

No. 13-1/HPU/Const. (Div. II) -2019-20
HIMACHAL PRADESH UNIVERSITY
(NAAC Accredited ‘A’ Grade University)
“Maintenance Division No.-II”

INVITATION FOR BIDS (IFB)

Dated: 28.10.2025

1. The Executive Engineer (Maint.), Division No.-II(Maint.), H.P. University, Shimla-5, on behalf of Vice-Chancellor H.P. University, invites e-tender online bids on item rate, in electronic tendering system, in two covers system for the under mentioned works from the eligible and approved Contractors /Firms registered with HPPWD Department. :-

Sr. No.	Name of work	Estimated Cost	Earnest Money	Cost of Tender form	Time
1.	Providing and fixing of desk cum benches & PVC flooring in BBA and BCA class rooms at Ava-Lodge, Chaura Maidan, Shimla-4.	9,63,148.00	19,300.00	350.00	One Month

Note: Estimated cost for the work is based on HPSR-2020.

2. **Availability of Bid Document and mode of submission:** - The Bid document is available online and bid should be submitted in online mode on website <http://hptenders.gov.in>. Bidder would be required to register in the web-site which is free of cost. For submission of bids, the bidder is required to have Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA). Aspiring bidders who have not obtained the user ID and password for participating in e-tendering in HPPWD may obtain the same from the website: <https://hptenders.gov.in> Digital signature is mandatory to participate in the e-tendering. Bidders already possessing the digital signature issued from authorized CAs can use the same in this tender.

3. **Key Dates:-**

1.	Date of Online Publication	28.10.2025
2.	Document Download Start and End Date	28.10.2025 at 18:00 Hrs. upto 13.11.2025 at 10:00 Hrs.
3.	Bid Submission Start and End Date	28.10.2025 at 18:00 Hrs. upto 13.11.2025 at 10:00 Hrs.
4.	Physical Submission of Cost of Tender Document, EMD and other Technical Documents.	13.11.2025 at 11:00 Hrs.
5.	Date of Technical Bid opening	13.11.2025 at 11:30 Hrs.
6.	Date of Financial Bid opening	Decided after technical evaluation.

4. **TENDER DETAILS:-** The Tender Documents shall be uploaded online in two covers :
Cover 1: It shall contain scanned copies of all “**Technical Documents/Eligibility Information**”.
Cover 2: It shall contain “**BOQ/Financial Bid**”, where contractor will quote his offer for each item.
5. **SUBMISSION OF ORIGINAL DOCUMENTS:-** The bidders are required to submit (a) Original Demand Draft in the name of Executive Engineer (Maint.), Division No.- II, H.P. University, Shimla-5 towards the cost of bid document (b) Original Bid Security/Earnest Money Deposit (EMD) in the shape of F.D.Rs duly pledged in the name of Executive Engineer (Maint.), Division No.- II, H.P. University, Shimla-5 (c) Other Technical Documents as specified in the office of Executive Engineer (Maint.), Division No.- II, H.P. University, Shimla-5 (H.P.) as per time schedule specified in Key dates Sr. No.-3 alongwith Original documents for scrutiny failing which the bids will be declared non-responsive.

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6. **BID OPENING DETAILS:-** The technical bids shall be opened on **13.11.2025** at **11:30 Hrs** in the office of Executive Engineer (Maint.), Division No.- II (Maint.) H.P. University, Shimla-5 by the authorized Officer. If the office happens to be closed on the specified date of opening of the bids due to holiday, the bids will be opened on the next working day at the same time and venue.
7. The bids for the work shall remain valid for acceptance for a period not less than 120 days after the deadline date for bid submission.
8. Other details can be seen in the bidding documents. The officer inviting tender shall not be held liable for any delays due to system failure beyond his control, even though the system will attempt to notify the bidders of any bid updates. The Tender Inviting Authority shall not be liable for any information not received by the bidder. It is the bidders' responsibility to verify the website for the latest information related to the tender.
9. The competent authority, i.e., undersigned on behalf of Vice-Chancellor H.P. University, Shimla-5, reserve the right to reject any or all the tenders received without assigning any reason.
10. **Eligibility Criteria:-**
- i) The bidder has to submit the affidavit that he has not more than two works, with estimated cost of Rs. 5.00 Lac. or above in the H.P. University. Bidder having two works of estimate cost more than 5.00 Lac. will not be entertained.
 - ii) Eligibility of bidders will be considered as per Notification No. PBW(B) 22-1/2002 dated 26.05.2019 is approval for eligibility of bidders.
 - iii) Bidders must have G.S.T. No. and PAN No. The bidders have to produce/attach the copy of Registration, Tax clearance certificate, EPF No., ESI No. and list of equipment/machinery. ***(Without above document bid may be rejected)**
11. **Other Mandatory Conditions:-**
- i) **Cement, CGI/PGI sheets will be procured by the contractor at his own as per HP Govt. letter No. PBW(B) C(17)2/2012 dated 07.08.2018.**
 - ii) **Full and Final payment will be released after passing the bill from the audit.**
 - iii) **The Contractor has to deposit 5% Performance Security amount of awarded amount in the shape of FDR before award of the work.**
 - iv) **The Contractor has to deposit security and other mandatory taxes in the account of E.E. (Maint.), before releasing the payment of bill of the work.**
 - v) **No extension will be allowed except in extra ordinary circumstances and work should be completed in the stipulated period.**
12. Pre bid clarification, if any, can be obtained from the office of Tender Inviting Authority during office hours on working day.
13. Terms and conditions can be seen on the website of <http://hptenders.gov.in>.

Sd/-
Executive Engineer (Maint.)
Division No.-II (Maint.)
H.P. University, Shimla-5.
Dated: 28.10.2025

Endst. No. Even.
Copy to :-

- 1. The SPS to Hon'ble Vice-Chancellor, H.P. University, Shimla-5 for kind information of the letter please.
- 2. The SPS to Hon'ble Pro-Vice-Chancellor, H.P. University, Shimla-5 for kind information of the letter please.
- 3. Finance officer, HPU, Shimla-5 for kind information please.
- 4. The Architect, HPU Shimla-5 for information and necessary action.
- 5. Assistant Engineer (Maint., PH, Design, Elect.& Store) of Division No.-II H.P. University, Shimla-5 for information and necessary action.
- 6. H.D.M Drawing Branch, Division No.-II, H.P.U. Shimla-5 for information and n/a.
- 7. Cashier Construction Division. H.P.U. Shimla-5.
- 8. Dealing Concerned (Const.), H.P. University, Shimla-5 for information and n/a.
- 9. **Public Relation Officer**, HPU, Shimla-5, for information. Further he is requested that the tenders may be published in the leading newspapers for its wide publicity.
- 10. **Web Administrator**, H.P. University, Shimla-5, with the request to upload the Tender Notice in the University website today.
- 11. Notice Board.

Sd/-
Executive Engineer

