance and boarding charges of outside lectures, prominent, citizens poets and artists etc. as approved by the Principal.
6. Travelling allowance to persons invited to deliver lectures in the college or to preside over convocation or prize distribution function.
7. Expenditure on Faculty members and students when they go out to represent the College in sports or other contests.
8. Travelling allowance to teams and members of the staff, peons and servants accompanying the teams.
9. Refreshments and meal, at the time of friendly and or University matches or the distinguished visitor as College functions.
10. Photographs of teams or executive of students union.
11. Postage, telegrams, telephones and purchase of stationary pertaining to student's activities.
12. Expenditure in connection with annual function, award or prizes, at the annual sports prize distribution or the college convocation.
13. Purchase of articles, equipment, dresses for social and cultural activities like drama, music, etc.
14. Expense on medical assistance rendered to members of sports teams when out of station.
15. Publication of College magazine.
16. The Hostel funds will be utilized for purpose for which they are meant as purchase for which they are meant as purchase the necessary equipment utensils etc. approved by the committee.

18. (a) HOSTEL RULES

Every hostler shall abide by the Hostel Rules as may be approved by the Principal of respective Institution from time to time.

1. Selected candidates shall abide by the hostel rules and training schedule, failing which she shall be liable to be dismissed from the training without any notice.
2. Hostel facilities will be provided by the institution as per availability.

(b) SOME DON'TS

- i. Do not interfere with the electric installation of the hostel.
- ii. Do not keep any electrical appliance namely radio sets, room heaters etc.

- iii. Do not indulge in un-authorized meeting, acrimonious discussions and controversial debates with the hostel premises.
- iv. Do not keep any jewellery, valuable articles or large sums of money in your room.
- v. Do not allow the electric light to burn when the room is not occupied and the water tap to run unnecessarily. It is wasteful.
- vi. Do not be absent from the hostel after night roll call. It is a serious offence which may cause expulsion from the hostel.
- vii. Do not keep any arms or incendiary articles. It is dangerous to the fellow residents.
- viii. Do not use any kerosene stove or burner in the room.
- ix. Do not keep any pets in the hostel.
- x. Do not cook in the room as it is totally prohibited.

APPENDIX -1

FORM OF CERTIFICATE OF BONAFIDE HIMACHALI IN RESPECT OF THE FATHER/GUARDIAN OF THE CANDIDATE.

Certified that ShriFather/Guardian of Shri/Kumari (Name of the candidate)..... occupation.....resident of village..... Post Office..... Tehsil.....District.....Himachal Pradesh is a bonafide Himachali.

- (i) Having his permanent home in HP; or
- (ii) Residing in H.P. for a period of 20 years or above ; or
- (iii) Having his permanent home in Himachal Pradesh but living outside Himachal Pradesh on account of his occupations.

Certified that I have satisfied myself on all facts documentary evidence forwarded by the candidates parents to the best of my ability and knowledge and found the same to be correct.

Place :
Authority

Signature of the Competent

Date :

issuing the certificate (with stamp).

Seal of the Court

Note:

1. *Certificate in respect of guardian will be accepted if candidates father is not alive and the candidate is solely dependent on the guardian, the relationship of the candidate with the guardian should be stated.*
2. *The adoption deed in original duly registered in the Court in the year in which the candidate was adopted by the legal guardian will only be valid as per law.*
3. *The certificate should be afresh of the year in which admission is applied for.*
4. *Doubtful certificates will be got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.*

**CERTIFICATE OF BELONGING
TO SCHEDULED CASTES/SCHEDULED TRIBES**

This is to certify that Shri/Kumari.....son/daughter/adopted son/adopted daughter of Shri.....of village.....Post Office.....Tehsil.....District..... State.....belongs to the community (community must be indicated) which is recognised as Scheduled Caste/Tribe for Himachal Pradesh under the Constitution (Scheduled Castes) (Union Territories) Order, 1951, and an amended from time to time.

As such Shriand/or his family ordinarily reside(s) in theDistrict of Himachal Pradesh

Place Signature
Date : *Designation with seal of office of
certificate issuing authority

Seal of the Court

- Note(i) The certificate (Form given above) should be signed by Sub-Divisional Magistrate/Executive Magistrate(Tehsildar) of the area concerned to which the father/guardian of the candidate belongs to Himachal Pradesh. It should be signed and not countersigned.*
- (ii) The certificate should be fresh of the year in which admission is applied for.*
- (iii) Doubtful certificates will be got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.*

FORM FOR CERTIFICATE FOR THE OTHER BACKWARD CLASSES

This is to certify thatson/daughter of resident of Village.....P.O.....Tehsil.....District..... (H.P.) belongs to thecommunity which is recognised as other Backward class in Himachal Pradesh by the State Government vide notification No Dated..... Shri/Smt.....and his/her family ordinarily reside(s) in theDistrict.....Division of the (H.P) State. This is also certified that he/she does not belong to the person /sections(Creamy Layer) mentioned in the Schedule.

Place..... Signature of the Sub-Divisional Magistrate/ Tehsildar/Executive Date..... area concerned Magistrate of the with stamp.

Seal of the Court

Note:-

- 1. The certificate as given above may be issued after verification from Revenue Records. Certificate issued by other authority will not be valid.*
- 2. The certificate should be fresh of the year in which admission is applied for.*
- 3. Doubtful certificate will be got verified through the intelligence source and if found wrong, will render the student liable to expulsion and suitable legal action.*

APPENDIX -4

FORM OF CERTIFICATE TO BE SUBMITTED BY THE FATHER/MOTHER OF THE CANDIDATES WHO ARE EMPLOYEES OF THE H.P. GOVT. AND EMPLOYEES OF AUTONOMOUS BODIES WHOLLY OR PARTIALLY FINANCED BY THE GOVERNMENT OF HIMACHAL PRADESH.

(To be signed not below the rank of Zonal Head/Regional Head/Divisional Head of the concerned Organization/government Department).

Certified that Shri/Smt.....Father/Mother of Miss(Name of the candidate)who is at present working as (Designation) in this Department/Organisation(name of Department/Organization).....Certified that Sh./Smt

Is an employee of Himachal Government/Employee of wholly owned Himachal Govt. Undertaking/Autonomous Bodies w.e.f..... to

(Note: Struck out which is not applicable)

Signature with seal
(Zonal Head/Regional Head/Divisional Head of the Organization/Govt. Deptt.)

Date:.....
Place:.....

Note: Doubtful certificate will be got verified through the intelligence source and if found wrong shall render the students liable to expulsion and suitable legal action.

APPENDIX -5

FORM OF CERTIFICATE TO BE SUBMITTED BY THE SPOUSE OF THE H.P. GOVT. EMPLOYEES AND EMPLOYEES OF AUTONOMOUS BODIES WHOLLY OR PARTIALLY FINANCED BY THE GOVERNMENT OF HIMACHAL PRADESH.

(To be signed not below the rank of Zonal Head/Regional Head/Divisional Head of the concerned Organization/government Department).

Certified that Smt/Sh..... S/D/O Sh
..... spouse of Sh/Smtwho
is at present working as (Designation) in this
Department/Organisation(Name of Department/Organization).....
.....Certified that Sh./Smt
is an employee of H.P. Government/Employee of wholly owned H.P. Govt.
Undertaking/Autonomous Bodies w.e.f..... to

(Note: Struck out which is not applicable)

Signature with seal
(Zonal Head/Regional Head/Divisional
Head of the Organization/Govt. Deptt.)

Date:.....

Place:.....

Note: Doubtful certificate will be got verified through the intelligence source and if found wrong shall render the students liable to expulsion and suitable legal action.

APPENDIX -6

SERVICE CERTIFICATE-CUM-NOC

This is to certify that Ms/Mrs. _____ D/O _____ is working as staff nurse/midwife on regular /adhoc/ contractual/ RKS appointees w.e.f. _____ till date and presently posted at _____. I have gone through the relevant provisions of the M.Sc (Nursing) Prospectus for the session 2016-17 and she has been found eligible under in-service group for admission to the M.Sc. Nursing course. Further she has been completed the five years service period in this department as per her official record as per details given below:-

<u>Description of Service</u>	<u>period</u>	<u>Place of Posting</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

In view of the above, no objection certificate is hereby granted in favour of the above name employee for seeking admission to M.Sc. Nursing Course for the session 2016-17.

Dated:-----

Signature
With Designation & Seal
Principal/ CMO/ MS/BMO/SMO/MO

Signature
Head of the Deptt.
With Seal

Date: _____

APPENDIX-7

(To be furnished on paper at the time of Admission)

“AFFIDAVIT”

I,(name of father/mother) of.....(name of student) admitted in the year.....at.....
.....(Name of Medical/Nursing School/College) presently student of.....(year) hereby declare that my son/daughter/ward will not indulge in any type of ragging or indiscipline in the campus/Hostel and outside. In case of any such violation strict disciplinary action should be followed as per Anti Ragging Act issued by the H.P. Govt. and I/we will not interfere in any way in the action taken against my son/daughter/ward.

.....
(Signature of Parents/Guardian)

Address:.....
.....
.....
Mobile No.....

APPENDIX -8

STANDARD OF PHYSICAL FITNESS FOR ADMISSION TO M.Sc. Nursing Course

1. Eyes:
 - (a) The absence of one eye shall not be a bar, the vision of remaining eye shall not be less than 6/9 with or without glasses.
 - (b) The minimum vision in person in possession of both eyes will be 6/12,6/18 with or without glasses.
 - (c) There shall be no fundus disease adversely affecting the vision.
2. Ears : The hearing power shall be such as to enable a candidate to use his stethoscope effectively
3. Blood pressureNormal
4. Heart.....No organic disease.
5. Lungs.....No organic disease.
6. Liver, spleen Kidney and lymphatic glands.....No permanent abnormality.
7. Nervous system.....No abnormality and candidate should be mentally sound.
8. Urine.....Free from albumen or sugar.
9. Extremities.....
 - (a) Any one with bad deformity or any absent limb shall be debarred.
 - (b) There shall be no deformity of lower limbs or spine to hinder normal locomotion.
10. Every candidate should have X-ray screening of the chest to exclude pulmonary cardiology.
11. Female candidates should be examined by the Gynecologists to exclude any organic disease.

Note : The Candidate(s) admitted against physically handicapped category seat his/her medical fitness for admission will be decided/considered as per provisions contained in the prospectus.

APPENDIX -9

CERTIFICATE FOR ONE YEAR WORK EXPERIENCE

This is to certify that Ms/Mrs. _____ D/O Sh _____
has been worked in this Institution/College/Department _____
_____ as staff Nurse/Midwife/Tutor w.e.f. _____ to _____.
During this period, his/her work and conduct is found quite satisfactory.

Place:.....

Dated:-----

Signature
with designation & seal
Principal/Director/Head of Institution

HIMACHAL PRADESH UNIVERSITY, SHIMLA-171005 (Appendix-10)
COUNSELLING-CUM-ADMISSION FORM FOR M.Sc. NURSING DEGREE
COURSE (Two Years) FOR THE SESSION-2016-17

(To be submitted by the Candidate at the time of counselling/ Admission)

Particulars of Entrance Test

- (i) Roll No.....
- (ii) Marks Obtained in the Entrance Test.....
- (iii) Combined Merit Rank.....
- (iv) Reserved Category Rank.....
- (v) Group/Quota.....

Affix here latest original passport size self-attested Photograph

Orders of the Counselling Committee

- Discrepancy(ies) if any :
- (i) Eligible / Ineligible.....
 - (ii) Group/Quota for which eligible.....
 - (iii) Category for which eligible.....
 - (iv) Name of College allotted:.....

Signature of Counselling Committee Members

1. 2..... 3....4.....5.....
 6. 7..... 8.....9.....10.....

To be filled-in by the candidate in her own handwriting (Tick-mark (s) not –permissible)

- 1. Name of the Candidate (in block letters)(as per matriculation Certificate).....
- 2.Father’s Name (in block letters).....
- 3.Mother’sName:.....
- 4. Group/Quota applied for (In-service/Direct):.....
- 5. Category applied for (General/SC/ST) :
- 6. (i) Date of Birth (as per matric certificate).....
 (ii)Age as on 31.12.2016.....Year.....Months..... Days.....
- 7. Educational Qualifications :
 - (i) Details of +2 examination : Name of Board.....
 Year of passing.....Roll No.....Marks obtained.....
 Maximum marks Percentage of marks.....
 - (ii) Details of B.Sc./Post-Basic B.Sc.Nursing Course passed from the Institution recognized by INC/H.P. State Nurses Registration Council :

a) Name of B.Sc. Nursing/Post Basic Nursing/B.Sc(Hons)Nursing College/Institution.....

b) Year of passing.....Roll No. Marks obtained.....

Maximum marks.....Percentage of marks.....Date of joining the course.....Date of completion the course.....

10. Are you registered with the H.P. State Nurses Registration Council/any state nursing Registration Council as B.Sc. Nursing/Post Basic B.Sc. Nursing/B.Sc.(Hons), if yes please mentioned the registration number with name of council

11. Complete details of Service in the Govt. of H.P.

(i) Date of appointment (Adhoc/Contract/RKS)w.e.f.to
Total period of service.Years.....Months.....Days

(ii) Date of regular appointmentw.e.f.to
Total period of regular service : Years.....Months..... Days

12. (i) Are you Bonafide Himachali/Domicile (Yes/No).....

(ii) Are you a Child/Spouse of Himachal Govt. employee/employees of Autonomous Bodies wholly or partially financed by H.P. Govt. (Yes/No)

13. Present Postal Address

Pin code..... Mobile No.

14. Permanent Address.....

Pin code.....Tel. No. with STD Code.....

Documents to be attached (*only tagged*) with this form

(i) Matriculation or its equivalent examination certificate.

(ii) Certificate of having passed the qualifying examination i.e. 10+2 or its equivalent examination along with details of marks in each subject.

(iii) B.Sc. Nursing/Post-Basic B.Sc. Nursing/B.Sc.(Hons) Nursing Degree/Passing certificate.

(iv) Registration Certificate from Nurses registration council.

(v) H.P. Bonafide Certificate/Himachal Govt. Employee' Certificate issued by the competent authority as per provision of prospectus (Appendix - 1 & Appendix-5 as applicable).

(vi) Certificates of reserved category issued by the competent authority (Appendix-2 to 4 as applicable).

(vii) Service certificate as per Appendix-6 for in-service candidates.

(viii) Affidavit in original as per Appendix-7.

Note: (i) Please attach the attested copies of each certificate in support of claim made here in above. All original certificates will be checked at the time of counseling.

(ii) Incomplete form will lead to rejection.

(iii) Final eligibility of the candidate will be determined by the counseling committee.

(iv) The candidate found ineligible at any stage shall have no claim for admission or continuation of Post-Basic B.Sc. Nursing Degree Course even if she admitted in the course.

15. Declaration by the applicant :

I hereby solemnly and sincerely affirm that the particulars furnished by me in the application form alongwith documents are true and correct to the best of my knowledge. I further undertake that the claim for admission has been submitted by me on the basis of my performance in M.Sc Nursing Entrance Test-2016 and if any of the particulars/documents are found to be false, my admission is liable to be cancelled from the college and I also understand that I am liable criminal for prosecution. I agree to abide by the rules & regulations as mentioned in the prospectus.

Place _____

Signature of the Attesting authority

Dated: _____

Signature of the Candidate
with Seal

Authority letter in case the candidate is unable to attend the counselling in person

I hereby authorize Sh./Mrs /Miss
_____ daughter/wife of
Sh. _____ to attend the counselling for M.Sc.
Nursing Degree Course to be held on _____
_____ on my behalf, whose photograph is affixed
in the box and signature is attested below.

Paste here
recent
Photograph of
the authorized
representative
duly self-
attested

(Signature of the candidate)

(Signature of authorized
representative)

OMR ANSWER SHEET
POST-BASIC NURSING DEGREE COURSE

Sheet Number : _____

Question Booklet No. : _____

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	Name of Examination Centre : H.P.U. SHIMLA																																																			

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Manju Bala
Signature of Candidate

Signature of Invigilator

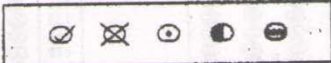

P.T.O.

IMPORTANT INSTRUCTIONS

- (i) Write the Roll No. carefully on the OMR Answer Sheet and darken the appropriate circle / oval properly.
For Example : Roll No. 23567 be written as follows :

Roll No. in Fig.				
2	3	5	6	7
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1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9

- (ii) Use Blue / Black Ink Ball Pen only to darken the appropriate circle / oval in the OMR Answer Sheet.
- (iii) Darken one circle / oval deeply for each question in the OMR Answer Sheet, as faintly darkened, half-darkened circle / oval might be rejected by the Optical Scanner.

Wrong Marking	Correct Marking
	

For Example :

- (iv) Darkening of more than one circle / oval shall be rejected by the scanner.
- (v) Do not fold the OMR Answer Sheet nor put any mark here and there to avoid rejection by the Optical Scanner.



हिमाचल प्रदेश विश्वविद्यालय - कुलगीत

पवित्रित वेदमंत्रों से मनोरम देवभूमि-निलय
विराजे नवल नालन्दा उन्हीं की छाँव में मधुमय
हिमाचल विश्वविद्यालय
विविध विद्यावलय, जय जय !!

धरा माण्डव्य ऋषि की परम पावन, ज्ञानमय-विन्मय
हिमाचल विश्वविद्यालय
विविधविद्यावलय, जय जय !!

लिये 'शास्त्रे च शस्त्रे कौशलम्' का मंत्र जो निर्भय
हिमाचल विश्वविद्यालय
विविधविद्यावलय, जय जय !!

निरन्तर बढ़ रहा आगे उदित रवि सा, सतत समुदय
हिमाचल विश्वविद्यालय
विविधविद्यावलय, जय जय !!

धरा जो शक्तिपीठों की, धरा शत कोटि तीर्थों की
धरा जो शैलसंस्कृति की, धरा जो नृत्य-गीतों की
जहाँ रावी-विपाशा चन्द्रभागा पुण्य सलिलार्ये
कुसुम गलहार बनती हैं शतद्रू संग, सरितायें

जहाँ तक रम्य धौलाधार पर्वत-शृंखला दिखती
वहाँ तक ज्ञान मधु रश्मियाँ नितफैलती रहती
धिरकते पाँव नाटी पर, लरजते गीत चम्बा के
स्वयं श्री शारदा साकार हो उठती उन्हें गाके

तपोरत देवदारु खड़े तथागत-सदृश हैं लगते
सुभग सन्देश मैत्री का निरन्तर बाँटते रहते
हिमाचल का परम गौरव, सदन विद्या-कलाओं का
सदन विज्ञान का, तकनीकियों का, योग्यताओं का



KULGEET - THE UNIVERSITY ANTHEM

Adorned with the holy Veda Mantras
The abode of the gods nestles the novel Nalanda
Himachal University
The jewel of myriad learning
Victory to you!

The land where deities abide, a hundred pilgrimages invite
The land of mountain culture where dance and song entice
The land where the Ravi-Vipasha-Chandrabhaga
And Sutlej weave a garland bright.

Rishi Mandavya's sacred land, is alive with learning and purity
Himachal University
The jewel of myriad learning
Victory to you!

As far as the eyes can behold, the glorious Dhauladhars unfold
The radiant rays of knowledge light up every hill and fold
As the feet sway to the Nati and lips sing the Chamba songs
The Goddess Sharada herself appears in incarnate from

Fearless with the mantra of Shastre cha Shastrey Kaushalam
Himachal University
The jewel of myriad learning
victory to you!

The ascetic deodar trees stand with equanimity
Reminiscent of the Buddha in their calm tranquility
The offer ceaselessly, missives of sweet amity
Himachal's supreme dignity, the seat of erudition
Of Art and Science, Technology and Ability

Marching steadily on, like the risen sun of dawn
Himachal University
The jewel of myriad learning
Victory to you!



A VIEW OF H.P. UNIVERSITY, SHIMLA



A VIEW OF I.G.M.C. SHIMLA

IMPORTANT TELEPHONE NUMBERS OF THE UNIVERSITY

S. No.	Office	Office	Fax No.
1	Vice-Chancellor	0177-2833501	0177-2830775
2	Pro-Vice-Chancellor	0177-2833509	0177-2831196
3	Dean of Studies	0177-2833667	0177-2830922
4	Registrar	0177-2833512	0177-2830912
5	Director, CDC, HPU	0177-2833463	-
6	Controller of Examinations	0177-2833552	0177-2830911
7	Addl. Controller of Examinations	0177-2833553	0177-2830911
8	Finance Officer	0177-2833481	-
9	Assistant Registrar (Ent. Tests)	0177-2830891	0177-2830891
10	Section Officer (Ent. Tests)	0177-2833588	-
11	Public Relations Officer	0177-2833538	-
12	Computer Centre for Prof. Courses (For Technical Enquiry (ONLINE Form) only)	0177-2831355 0177-2833582	-
13	EPABX Nos. (University Ex-Change)	0177-2830445, 2830635	

From:
Controller of Examinations,
H.P. University, Summer Hill
Shimla – 171 005 (H.P.)