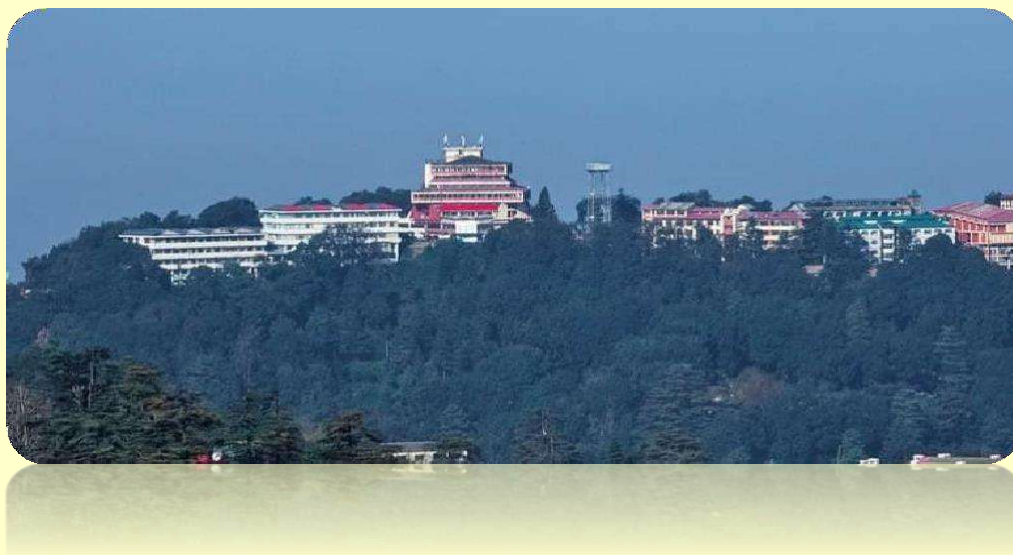




# E-Handbook of Information

SESSION 2025-2026

➤ Short-Term/ Skill Development /Add-On Courses (Merit Based)



**HIMACHAL PRADESH UNIVERSITY**  
**(NAAC Accredited "A" Grade University)**  
**OFFICE OF THE DEAN OF STUDIES**  
**GYAN PATH, SUMMER HILL, SHIMLA-171005**

**LAST DATE FOR FILLING ONLINE APPLICATION FORMS:**  
**I) FOR SHORT TERM / SKILL DEVELOPMENT / ADD-ON**  
**COURSES (CERTIFICATE COURSE ONLY) FOR THE**  
**SESSION 2025-26 (FEB/MARCH): 28.02.2026**



## हिमाचल प्रदेश विश्वविद्यालय

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद् द्वारा प्रत्यायित 'ए' ग्रेड विश्वविद्यालय  
ज्ञान पथ, समरहिला, शिमला-171005

आचार्य महावीर सिंह  
कुलपति

### संदेश



मुझे यह जानकर हार्दिक प्रसन्नता हो रही है कि हिमाचल प्रदेश विश्वविद्यालय के स्नातकोत्तर केन्द्र तथा इससे सम्बन्धित अन्य केन्द्रों में शैक्षणिक सत्र 2025-26 में प्रवेश प्रक्रिया आरम्भ करने के लिए विवरणिका तैयार की जा रही है।

हिमाचल प्रदेश विश्वविद्यालय ने अपने अस्तित्व के लगभग 55 वर्षों में शिक्षा के प्रचार-प्रसार में कई कीर्तिमान स्थापित किए हैं तथा यह विश्वविद्यालय पूरे प्रदेश में सबसे पुराना एक मात्र सम्बद्धता प्रदान करने के अतिरिक्त अकेला सह-आवासीय उच्च शिक्षा का प्रगतिशील केन्द्र है।

नई सम्भावनाओं और चुनौतियों को दृष्टिगत रखते हुए विश्वविद्यालय में अध्ययन को और अधिक प्रतिस्पर्धात्मक बनाने हेतु अध्यापन को न केवल कक्षा शिक्षण के लिए अपितु ऑनलाइन भी सूचना प्रौद्योगिकी तकनीक के माध्यम से परिपूर्ण बनाया गया है। मुझे पूर्ण विश्वास है कि यह विश्वविद्यालय छात्रों के लिए उच्चतर शिक्षा ग्रहण करने हेतु उपयुक्त वातावरण प्रदान करेगा।

मैं यहां शिक्षा ग्रहण करने के लिए आने वाले सभी छात्र-छात्राओं को अपनी हार्दिक शुभकामनायें देता हूँ।

*Mahavir Singh*  
(महावीर सिंह)



आचार्य राजेन्द्र वर्मा  
प्रति-कुलपति

हिमाचल प्रदेश विश्वविद्यालय  
राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद् द्वारा प्रत्यायित "ए" ग्रेड विश्वविद्यालय  
जान पथ, समरहिल, शिमला - 5



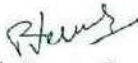
संदेश

मुझे यह जानकारी प्रसन्नता हो रही है कि हिमाचल प्रदेश विश्वविद्यालय के स्नातकोत्तर केन्द्र तथा इससे सम्बन्धित अन्य केन्द्रों में शैक्षणिक सत्र 2025-26 में प्रवेश प्रक्रिया आरम्भ करने के लिए रूपरेखा तैयार की जा रही है।

हिमाचल प्रदेश विश्वविद्यालय पूरे प्रदेश में सबसे पुराना एक मात्र उच्च शिक्षा का प्रगतिशील केन्द्र है तथा उच्चतर शिक्षा को नई उंचाईयों तक पहुंचाते हुए हिमाचल प्रदेश विश्वविद्यालय ने अपने अस्तित्व के महत्वपूर्ण वर्ष पूर्ण कर लिए हैं।

मुझे पूर्ण विश्वास है कि यह विश्वविद्यालय छात्रों के लिए उच्चतर शिक्षा ग्रहण करने हेतु उपयुक्त वातावरण प्रदान करेगा। नई चुनौतियों को दृष्टिगत रखते हुए विश्वविद्यालय में अध्ययन को और अधिक प्रतिस्पर्धात्मक बनाने हेतु अध्यापन को न केवल कक्षा शिक्षण के लिए अपितु ऑनलाइन भी सूचना प्रौद्योगिकी तकनीक के माध्यम से शिक्षा प्रदान करने के लिए उत्कृष्ट केन्द्र बनाया गया है।

मैं यहां शिक्षा ग्रहण करने के लिए आने वाले सभी छात्र-छात्राओं को अपनी हार्दिक शुभकामनाएं देता हूँ।

  
(राजिन्द्र वर्मा)

Prof. B.K. Shivram  
Dean of Studies

आचार्य बी.के. शिवराम  
अधिष्ठाता अध्ययन



HIMACHAL PRADESH UNIVERSITY  
(NAAC Accredited "A" Grade University)  
OFFICE OF THE DEAN OF STUDIES

हिमाचल प्रदेश विश्वविद्यालय  
(राष्ट्रीय मूल्यांकन एवं प्रत्येकन परिषद् द्वारा प्रत्यापित 'ए' ग्रेड विश्वविद्यालय)  
अधिष्ठाता अध्ययन कार्यालय



**Welcome to Himachal Pradesh University, Shimla!**

On behalf of Himachal Pradesh University (HPU) Shimla, I would like to congratulate you and extend a warm welcome to you as a member of the HPU family. Our institution began its educational journey in 1970, and over the past five decades, we have maintained a strong focus on the belief that "Knowledge alone liberates".

HPU is a student-focused, multidisciplinary, and research-oriented institution that offers a diverse array of academic programs at the undergraduate, master's, and doctoral levels. I take pride in our commitment to academic excellence, creativity, and critical thinking. Our distinguished faculty, diverse curriculum, and strategic location give students a unique and enriching educational experience. At HPU, we're not just about imparting knowledge; we're committed to fostering holistic growth.

The Handbook of Information (HBI) aims to provide comprehensive information about various aspects of studying at our institution, helping you understand and navigate the different components of your journey with us. This handbook includes essential university rules, laws, and policies. It also provides important contact information and useful links. In addition to this handbook, please consult the HPU Acts, Statutes, and Ordinances available on the university website for more detailed information.

This handbook edition is for the academic year 2025-2026 and replaces all previous editions. You can find this HBI on the University website: <https://www.hpuniv.ac.in>

Warm regards

Prof. B K Shivram



GYAN PATH, SUMMERHILL, SHIMLA-171005 | ज्ञान पथ, समरहिल, शिमला-171005  
Ph. : 0177-2830922 | Intercom: 667 | Mob.: 94184-70009 | E-mail: deanstudies@gmail.com

S. No.	CONTENTS	Page No.
1.	Introduction	1
2.	Details of Courses	2
3.	Schedule of the Academic Activities for the Session 2025-26	9
4.	Basis of Admission	10
5.	Basis of Admission-Non-Subsidized Seats	11
6.	Resolving a Tie	11
7.	Reservation in Admission	11
8.	Rules for Admission for Outstanding Sportsmen/Women	12
9.	Rules for Admission for Outstanding Performance in Cultural Activities	13
10.	Important Instructions	14
11.	Refusal for Admission	14
12.	Guidelines for Admission of Foreign Nationals in Himachal Pradesh University	15
13.	Roster for Admission and Reservation	17
14.	Fee Structure	19
14.1	Fee Structure for Foreign Nationals	20
15.	Rules Relating to Payment of Fee	20
16.	Information about Hostels	21
17.	Information Regarding Conditions of Examination	31
18.	Award of Fellowships, Scholarships, Stipends, Exhibitions (Medals and Prizes) and Freeships	35
19.	Information Regarding University Library	37
20.	Students' Aid Fund	38
21.	Students Central Association for the University Campus	38
22.	Conduct and Discipline of Students	38
23.	Actions for Involvement in Ragging	38
24.	Rustication and Expulsion of Students from the University	39
25.	Admission to M.Sc. Courses including M.C.A. & M.Tech.	39
26.	Admission to Master of Arts Courses (M.A.)	45
27.	Admission to Master of Commerce (M.Com.) And Programmes of Institute of Vocational Studies (I.V.S.)	46
28.	Admission to the LL.B. (3 Years) and LL.M.	49
29.	Admission to Master of Physical Education Courses	51
30.	Admission to Master of Education Program	57
31.	Admission to Master of Arts in English	58
32.	Master of Arts in Social Work	59
33.	Admission to Master of Arts in Journalism and Mass Communication	60



34.	Admission to Master of Arts in Geography	60
35.	Admission to M.B.A. (Rural Development)	61
36.	Admission to M.F.A. (Pahari Miniature Painting)	61
37.	P.G. Diploma and Other Courses	61
38.	Short-Term/ Skill Development / Add-on courses	67
39.	Telephone No. Of the Chief Warden, Addl. Chief Warden & Wardens of University Hostels	74
40.	Teaching Faculty	75
41.	Officers of the University	80
42.	Important Telephone Numbers	81
43.	Undertaking (Hostel Admission)	83
44.	Certificate for Physically Handicapped Candidate	83
45.	No objection certificate (For Employed Applicants only)	84
46.	Certificate of Caste/Tribe/Antyodya/IRDP	84
47.	Certificate of Income	84
48.	Authorization Certificate	85
49.	Instructions for Filling the Application Form (Read the instructions/Pre-requisite carefully before filling the application form)	85
50.	Anti-Ragging Affidavit/Undertaking	85
51.	Declaration from Students (Regarding Abuse of Illicit Drugs)	86

# Himachal Pradesh University

## 1. Introduction:

Himachal Pradesh University, named after the State of Himachal Pradesh, was established on 22<sup>nd</sup> July, 1970. The University is located at Summer Hill, a suburb. at the western end of Shimla at a distance of 4.7 Kms. from the old Bus Stand of Shimla town. The University is located at about 15 (Fifteen) Kms. from Jubberhatti airport and at a distance of about 200 meters from Summer Hill railway station.

### 1.1 Academic Programmes at a Glance:

The University has 40 teaching departments in the 10 faculties namely; Physical Sciences, Life Sciences, Social Sciences, Commerce & Management, Education, Law, Languages, Performing & Visual Arts, Environment Development & Sustainability Studies and Engineering & Technology. The academic programmes offered by the University are of Doctoral level, Masters Level, P.G. Diplomas, Advanced Diplomas, Diplomas, and Certificates. The University is renowned in academia in running the different programmes. The academic programs of the university are run in the teaching departments.

Apart from the teaching departments, different courses of the University are offered by the integrated institutions of the University. The different integrated institutions of the University are; Himachal Pradesh University Regional Centre, Dharamshala, University College of Business Studies, University Institute of Legal Studies, Himachal Pradesh University Department of Evening Studies, University Institute of Technology and Centre of Distance and Online Learning CDOE (ICDEOL). Five year course B.A. LL.B. (Hons.) is offered at the University Institute of Legal Studies (UILS). University Institute of Technology offers Ph.D., M. Tech. and B. Tech.

The courses offered at Himachal Pradesh University Regional Centre located at Dharamshala include; LL.B., M.Sc. Geology, M.A./M.Sc. Mathematics, M.A. (English, Political Science, Economics, Hindi, Sanskrit, History), Commerce, M.C.A., M.B.A. and P.G.D.C.A.

The University runs a Department for Evening Studies, especially for the employees of recognized establishments and a University College of Business Studies for B.B.A. and B.C.A. programmes.

Admissions in various courses are through the entrance tests, or the merit of qualifying examination. There will be separate HBI for the courses offered by University Business School (UBS), HPU Regional Centre (HPURC), HPU Department of Evening Studies (HPUDES), University Institute of Legal Studies (UILS), University Institute of Technology (UIT), Centre of Distance and Online Learning (CDOE) and University College of Business Studies (UCBS.)

### 1.2 Facilities:

- Himachal Pradesh University is spread over an area of 213 bighas and has a distinct architecture
- The University has artistically designed buildings for teaching departments
- It has well equipped laboratories and a well-equipped central library
- It has residential accommodation for the teaching and non-teaching staff
- The University has nine hostels for girls and four hostels for boys
- The University has an auditorium with a seating capacity of 750 persons
- The University has two bank branches (i) State Bank of India (ii) HP Cooperative Bank
- University has a Health Centre
- It has an Employment Information and Guidance Bureau
- A Co-operative Store and a market
- A Post Office
- An Outdoor Stadium
- Transport Facilities
- Crèche
- Computer Facilities and Internet access
- Student Cafeteria
- ERP

## 2 Details of Courses

Admission through Merit of Entrance Examination										
Sr. No.	Name of the Faculty	Name of the Department	Name of the Course & Duration	No. of Seats		Fee				
				Subsidized	Non-Subsidized	Subsidized				Non-Subsidized Per Semester/ Annum (Additional)
						Male	Female	IRDP / BPL (M)	IRDP / BPL (F)	
1.	Commerce and Management	Commerce	Master of Commerce (M.Com.)/ 2 Years	40	05	4230	3030	4080	2880	30000
		Institute of Vocational Studies (IVS)	Master of Tours and Travel Management (MTM)/ 2 Years	25	25	5410	3010	-	-	50000
			FYICTTM/ 5 Years (3+2)	25	10	15410	13010	-	-	50000
			Bachelor of Hotel Management (BHM) / 4 Years	-	40	-	-	-	-	60000
2.	Law	Laws	LL.B./ 3 Years	170	10	4780	3580	4630	3430	50000
			LL.M./ 1 Year	20	25	16530	14130	16380	13980	50000
3.	Performing and Visual Arts	Performing Arts	M.A. Music/ 2 Years	20	-	5350	3550	5200	3400	-
		Visual Arts	M.A. Painting/ 2 Years	10	-	5470	3670	5320	3520	-
4.	Education	Education	M. Ed./ 2 Years	50	-	10900	9700	10750	9550	-
		Physical Education	M. P.Ed./ 2 Years	24	16	3600	2400	3450	2250	17500
			M.A. Physical Edu./ 2 Years	12	05	3600	2400	3450	2250	17500
5.	Languages	English	M.A. English/ 2 Years	45	05	4230	3030	4080	2880	15000
		Hindi	M.A. Hindi/ 2 Years	50	-	4230	3030	4080	2880	
		Sanskrit	M.A. Sanskrit/ 2 Years	45	-	4230	3030	4080	2880	
6.	Physical Sciences	Chemistry	M.Sc. Chemistry/ 2 Years	40	17+ (3*)	6430	4030	6280	3880	75,000 25000 (In-Ser)
		Computer Science	M.C.A./ 2 Years	30	90	9430	7030	9280	6880	50000
			M. Tech./ 2 Years	-	18	-	-	-	-	30000 50000 (In-Ser)
		Mathematics & Statistics	M.Sc. Mathematics/ 2 Years	45	05+ (5*)	6430	4030	6280	3880	25000 25000 (In-Ser)
		Physics	M.Sc. Physics/ 2 Years	28	20+ (2*)	6430	4030	6280	3880	75,000 25000 (In-Ser)
		Data Science and Artificial Intelligence	M.Sc.Data Science / 2 Years	Detailed guidelines and eligibility criteria for these courses will be notified separately						
			M.Sc. Artificial Intelligence / 2 Years							
7.	Life Sciences	Bio-Sciences (Botany)	M.Sc. Botany/ 2 Years	15	10+ (1*)	6430	4030	6280	3880	75,000 25000 (In-Ser)
		Bio-Sciences (Zoology)	M.Sc. Zoology/ 2 Years	15	10+ (1*)	6430	4030	6280	3880	75,000 25000 (In-Ser)
		Biotechnology	i) M.Sc. Biotechnology / 2 Years	30	-	10630	8230	10480	5980	
			ii) M.Sc. Biotechnology at SILB, Solan***2 years	-	40	-	-	-	-	77,000
		Environmental Science	M.Sc. Environmental Science/ 2 Years	10	20	7440	2440	-	-	35000
		Microbiology	(i) M.Sc. Microbiology/ 2 Years	15	15	10680	8280	10530	8130	72000



	Life Sciences		(ii) M.Sc. Microbiology at CRI, Kasauli/ 2 Years	10+ (5**)	15	10680	8280	10530	8130	<u>72000</u>
			(iii) M.Sc. Microbiology at SILB, Solan/ 2 Years	-	40	-	-	-	-	<u>72000</u>
8.	Social Sciences	Economics	M.A. Economics/ 2 Years	50	05	4230	3030	4080	2880	<u>15000</u>
		History	M.A. History/ 2 Years	45	-	4230	3030	4080	2880	
		Journalism and Mass Communication	M.A.J.M.C./ 2 Years	25	05	3880	2680	3730	2530	<u>20000</u>
		Political Science	M.A. Political Science/ 2 Years	40	-	4230	3030	4080	2880	-
		Psychology	M.A. Psychology/ 2 Years	25	03	5330	3530	5180	3380	<u>30000</u>
		Public Administration	M.A. Public Administration/ 2 Years	45	-	4230	3030	4080	2880	-
		Sociology	M.A. Sociology/ 2 Years	30	-	4230	3030	4080	2880	-
		Social Work	M.A. Social Work****/ 2 Years	20	-	9230	8030	9080	7880	-
		Geography	M.A. Geography / 2 Years	25	10	5350	3550	5200	3400	<u>40000</u>
		Yoga	M.A. Yoga Studies	15	15	5830	4030	5680	3880	<u>10000</u>
		Life Long Learning	M.A. Rural Development (MARD)/ 2 Years	35	05	4250	3050	4100	2900	22000
9.	Environment Development and Sustainability Studies	Inter-disciplinary Studies	Master of Business Administration in Rural Development (M.B.A.-R.D.) / 2 Years	15	35	8390	3390	8240	3240	35000
			M.F.A. Pahari Miniature Painting/ 2 Years	20	15	8390	3390	8240	3240	30000

**Note:**

\* Seats for In service teachers

\*\* Seats for In service Non-Teaching employees (of CRI Kasauli)

\*\*\* Admission to the Biotechnology Course is made on the basis of All India Entrance Test, conducted by the Department of Biotechnology, Government of India. Admission to Biotechnology course at affiliated college (SILB, Solan) is made through Entrance Test conducted by H.P. University, Shimla.

\*\*\*\* Rs. 5000/- is included in the fee out of payment of Rs. 10000/-. The balance of Rs. 5000/- each semester, per year for the Concurrent Fieldwork, Computers, Stationery, Miscellaneous, Lectures by Educators and Practitioners in Social Work etc. can be deposited in the installments under semester system.

**Note:**

- The amount underlined in respect of fee for non-subsidized seats is per Annum.
- Detailed fee structure of the courses is available on the web pages of the concerned Departments.
- The seats indicated herein are excluding EWS and Supernumerary seats.
- The University reserves the right to change fee of any programme.
- In case number of applications received is about 'Equal to or Less than' the number of advertised seats for the course, the Entrance test will not be conducted.

Admission through Merit of Qualifying Examination										
Sr. No.	Name of the Faculty	Name of the Department	Name of the Course/ Time Duration	No. of Seats		Fee				Non-Subsidized Per Semester/ <u>Annum</u> (Additional)
				Subsidized	Non-Subsidized	Male	Female	IRDP/ BPL (M)	IRDP/ BPL (F)	
1.	Education	Education	Master of Arts in Education (M.A.- Education) / 2 Years	15	15	8900	7700	8750	7550	<u>25000</u>
2.	Social Sciences	Library and Information Sciences	Bachelor of Library & Information Science (B. Lib. & I. Sc.) / 1 Year	20	10	7300	4900	7300	4900	<u>50000</u>
			Master of Library & Information Science (M. Lib. & I. Sc.) / 1 Year	20	10	7300	4900	7300	4900	<u>50000</u>
		Archaeology & Ancient History	M.A. Archaeology & Ancient History/ 2 Years	15	15	4230	3030	4080	2880	<u>40000</u>
		Defense & Strategic Studies	M.A. Defense & Strategic Studies/ 2 Years	15	15	4230	3030	4080	2880	<u>40000</u>
		Population Studies	Master in Population Studies/ 2 Years	15	15	4230	3030	4080	2880	<u>40000</u>
		Institute of Tribal Studies	P.G. Diploma in Tribal Studies / 1 Year	10	5	6530	2930	6530	2930	5000
		Psychology	P.G. Diploma in Rehabilitation Psychology	-	20	-	-	-	-	45000
		Yoga	Diploma in Yoga	60	10	3980	2780	3830	2630	<u>7500</u>
3.	Life Sciences	Forensic Science	M.Sc.(Forensic Science)/ 2 Years	15	15	10680	8280	-	-	58280
4.	Environment Development and Sustainability Studies	Inter-disciplinary Studies	P.G. Diploma in Disaster & Disaster Management/ 1 Year	-	20	-	-	-	-	5000

- More details including fees are available on the web pages of the concerned Departments.
- Subsidized seats will be increased by 10% for EWS candidates.

Short- Term /Skill Development/ Add-on Courses through Merit of Qualifying Examination (Post Graduate Diploma Courses)			
Sr. No.	Name of the Faculty	Name of the Department	Name of the Course & Duration
1.	Performing and Visual Arts	Performing Arts (Music)	P.G. Diploma in Tabla/ 1 Year
2.	Physical Sciences	Mathematics	P.G. Diploma in Ancient Indian Mathematics/ 1 Year
3.	Social Sciences	Economics	P.G. Diploma in Population Studies / 1 Year

Short- Term/Skill Development/ Add-on Courses through Merit of Qualifying Examination (Advanced Diploma Courses)			
Sr. No.	Name of the Faculty	Name of the Department	Name of the Course & Duration
1.	Languages	Centre for Buddhist Studies	Advanced Diploma in Bhoti Language/ 1 Year
		Modern European and Foreign Languages	Advanced Diploma in German/ 1 Year
			Advanced Diploma in Russian/ 1 Year

Short- Term/ Skill Development/ Add-on Courses through Merit of Qualifying Examination (Diploma Courses)			
Sr. No.	Name of the Faculty	Name of the Department	Name of the Course & Duration
1.	Languages	Centre for Buddhist Studies	Diploma in Bhoti Language/ 1 Year
		Modern European and Foreign Languages	Diploma in German/ 1 Year
			Diploma in Russian/ 1 Year
		Department of English	Diploma in Folk Literature/ 1 Year
2.	Life Sciences	Department of Biotechnology	Diploma in Biotechnology/ 1 Year

Short- Term/ Skill Development/ Add-on Courses through Merit of Qualifying Examination (Certificate Courses)			
Sr. No.	Name of the Faculty	Name of the Department	Name of the Course & Duration
1.	Life Sciences	Bio-Science	Certificate in Beekeeping / 6 Months
			Certificate in Mushroom farming / 6 Months
		Environment Science	Certificate in Environmental Science / 6 Months
		Forensic Science	Certificate in Forensic Science / 6 Months
		Microbiology	Certificate in Microbiology / 6 Months
2.	Languages	Modern European and Foreign Languages	Certificate in German / 6 Months
		Modern European and Foreign Languages	Certificate in Russian / 6 Months
		Centre for Buddhist Studies	Certificate in Bhoti Language / 6 Months
3.	Social Sciences	Public Administration	Certificate in Public Policy & Governance / 6 Months
		Sociology and Social Work	Certificate in Rethinking Development: Issues and Challenges / 6 Months
		Sociology and Social Work	Certificate in Social Work/ 6 Months
		Economics	Certificate in Environment Economics / 6 Months
		Political Science	Certificate in Understanding Human Rights / 6 Months
		Population Studies	Certificate in Population Studies / 6 Months
4.	Physical Sciences	Mathematics	Certificate in Vedic Mathematics / 6 Months
		Data Science and Artificial Intelligence	Certificate in Indian Knowledge System / 6 Months

Fees and other Dues		
a. On Admission		Rs.
1.	Admission fee	As per 2.1
2.	Library Security (Refundable)	300.00
3.	(i) University Development Fund	250.00
	(ii) University Development Fund from IRDP/BPL Students	100.00
4.	Rovers and Rangers Unit	50.00
b. Annual/Semester Charges:		
5.	Continuation Fee (other than certificate courses)	100.00
6.	Sports Fee	100.00
7.	Medical Fee	50.00
8.	Holiday-Home Fee	20.00
9.	Student's Aid Fund	50.00
10.	Youth Welfare Fee	50.00

11.	Identity Card Fee	50.00
12.	Magazine Fee	50.00
13.	Cultural Activities Fund	50.00
14.	Common Room Charges	20.00
<b>c. Monthly Charges</b>		
15.	Tuition Fee (Chargeable for 06/12 months):	
16.	Tuition Fee	100.00
17.	Dilapidation Fee	10.00
18.	Amalgamated Fund	100.00
19.	Population Education Club Fee	10.00

## 2.1 Admission fee:

Sr. No	Name of Course	Duration	Fee (INR)		Fee (USD) for Foreign Nationals	
			Without Practical	With Practical	Without Practical	With Practical
Faculty of Social Sciences						
1	Certificate	6 Months (1 Semester)	5000	7500	100	120
2	Diploma	01 year (2 Semesters)	10000	15000	200	240
3	Advanced Diploma	01 year (2 Semesters)	10000	15000	200	240
4	PG Diploma	01 year (2 Semesters)	12000	17000	225	265
Faculty of Life Sciences						
5	Certificate	6 Months (1 Semester)	7500	10000	150	180
6	Diploma	01 year (2 Semesters)	15000	20000	300	360
7	Advanced Diploma	01 year (2 Semesters)	15000	20000	300	360
8	PG Diploma	01 year (2 Semesters)	18000	23000	340	400
Faculty of Physical Sciences						
9	Certificate	6 Months (1 Semester)	7500	10000	150	180
10	Diploma	01 year (2 Semesters)	15000	20000	300	360
11	Advanced Diploma	01 year (2 Semesters)	15000	20000	300	360
12	PG Diploma	01 year (2 Semesters)	18000	23000	340	400
Faculty of Languages						
13	Certificate	6 Months (1 Semester)	5000	7500	100	120
14	Diploma	01 year (2 Semesters)	10000	15000	200	240
15	Advanced Diploma	01 year (2 Semesters)	10000	15000	200	240
16	PG Diploma	01 year (2 Semesters)	12000	17000	225	265
Faculty of Education						
17	Certificate	6 Months (1 Semester)	5000	7500	100	120
18	Diploma	01 year (2 Semesters)	10000	15000	200	240
19	Advanced Diploma	01 year (2 Semesters)	10000	15000	200	240
20	PG Diploma	01 year (2 Semesters)	12000	17000	225	265
Faculty of Commerce & Management						
21	Certificate	6 Months (1 Semester)	7500	10000	150	180
22	Diploma	01 year (2 Semesters)	15000	20000	300	360
23	Advanced Diploma	01 year (2 Semesters)	15000	20000	300	360
24	PG Diploma	01 year (2 Semesters)	18000	23000	340	400
Faculty of Laws						
25	Certificate	6 Months (1 Semester)	5000	7500	100	120
26	Diploma	01 year (2 Semesters)	10000	15000	200	240
27	Advanced Diploma	01 year (2 Semesters)	10000	15000	200	240
28	PG Diploma	01 year (2 Semesters)	12000	17000	225	265
Faculty of Performing & Visual Arts						
29	Certificate	6 Months (1 Semester)	7500	10000	150	180
30	Diploma	01 year (2 Semesters)	15000	20000	300	360
31	Advanced Diploma	01 year (2 Semesters)	15000	20000	300	360
32	PG Diploma	01 year (2 Semesters)	18000	23000	340	400

Faculty of Environment, Sustainability & Development Studies						
33	Certificate	6 Months (1 Semester)	7500	10000	150	180
34	Diploma	01 year (2 Semesters)	15000	20000	300	360
35	Advanced Diploma	01 year (2 Semesters)	15000	20000	300	360
36	PG Diploma	01 year (2 Semesters)	18000	23000	340	400
Faculty of Engineering & Technology						
37	Certificate	6 Months (1 Semester)	7500	10000	150	180
38	Diploma	01 year (2 Semesters)	15000	20000	300	360
39	Advanced Diploma	01 year (2 Semesters)	15000	20000	300	360
40	PG Diploma	01 year (2 Semesters)	18000	23000	340	400

➤ **The Minimum and Maximum seats for Short-Term/Add-on/Value addition courses :**

Sr.No.	Subject matter	Minimum Seats	Maximum Seats
1.	Courses with Practical's	10	20
2.	Non-Practical Courses	10	30

**Note:**

1. A Course shall be run only if there are at least 10 students opting for it.
2. Certificate Courses can be offered by the Department/Institute twice in an academic session.
3. The fee for the Diploma Program (PG Diploma in Tabla) will be paid in two equal installments at the beginning of the semester.

**Examination Centres for the Conduct of Entrance Tests:**

1. H.P. University, Shimla-5
2. Govt. College Mandi
3. Govt. College Hamirpur
4. H.P. University Regional Centre Dharamshala, Kangra

However, examination centres 2, 3 & 4 will be created provided if minimum 100 applicants opt for these centres.

**Centre of entrance examination once allotted will not be changed.**

**The Handbook of Information (HBI) aims to provide comprehensive information about various aspects of studying at H.P. University. It includes essential university rules, laws and policies. It also provides important contact information and useful links. In addition to this handbook, please consult the HPU Act, Statutes and Ordinances available on the University website for more detailed information.**



**Duration of Courses:**

Sr. No.	Name of the Course	Duration
1.	P.G. Degree	2 Years (4 Semesters)
2.	LL.B.	3 Years (6 Semesters)
3.	LL.M.	1 Year (2 Semesters)
4.	P.G. Diploma	1 Year (2 Semesters/Annual)
5.	Advanced Diploma	1 Year (2 Semesters/Annual)
6.	Diploma	1 Year (2 Semesters/Annual)
7.	Certificate	6 Months (1 Semester)
8.	FYICTTM	3+2 Years
9.	BHM	4 Years

S.No.	NAME OF THE COURSE	Application Fees for Gen. Categories (Subsidized seats)	Application Fees for Reserve categories (Subsidized seats) (SC/ ST/ PwD/ EWS)	Application Fees for both (Subsidized & Non-Subsidized seats)	
				General	(SC/ ST/ PwD/ EWS)
I	Master of Sciences (M.Sc.) (Physics, Botany, Zoology, Chemistry, Mathematics, Environmental Science, Microbiology, Biotechnology) M.A. (Geography, Social Work, English, Physical Education, Hindi, Sanskrit, Performing Arts, Economics, Sociology, Public Administration., Political Science, Psychology, History, Yoga Studies, Rural Development, Visual Arts (Painting), MA(JMC), M.Ed, M.P.Ed., LL.B, M.Com., MBA (Rural Development), MFA (Pahari Miniature Painting)	700	350	1400	1050
II	Master of Tourism and Travel Management (MTTM)	700	350	1400	1050
III	Five Years Integrated Course in Tourism and Travel Management (FYICTTM)	700	350	1400	1050
IV	MCA	1000	500	2000	1500
V	Bachelor of Hotel Management (BHM)	<b>Non-Subsidized</b>		700	700
VI	M.Tech. (Computer Science)			1000	1000

**Mandatory Condition:** At the time of admission students must submit Anti-Ragging Affidavit with Reference Number which must be similar to the Application Form Number. Undertaking of the Parents/Guardians must also be submitted by the students with the similar Reference Number. The Reference Number must be inserted by the students in the prescribed column of the admission form.

### 3. Schedule of Academic Activities for the Session 2025-2026

<b>Academic Session-July 2025</b>	
Last date to apply for Entrance Test based Programs	30.04.2025
Last date to apply for Merit based and Short-Term Programs	16.06.2025
Entrance Test	02.06.2025 to 17.06.2025
Publication of Entrance test result	05.07.2025 (on or before)
Counselling and Admission	10.07.2025 to 19.07.2025
Last Date for Admission against the vacant seats	24.07.2025
<b>Odd Semester</b>	
Commencement of classes	21.07.2025
Dispersal of classes	16.11.2025
Preparatory leave and Examinations	16.11.2025 to 31.12.2025
<b>Even Semester</b>	
Commencement of classes	18.02.2026
Dispersal of classes	13.06.2026
Preparatory leave and Examinations	13.06.2026 to 09.07.2026
<b>Academic Session-October 2025</b>	
Last date to apply for Entrance test/Admission	29.08.2025
Entrance Test	15.09.2025
Publication of Entrance test result	19.09.2025
Counselling and Admission	24.09.2025
Last date for admission against the vacant seats	30.09.2025
<b>Odd Semester</b>	
Commencement of classes	01.10.2025
Dispersal of classes	31.12.2025
Re-commencement of classes	18.02.2026
Dispersal of classes	22.03.2026
Preparatory leave and Examinations	22.03.2026 to 31.03.2026
<b>Even Semester</b>	
Commencement of classes	01.04.2026
Dispersal of classes	22.06.2026
Re-commencement of classes	01.07.2026
Dispersal of classes	24.08.2026
Preparatory leave and Examinations	24.08.2026 to 03.09.2026
<b>Yearly System 2025-2026</b>	
Last date to apply for Entrance test/Admission	16.06.2025
Counselling and Admission	18.06.2025 to 21.06.2025
Commencement of classes	01.07.2025
Dispersal of classes	31.12.2025
Re-commencement of classes	18.02.2026
Dispersal of classes	10.04.2026
Preparatory leave and Examinations	10.04.2026 to 02.05.2026
<b>Vacations</b>	
Winter Vacations	01.01.2026 to 17.02.2026
Summer Vacations	22.06.2026 to 29.06.2026
<b>Total teachings days</b>	186
<b>Total preparatory /examinations/admission days</b>	72
<b>Total number of vacations</b>	56

#### Note:

1. The H.P. University reserves the right to admit the candidates on the basis of entrance test or on the basis of merit of the qualifying examination of all or any of the above courses.
2. No entrance test will be held in the department where the number of application forms received is equal to or less than the number of seats available.

#### 4. Basis of Admission:

- 4.1 Admission to the entrance based courses will be made strictly on the basis of marks obtained in the entrance examination.
- 4.2 Admission to the merit based courses will be made strictly on the basis of marks obtained in the last qualifying examination.
- 4.3 The candidates would be called for counselling/interview in order of merit in the ratio of 1:3 times of the number of seats.
- 4.4 It will be the responsibility of the candidate to produce the result of the qualifying examination in original on the date of the counselling. In case he/she anticipates that the result may not be declared by the date of the counselling, it should be obtained confidentially from the University and be produced at the time of the counselling.
- 4.5 In case, some seats remain vacant or fall vacant subsequently, the same will be filled after calling the candidates in order of merit, only out of the list of the candidates who have attended counselling earlier and were eligible (having passed the qualifying examination on the date of counselling).
- 4.6 The final eligibility of the candidates will be determined by the admission committee after verification of the original documents. In case of unavoidable reasons, the candidates who are not able to appear in person, may depute authorized persons along with all the required original documents with photo copies for verification with a letter of authority, failing which the merit of the candidate will stand cancelled.
- 4.7 The admission of a student migrating from the other university after completion of the undergraduate degree, shall be treated as provisional and shall only be confirmed when he/she produces the migration certificate and certificate of good conduct from the Head of the Institution last attended by him/her. Provided that students who are disqualified by any other university, shall not be given admission during the period of disqualification.
- 4.8 The upper age limit is 26 years for boys, 28 years for girls and 29 years in case of SC/ST candidates (both for boys and girls) as on 1<sup>st</sup> July of the concerned year.
- 4.9 **The minimum eligibility for admission to Postgraduate courses will be 20 credits in the subject concerned in the Undergraduate Degree. (If not defined otherwise by concerned Departments under eligibility conditions in relevant sections of this HBI)**
- 4.10 The minimum qualifying marks in the Entrance Test will be 40% marks (35% for SC/ST/PwD) **(If not defined otherwise by concerned Departments).** However, the vacant reserved seats meant for SC and ST categories in educational institutes including Schools, Colleges and Universities, which remain unfilled after exhausting the list of available and eligible SC and ST candidates, should be thereafter offered and filled from amongst the eligible candidates from open category on the basis of merit. Hon'ble High Court has further clarified that in case any cut off limit has been fixed, then only those candidates of open category should be admitted against the vacant seats, who have gained marks at par with the cut off limit
- 4.11 Candidates belonging to the BPL and IRDP categories shall be considered under the Economical Weaker Section (EWS) category subject to fulfill requisite conditions.
- 4.12 The admission/promotion/continuation shall be subject to the provision of Act, Ordinances and rules and regulations of the University as amended from time to time including PG Regulation- 2022 under CBCS.

**Re-checking/Re-evaluation of the Answer-Books of the Entrance Tests shall not be allowed.**

#### **Note:**

- Himachal Pradesh University has adopted the age relaxation up to a maximum of 5 years to persons with disabilities in admission to various courses.
- No request for change of category once opted/filled in the application form after last date of application notified by the University will be entertained under any circumstances.

## **5. Basis of Admission-Non-Subsidized Seats:**

- 5.1 The eligibility for admission to the Courses against non-subsidized seats will be the same as provided for other candidates.
- 5.2 The admission to these seats will be made on the basis of the merit of marks obtained in the Entrance Test if admission is on entrance examination basis. The admission to these seats will be made on the merit of the qualifying examination if admission is on merit of qualifying examination basis.
- 5.3 If any non-subsidized supernumerary seat in any of the courses remains unfilled, it will lapse and will not be merged with the subsidized seats.
- 5.4 The candidate is required to fill separate form for each course.

## **6. Resolving a Tie:**

The following Formulae shall be adopted to resolve a Tie for Admission:

- a) In case of a tie, the candidate having a higher grade in the Bachelor's/ Master's degree (excluding weightage given for extra- curricular activities) as the case may be, shall be admitted first.
- b) If the tie is not resolved by the above, the candidate securing higher grade / honours in the subject of study for master's degree shall be admitted first.
- c) Even now if the tie is not resolved, the candidate having higher aggregate marks in 10+2 and then matriculation.
- d) Further, if the tie is still not resolved, the candidate younger in age may be admitted first.
- e) In case of tie in weightage given for cultural activities, the candidate having higher marks in entrance test shall be admitted.

## **7. Reservation in Admission:**

- (1) Admission to the various courses of study shall be open to all persons, irrespective of race, creed, caste or class on the basis of merit.
  - (a) Apart from it, 15% and 7.5% of the seats shall be reserved for Bonafide Himachali Schedule Castes and Schedule Tribes candidates respectively who have passed their qualifying examination from Himachal Pradesh University or H.P. Krishi Vishwavidyalaya or Dr. Y.S. Parmar University of Horticulture and Forestry or from any other University established by law in India which is equivalent to the qualifying examination of H.P. University.
  - (b) The remaining 77½% seats shall be filled as under:
    - (i) 25% of the seats for admission shall be open for all the candidates irrespective of the Institution/state from where they have passed their qualifying examination.
    - (ii) 75% of the seats shall be filled out of the candidates who have passed their qualifying examination from Himachal Pradesh University or H.P. Krishi Vishwavidyalaya. Y.S. Parmar University of Horticulture and Forestry, Himachal Pradesh Technical University and Central University of Himachal Pradesh or the candidates who are Himachal Pradesh domicile irrespective of passing qualifying examination from any other University established by law in India which is equivalent to the qualifying examinations of Himachal Pradesh University, subject to the following reservations :
      - (a) 5% of the seats shall be reserved for outstanding sportsmen/women.
      - (b) 5% of the seats shall be reserved for outstanding performance in cultural activities.
      - (c) 5% of the seats shall be reserved for Persons with Disabilities with a minimum of 40% disability (PwD) (except in Deptt. of Physical Education).
- (2) The minimum qualification for admission to a course in case of candidates belonging to the

Scheduled Caste & Scheduled Tribe categories shall be relaxed by 5% from the qualifying marks. The admission to these reserved seats as stated at (a), (b) & (c) to para (ii) of clause (b) above shall be made as per procedure/rules approved by the Executive Council from time to time.

- (3) One seat in LL.B. shall be reserved for serving/retired defense services personnel, if they fulfill the minimum eligibility conditions prescribed for admission.
- (4) For L.L.M. Course, the practicing lawyers will be required to attend their classes regularly and those in employment will have to take leave for the duration of the course.
- (5) Admission against the reservation will be strictly on merit. If these seats remain unfilled they will be filled- up in accordance with the conditions as stated above.
- (6) One supernumerary seat has been created to provide admission to **Bonafide Himachali War Widows** candidate in all courses of study on the campus except M.C.A., M.B.A., M.T.A., & M.Sc. (Biotechnology) courses. The admission to these seats will be made on the basis of the entrance test.
- (7) Two supernumerary seats for "**Single Girl Child**" candidates are reserved in each P.G. Course in the teaching Departments provided the candidate fulfills the minimum qualification criteria.
- (8) Three supernumerary seats shall be reserved for the **wards of Himachal Pradesh University Employees** under Self Financing Scheme in the teaching Departments where self-financing seats are available.
- (9) Two supernumerary seats are reserved for migrants of **Jammu & Kashmir** in general courses of H.P. University.
- (10) There are 10% additional seats reserved for the **Economically Weaker Section** category candidates for admission to the all campus based courses of H.P. University in each teaching Department/Institute. If these seats remain vacant, then these seats will neither be filled from other categories nor will carry forward.

#### **8. Rules for Admission of Outstanding Sportsmen/Women:**

1. Sportsmen/Women seeking admission to any Department of the University in a Post-Graduate Degree Course/Diploma Course should be eligible to play in the Inter-College/Inter-University Championship as per rules and regulations for Inter- University Tournaments.
2. Admission against outstanding sports quota would be made once in the beginning of the academic session. No forms for such admission would be entertained after the expiry of the last date of the submission of forms for admission in the University.
3. Only those Sportsmen/Women would be considered for admission against outstanding sports quota, who have represented the University or State in the Inter-University or Inter-State Championship Tournaments respectively.
4. The Sportsmen/Women seeking admission against outstanding sports quota should also qualify the minimum eligibility conditions for admission in that course as provided under the rules.
5. In order to judge the suitability of players for admission in the sports quota, trials would be held in the respective games/sports, by a Committee to be constituted by the Director of Physical Education and Youth Programmes, who will be the Chairman of the Committee and the recommendation of the committee would be kept in view while giving admission. The original certificates would also be seen by the Committee at the time of trials. In case, a certificate is issued on the Association pad, it should be duly signed and stamped by both the President and the Secretary of the respective Association.
6. The admission against sports quota would be given to such candidates who have represented the University state in the inter- university/inter State competition in the following games.



### Men's Section :

Hockey, Football, Volleyball, Basketball, Kabaddi, Wrestling, Boxing, Table Tennis, Badminton, Cross- Country, Cricket, Athletics, Weight Lifting, Handball, Chess, Kho-Kho, Judo, Taikwondo and other games included in the list of Inter College tournaments by the Sports & Co-curricular Activities Council of H.P.University from time to time.

### Women's Section :

Hockey, Athletics , Basketball, Volleyball, Table Tennis, Badminton, Kho-Kho, Kabaddi Hand Ball, weightlifting, Boxing, Cross-Country Judo, Chess Taikwondo and other games included in the list of Inter College tournaments by the Sports & Co-curricular Activities Council of H.P.University from time to time.

7. For students who are given admission on sports basis, it will be compulsory to attend the sports activities (in his/her sport) regularly.
8. Any student who without adequate reasons is found to be avoiding his/her games/sports activities, will be liable for disciplinary action, leading to the cancellation of his/her admission.

## 9. Rules for Admission for Outstanding Performance in Cultural Activities:

- 1) Admission against outstanding cultural quota at par with sports quota would be made once, in the beginning of the academic session. No forms for such admission would be entertained after the expiry of the last date of the submission of forms for admission in the University.
- 2) Candidates who are employed are not eligible for admission against cultural quota in any of the courses.
- 3) Only those students will be eligible for admission against outstanding cultural quota who have at least 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> or **Highly Commended and Commended position** in Inter-College Youth Festival in any item in any of the previous three years.
- 4) While considering admissions against cultural quota only the following cultural items will be considered:  
(1) Debate (2) Indian Folk Dance (3) Indian Classical Music (Vocal) (4) Indian Classical Music (Instrumental) (5) Light Vocal Music (6) Vaidya Vadan (7) Group Singing (8) Indian Classical Dance (9) One Act Play/Short Play/Skit (10) Symposium (11) Poetic Symposium (14) On the Spot Painting and (14) Quizzing. Western Group Song, Western Solo, Rangoli, Clay Modelling, Elocution, Poetic Recitation, Cartooning, College, Poster Making Photography, Folk Dance, Orchestra and Mimicry.
- 5) It will be compulsory to represent Himachal Pradesh University in cultural activities for students who are admitted under cultural quota.
- 6) Any student who without adequate reason is found to be avoiding his/her cultural activity, will be liable for disciplinary action leading to the cancellation of his/her admission.
- 7) In order to judge the suitability of the candidates for admission against cultural quota, trials would be held in the respective cultural items by a committee comprising Dean Students' Welfare (as Chairman) and two persons to be nominated by the Vice-Chancellor and the recommendations of the committee will be final. Original certificates would be seen by the Committee at the time of trials.
- 8) The admission under cultural quota will be made on the basis of marks obtained in Entrance Test/Qualifying Examination. The trials would be held to judge the suitability of the candidates only. For the selection under cultural quota, those candidates are entitled to be admitted in the course, who possess higher merit in the entrance test/ qualifying examination than others.

**Note: The Distinction in the individual item will be given preference over the Team Items. The students seeking admission against outstanding cultural quota should also qualify the minimum eligibility condition for admission in that course provided under rules.**

## 10. Important Instructions:

### a) Eligibility of Candidates whose result of the qualifying examination is awaited:

The candidates who have appeared in the qualifying examination prescribed as eligibility for admission to various courses shall also be allowed to appear in the Entrance Examination provisionally. However, in the event of selection, their admission will be subject to their eligibility and marks in the entrance test and submission of all documents including final marks sheet of the qualifying examination at the time of Interview/Counselling. Provided further that for the purpose of eligibility for admission to a course, 0.5% or above marks shall be considered equal to 1% marks (Notification NO. 4-9/94-HPU- Academic dated 27.6.1995).

### b) Release of Admit Cards for Entrance Test:

The Admit Card is required to be downloaded by the candidate himself/herself through his/her user id. If a candidate fails to receive the Entrance Test Admit Card five days prior to the holding of the entrance test, he/she himself/herself should enquire from the concerned Department about his/her eligibility etc. The roll number issued to the candidate is only provisional and does not entitle him to admission / is not acknowledgement of his/her eligibility for the course. The final admission shall be made purely on merit of the marks secured in the entrance test after verifying the eligibility from original certificates/testimonials /documents.

### c) Declaration of Result and Interview:

The Department shall display the result of all the eligible candidates appearing in the entrance test on the University website and notice board along with the marks obtained by them in the entrance test on the specified date. The candidates are required to confirm their result themselves from the Department. Though the Department shall make every effort to communicate the **result to the candidate, the final responsibility of getting knowledge of the result shall lie with the candidate himself/herself**. The Department shall prepare a list of the candidates in order of merit who are to be called for interview and shall display the same on the notice board along with the marks obtained by them in the entrance test. Though the Department shall make all possible efforts, the candidate himself / herself shall be finally responsible for the knowledge of his / her position in the merit list and the eligibility for interview.

## 11. Refusal for Admission:

- A candidate will be refused admission to the course if he/she does not fulfill eligibility conditions. Provided that Vice-Chancellor shall have the power to permit age relaxation for reasons to be recorded in writing up to a maximum of 6 months. Provided further that age bar shall not apply in the case of in-service students and the State Government or Government of India nominees.
- Notwithstanding anything contained in foregoing rules, a student shall be refused admission if his conduct during any previous stay in the University has been unsatisfactory. Such student shall, however, have the right to appeal to the Vice-Chancellor whose decision shall be final.
- A student who has been expelled or rusticated shall not be admitted to any course of study in the University without the prior approval of the Vice-Chancellor.
- The admission of a student migrating from other University shall be treated as provisional and shall only be confirmed when he produces the migration certificate and certificate of good conduct from the Head of the Institution last attended by him.

Provided, however, that student disqualified by any other University shall not to be given admission during the period of disqualification.

## **12. Guidelines for Admission of Foreign Nationals in Himachal Pradesh University**

### **1. Categories of Foreign Applicants:**

A foreign national may seek admission in various programme of study in Himachal Pradesh University Shimla under the following categories:

- i) Foreign nationals seeking admission through the Indian Council for Cultural Relations (ICCR), Govt. of India under its various scholarship schemes.
- ii) Self-financing foreign nationals [not seeking admission through a mode as mentioned in (i) above].

### **2. The definition of the term, "Foreign Nationals" be considered as under:**

**Foreign Nationals:** Foreign Nationals holding passports issued by foreign countries including people of Indian origin who have acquired the nationality of foreign countries are included as foreign students. Provided any subsequent changes in the definition as may be notified by the Government of India shall have the same latest meaning respectively assigned to them. The other expressions not defined herein shall have the meaning as may be assigned in any subsequent notification of the Government of India.

### **3. Number of Seats:**

- i) Maximum of 10 supernumerary seats will remain reserved for foreign nationals seeking admission through Indian Council for Cultural Relations (ICCR) or under self-financing scheme in each of the Undergraduate (UG) and Post Graduate (PG) courses/Programmes.
- ii) Three supernumerary seats shall be offered for foreign nationals in LL.M./M.Tech. or equivalent research programmes. Two supernumerary seats shall be offered for foreign nationals in each of the UG/PG Certificate and Diploma courses.
- iii) The above supernumerary seats for admission of Foreign Nationals may be filled up subject to the infrastructure available in the Departments/Institutes at Himachal Pradesh University, Shimla.

However, the sponsored foreign nationals who come through ICCR will be given preference in admission to various programmes mentioned above. Self-financing foreign nationals shall be offered seats only if seats are left vacant in any discipline. That is, if sufficient number of ICCR sponsored eligible foreign nationals are not available to fill up these supernumerary seats then the seats may be filled up from among the eligible self-financing foreign nationals. In case, the number of eligible foreign nationals seeking admission exceeds the number of seats available, the Vice-Chancellor, Himachal Pradesh University may increase seats to the Foreign Nationals only.

### **4. Age Limit:** There shall be no minimum and upper age limit for the admission of foreign nationals in any of the UG/PG/Research Programmes in H.P. University.

### **5. Eligibility for admission:**

- (i) Before applying for any course, applicants are advised to go through carefully the level of competence needed for pursuing it by assessing through the syllabi which is available at the University website.
- (ii) The Foreign Nationals shall be considered for admission to any of the University Teaching Departments, Himachal Pradesh University subject to fulfilling the eligibility requirements and equivalence & degree possessed by them to the corresponding degrees/examinations of the Indian Institutions/Universities recognized by the Association of Indian Universities (AIU), New Delhi. All Foreign Nationals with foreign qualifications are required to submit the equivalence certificate from Association of Indian Universities (AIU) with application form. The AIU address is given below:

**AIU House**  
**16, Comrade Indrajit Gupta Marg, New Delhi- 110002, India**  
**Phone: (91)-11-23230059,(91)-11-23232429**  
**Fax: (91)-11-23232131**  
**Email: [international@aiu.ac.in](mailto:international@aiu.ac.in)**  
**Website: <http://www.aiu.ac.in>.**

- (iii) English proficiency certificate is mandatory for admission of Foreign Nationals. Foreign national seeking admission to any course will be required to produce one of the following
- i) Two scores at the time of submission of application forms.
  - ii) The English Proficiency Certificate should not be later than two year
  - iii) International English Language Testing System (IELTS)– Academic version with minimum score of 6.5 is eligible.
  - iv) Test of English as Foreign Language (TOEFL)–Paper–based TOEFL with a minimum score of 560 is eligible.
  - v) Computer-based TOEFL with a minimum score of 220 is eligible and internet-based TOEFL with a minimum score of 80 is eligible.
  - vi) Foreign Nationals seeking admission to M.Tech. programme are exempted from the GATE qualification.

#### **6. Selection Process:**

- i) Foreign Nationals seeking admission in various programmes of Himachal Pradesh University as given in Sr. No. 3 (i) & (ii) are exempt from entrance test.
- (ii) Self-financing Foreign National need to apply online at the HPU Student Portal. Guidelines for completing the form are listed below:
- (iii) The ICCR sponsored Foreign Nationals need to follow the application process as laid down by the ICCR ([www.iccr.gov.in](http://www.iccr.gov.in)) through A2A Portal ([a2asholarships.iccr.gov.in](http://a2asholarships.iccr.gov.in)) and apply accordingly.

In the event of their selection, candidates will be informed about their selection and their admission will be subject to the following conditions:

- i) Production of Students-Visa / Research Visa (as the case may be) in accordance with the revised visa policy of Government of India and also a Xerox copy of their Passport along with the original documents of verification. However, the Foreign Nationals who are exempted from Indian Visa, they should have to produce the Pass Port and any other Nationality Identity Proof.
- ii) All the original academic documents with Xerox copy.
- iii) Authority/confirmation letter issued from the sponsored agency or Embassy (in case of admission under any authorized sponsored agency).
- iv) Medical-cum-Fitness Certificate.
- v) Insurance of USD 6700 (minimum)
- vi) For admission to M. P. Ed. (Physical Education), a candidate will be required to undergo mandatory Physical Efficiency Test. The scores of the Physical Efficiency Test will be counted for determining merit.

**Note: After confirmation of admission of students applied through any sponsored agency, the department concerned is responsible to provide the joining reports duly signed by the Chairperson/Director to the office of Director, International Students' Welfare along with their Department fee structure (annually) so that the same may be sent to the sponsored agency well in time for further disbursement of the fees.**

## 7. General Rules for Foreign National Students:

- i) If any of the Foreign National students found involved in any unlawful activities at any stage, his/her registration/admission shall be cancelled without any notice.
- ii) The responsibility to reach the University campus after admission will be of the foreign national itself or the sponsored agency.
- iii) After arriving in the University campus the Foreign National students have to report the office of the Director, International Students Welfare with the Admission Confirmation Authority letter issued by the sponsored agency and the original Passport and Visa details.
- iv) It is mandatory for all the Foreign Students to fill up Foreign Student Information System (FSIS) complete in all respects along with copies of passport and Visa and submit same to the office of Director, International Students' Welfare, H.P. University, Shimla-5. This FSIS online form is an urgent requirement of the Foreign Registration Office (FRO) and the candidates have to report to the foreign registration office within 14 day of arrival with the number generated after the online submission of this form.

Information filled through Foreign Students Information System (FSIS) is to be submitted by hand by the candidate own-self and the FSIS No. will be issued by the office of DISW personally to the student.

## 13. Roster for Admission and Reservation:

Reservation Rosters are applied at the time of admission. 120 Point Reservation Roster for Admission to M.Sc. courses including Botany / Zoology / Chemistry / Maths / Physics and etc., M.A. courses of social sciences and languages including English, M.Ed., LL.B. M.A. (J.M.C.), and M.Com. M.T.A., M.C.A., M.B.A. (Rural Development), M.F.A. (Pahari Miniature Painting), M.Sc. (Environmental Science). 106 Point Reservation Roster for admission is applicable for M.P.Ed./M.A. Physical Education as per University norms. 120 Point Reservation Roster and 106 Point Reservation Roster are given below:

### 120 Point Reservation Roster- Seat Number-Wise:

Seat No.	Seat No.	Seat No.	Seat No.	Seat No.
1PwD	26SC	51	76	101PwD
2	27ST	52SC	77	102
3	28	53ST	78SC	103
4	29	54	79SP	104
5	30	55	80ST	105
6	31	56	81CUL	106SC
7SC	32	57	82(PwD)	107ST
8	33SC	58	83	108
9	34	59SC	84	109
10	35	60SP	85SC	110
11	36	61CUL	86	111
12SC	37	62(PwD)	87	112
13ST	38CUL	63	88	113SC
14	39SC	64	89	114
15	40SP	65SC	90	115
16	41ST	66	91SC	116
17	42(PwD)	67ST	92	117SP
18SC	43	68	93ST	118CUL



19SP	44	69	94	119SC
20C	45	70	95	120ST
21PwD	46SC	71	96	
22	47	72SC	97SC	
23	48	73	98CUL	
24	49	74	99SP	
25	50	75	100	
<b>(PwD-5%)</b>	<b>(CUL-5%)</b>	<b>(SP-5%)</b>	<b>(SC-15%)</b>	<b>(ST-7.5%)</b>
<b>6</b>	<b>6</b>	<b>6</b>	<b>18</b>	<b>9</b>

### 120 Point Reservation Roster- Percentage of Category and Seat Number-Wise

Sr. No.	Category	Percentage	Seat Number in Roster	Total Seats
1.	PwD	5%	1, 21, 42, 62, 82, 101	6
2.	CUL	5%	20, 38, 61, 81, 98, 118	6
3.	SP	5%	19, 40, 60, 79, 99, 117	6
4.	SC	15%	7, 12, 18, 26, 33, 39, 46, 52, 59, 65, 72, 78, 85, 91, 97, 106, 113, 119	18
5.	ST	7.5%	13, 27, 41, 53, 67, 80, 93, 107, 120	9

### 106 Point Reservation Roster for M.P. Ed. / M.A. Physical Education

Seat No.	Seat No.	Seat No.	Seat No.	Seat No.
1	26SC	51	76	101
2	27ST	52SC	77	102
3	28	53	78SC	103
4	29	54ST	79	104SC
5	30	55	80	105
6SC	31	56	81ST	106ST
7	32SC	57	82	
8	33	58SC	83	
9	34	59	84SC	
10	35	60	85	
11	36	61	86	
12	37	62	87	
13SC	38	63	88	
14ST	39SC	64	89	
15	40	65SC	90	
16	41ST	66	91SC	
17	42	67	92	

18.	43	68ST	93	
19SC	44	69	94ST	
20	45SC	70	95	
21	46	71SC	96	
22	47	72	97	
23	48	73	98SC	
24	49	74	99	
25	50	75	100	

#### 106 Point Reservation Roster- Percentage of Category and Seat Number-Wise

Sr. No.	Category	Percentage	Seat Number	Total Seats
1.	SC	15%	6, 13, 19, 26, 32, 39, 45, 52, 58, 65, 71, 78, 84, 91, 98, 104	16
2.	ST	7.5%	14, 27, 41, 54, 68, 81, 94, 106	8

#### 106 POINT RESERVATION ROSTER FOR LL.M/ M.Tech.

Seat No.	Seat No.	Seat No.	Seat No.	Seat No.
1 PwD	26SC	51	76	101 PwD
2	27ST	52SC	77	102
3	28	53	78SC	103
4	29	54ST	79	104SC
5	30	55	80	105
6SC	31	56	81ST	106ST
7	32SC	57	82 PwD	
8	33	58SC	83	
9	34	59	84SC	
10	35	60	85	
11	36	61 PwD	86	
12	37	62	87	
13SC	38	63	88	
14ST	39SC	64	89	
15	40	65SC	90	
16	41ST	66	91SC	
17	42 PwD	67	92	
18.	43	68ST	93	
19SC	44	69	94ST	
20	45SC	70	95	
21 PwD	46	71SC	96	
22	47	72	97	
23	48	73	98SC	
24	49	74	99	
25	50	75	100	

#### 14. Fee Structure:

Detailed fee structure of the courses is available on the webpage of the concerned departments. See at [www.hpuniv.ac.in](http://www.hpuniv.ac.in)

#### 14.1 Fee Structure for Foreign Nationals:

The following fee structure shall be applicable for foreign students applying for admission under both categories, i.e. Through any scholarship agency/direct admission against the seats reserved for them:

PROGRAMME	PER ANNUM		ONE TIME	
	(a) Tuition Fee (USD)	(b) Other Charges* (USD)	(c) Registration Fee (One Time) in USD	(d) One time processing fee in USD.
<b>Post Graduate Courses</b>				One time processing fee \$USD100 will be charged from each of the students who will be admitted in any of the UG/PG course at HPU
Masters (Performing Arts, Visual Arts, Language and Social Sciences)	1200	300	300	
MA (JMC)	2000	300	300	
Masters (Sciences)	2000	300	300	
M. P. Ed.	1200	300	300	
LLB	2000	300	300	
MCA	2500	300	300	
M.Com	1200	300	300	
MBA	2500	300	300	
Certificate/Diploma/ P. G. Diploma Courses	1000	300	300	
LLM/ M. Tech	2500	300	300	

- Other charges include Continuation fee, Sports fee, Breakage fee, Amalgamated fund, University development fee, Equipment fee, examination fee etc.
- Apart from the above fees, USD 100 processing fee shall be charged from all the foreign nationals who will be admitted through sponsored agency.
- The registration fee shall be charged once for the entire course and the tuition fee & other charges will be charged annually for the duration of entire course.
- Annual fee from foreign nationals shall be accepted in USD. The exchange rate will be accepted as the buying rate prevalent from the 1<sup>st</sup> July for UG/PG courses and 1<sup>st</sup> July & 1<sup>st</sup> January for Ph.D. course in every year.
- The annual fees/charges shall be received in favour of Finance Officer, H.P. University, Shimla-5 and after confirmation of the receipt, the Finance Officer will provide the NEFT/RTGS/PFMS copy to the concerned Department or to the office of Director, International Students' Welfare so that the fee record could be maintained properly at the department level.

#### 15. Rules Relating to Payment of Fee:

- In case, the rates of fee and other dues are enhanced by the University, the same will be applicable for the session 2025-2026 also.
- The Government of Himachal Pradesh, Department of Education, vide letter No. Shiksha-II(J)2-1/89 dated 2-8-1995 received from the Registrar's Office vide letter No. 4-41/93-HPU (Genl.) dated 16<sup>th</sup> September 1995 has exempted tuition fee for girls for admissions to various courses.
- The student with special needs with more than 40% disability, admitted in any course of study running in the Himachal Pradesh University, Shimla-5 will not be charged any fees with effect from the current academic session 2015-16 vide notification No. 4-51/2015 HPU(Acad.) dated 25 July 2015.
- The fee along with annual charges is to be paid online.
- In case the fee is not paid up to the end of the following month, the re-admission shall not be allowed in any case.

- Annual charges for both the semesters in a year will be payable at the time of admission. The other dues will be regularly charged.
- The Chairperson/ Directors of the Teaching Departments/ Institutes will decide the date for Semester continuation Fee at their own level in consultation with the Departmental Council.
- Fee for every quarter must be paid according to the above schedule. A fine of Rs. 10.00 days, subject to a maximum of Rs. 100.00 will be charged up to the last day of the month. The names of defaulters will stand automatically struck off the rolls on the first day of the month for which the fee has not been paid. If due to inadvertence, a defaulter's name is not struck off, the attendance for the period for which name should have been struck off will not be counted. A defaulter may be re-admitted by the end of the following month for which fee has not been paid with the special permission of the Dean of Studies on payment of Rs. 100.00. The re-admission will be allowed on specific recommendations of the Chairperson concerned.
- If a student is not already registered with Himachal Pradesh University, the student has to pay extra fees as per university norms and extra Sports Fee will also be charged.
- If a student chooses to withdraw from the program of study in which he/she is enrolled, the institution concerned shall follow the following five tier system for the refund of fees remitted by the student.

#### **Five Tier System for the Refund of Fee**

Sr.No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is received in the University/ Department
1.	100%	15 days or more before the formally notified last date of admission
2.	90%	Less than 15 days before the formally notified last date of admission
3.	80%	15 days or less after the formally notified last date of admission
4.	50%	30 days or less, but more than 15 days after formally notified last date of admission
5.	0%	More than 30 days after formally notified last date of admission

- In case of Sr. No.1. in the table above, the HEI concerned shall deduct an amount not more than 5% of the fees paid by the student, subject to a maximum of ₹ 5,000/- as processing charges from the refundable amount.
- Fees shall be refunded by the HEI to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

#### **Special Charges:**

- If a student is not already registered with Himachal Pradesh University, the additional registration fee will be charged.

#### **16. Information about Hostels:**

Himachal Pradesh University maintains thirteen hostels for boys and girls students admitted in the various P.G. Courses. There are 972 seats for girls in nine hostels and 567 seats for boys in four hostels. The admission to the hostel is restricted to the above said intake capacity/vacancy available. Admission is made as per the criteria of the University.

- In hostels there are facilities of Common Room with T.V. and indoor games etc. One Gymnasium is available for boys' hostels and one for girls' hostels. The girls' hostels campus has also facility of auditorium for organizing functions. Every hostel has its own mess. All the hostels (boys & girls) have the facility of Medical Inspection room(s) and Reading Room is also available in Saraswati Girls Hostel. Besides this, all hostels are under CCTV surveillance- 24X7.

## 16.1 Hostel Accommodation:

Hostel Rules and Regulations for Foreign Nationals	
i.	Himachal Pradesh University has reserved some seats in Tagore Boys Hostel and Gargi Girls Hostel for Foreign National students (Boys & Girls).
ii.	All Foreign National students admitted in the University will have to apply on the prescribed application form (in duplicate) for availing hostel facility which can be downloaded from the University website: ( <a href="http://www.hpuniv.ac.in">www.hpuniv.ac.in</a> ) by clicking “Administration→Chief Warden”.
iii.	All Foreign National students admitted in the University will have to intimate the tentative dates of their arrival in the University campus through e-mail well in time to the Director, International Student’s Welfare, HPU, Shimla/ Dean Student’s Welfare, HPU, Shimla.
iv.	On arrival in University campus, all Foreign National students will have to report at the respective Hostel on any working days between 10.00 A.M. to 05.00 P.M. separately for Boys & Girls for which prior intimation will be given to them through Director, International Student’s Welfare, HPU, Shimla/ Dean Student’s Welfare, HPU, Shimla.
v.	Rooms once allotted to the students for an academic year will not be changed except in special situations.
vi.	The students are entitled for hostel accommodations in the hostels as long as they are full time registered students.
vii.	Any student who is removed from the Rolls of the University will automatically cease to be resident of the Hostel.
viii.	The student shall have to fill out a “ <i>Possession Report</i> ” (available with the hostel Dealing Assistant) acknowledging the possession of facilities in good condition provided in the room allotted. Upon leaving the allotted room, the student will be required to fill out “ <i>Vacation Report</i> ” whereby these facilities will be surrendered to the hostel in the same good condition in which they were received vide the “ <i>Possession Report</i> ”.
ix.	If a student wants to go to another city, he/she must take prior permission from the Director, International Student’s Welfare/Dean Student’s Welfare.
x.	Ragging is strictly banned.
xi.	Students shall maintain discipline and peaceful atmosphere in Hostel and observe all hostel rules meticulously in letter and spirit.
xii.	Any kind of consumption of alcohol, smoking, drugs or any unwanted substance is not at all allowed, anyone found doing so will be rusticated from the University and immediately the Information will be sent to the Director, International Students’ Welfare for further necessary action.
xiii.	No student shall keep gold or costly jewelry in his/her room, if anyone doing so the entire responsibility of their belongings will be of the respective student.
xiv.	The uses of electrical appliances are <b>not</b> allowed in the Hostel rooms.
xv.	While going out from the rooms, student should switch off the lights and other electrical appliances.
xvi.	Cooking in the room is strictly prohibited.
xvii.	The gates of the boys hostel will be closed at 10.00 P.M. And opened at 05.00 A.M., however, timing fixed for closure of girls hostels gates will be as follow : May to July : 08.00 P.M.



	<p>August to September : 07.30 P.M.</p> <p>October to February : 07.00 P.M. March to April : 07.30 P.M.</p> <p>(The timing fixed for girls' hostels can be changed by Warden from time to time, through issuing notification.)</p>
xviii	No male visitor is allowed in the rooms of the Girls Hostels; however, male visitors are allowed to meet the residents of the Girls Hostel only in the guest rooms during the specific hours
xix.	The girl resident will not be allowed to stay overnight out of the Hostel.
xx.	If any Foreign National boarders wants to leave the hostel or wants to stay outside the hostel, he/she must obtain the necessary approval from the Director, International Student's Welfare/Dean Student's Welfare.
xxi.	Foreign National boarders who are not in final year will be allowed to stay in the hostel during the vacation. However, the mess and canteens will remain closed during the vacation. The dates for closure will be notified by Chief Warden.
xxii.	<p>All Foreign National students/boarders will pay the Hostel Fee annually at the time of admission/continuation and the following fees/charges will be realized from these students:</p> <p>i) Hostel Fee-\$ 500 (Per Annum)**</p> <p>ii) Mess Security-\$ 200 (Refundable)</p> <p>**Hostel fee \$ 500 includes Room Rent, Water Charges, Electricity Charges, Common Room Fee, Estt. Charges, Hostel Security, Mess Security and Misc. Charges.</p> <p><b>Note:</b> (i) The hostel fee shall be deposited directly into the University account through RTGS/NEFT. Further, the above hostel fee/charges can be revised from time to time by the University authorities as and when applicable.</p> <p>The fee deposited will not be refundable under any circumstances.</p>
xxiii.	Securities of mess will be refunded to a boarder only after he/she cleared all the hostel dues. Further, all the securities deposited shall lapse if not withdrawn within one year from the date of leaving the hostel and the refund rate shall be applicable as prevalent on 1 <sup>st</sup> July of the year.
xxiv.	In order to redress the problems of students from time to time and effective implementation of Hostel rules, there will be Disciplinary Committee consisting of the Dean of Studies, Dean Student's Welfare, Director, International Student's Welfare, Chief Warden, Chief Security Officer, Dean, Faculty of Law and Dean Student's Welfare as its convener.
xxv.	Any issues/problems related to hostel; a student can contact the office of the Chief Warden. However, in case of emergency, students can also contact the Dean Students Welfare and Director, International Student's Welfare.
xxvi	Further, rules for the resident students mentioned under Ordinance XXVIII in the First Ordinances of Vol. II of H. P. University are also applicable for the foreign national students

**Note:** The University shall reserve right for change/amendment, if required in the above rules from time to time. Hostel facility is not provided to students of BHM and FYICTTM.

## 16.2 Rules for the Resident Students:

The rules for resident students are available in Chapter XXVIII of the First Ordinances of the University which are reproduced hereunder for the perusal and compliance of the students seeking admission in the hostels:

### 16.2.1 General Rules

1. All Rights of Admission to the University Hostels are reserved with the Chief Warden. These rights shall be exercised on the recommendations of the Wardens Committee.
2. Admission to the University hostels will be open at the beginning of the session and the students will be admitted strictly on the basis of merit of the qualifying examination. 75% of the seats shall be reserved for the students passing their qualifying examination from H.P. University and 25% of the seats will be open to all. However, 15% and 7.5% of the seats available shall be reserved for students belonging to scheduled castes and scheduled tribes respectively. In addition to this, 5% seats are reserved for the persons with disability.
3. The merit for admission to the hostel seats will be the same as forms the basis for admission in each course under different teaching departments.
4. A candidate who applies for admission in any reserved category, but is admitted in the general category because of his/her merit will be considered in the category mentioned in his/ her application form for the purpose of admission to hostel provided he/she is eligible in that category.
5. All hostels will formally close on the day of the last regular examination. Each boarder will have to vacate his/her room within 72 hours of the termination of his/her regular examination. Fine per day or any disciplinary action, if required, will be taken for overstay.
6. Research Scholars and students of Post Graduate classes who are doing their study related work may be permitted to stay in the hostel during vacation on the specific recommendation of the Chairman/ Supervisor. Foreign students studying in the University Departments and who are not in the final year may be allowed to stay in the hostel during the vacation. The students belonging to the tribal areas who cannot go to their homes due to bad weather will also be permitted to stay in the hostel during the vacation on the specific recommendation of the Chairman of the department concerned.
7. Admission shall be sought afresh in every academic session and will be confirmed subject to the following conditions:-
  - (i) Receipt of a duplicate admission form duly signed by the parents/ guardian of the resident. At the time of admission an applicant will fill the form and attach a duly stamped envelope addressed to his/ her parents/ guardian;
  - (ii) Satisfaction of the Chief Warden/ Warden regarding proper conduct and regular payment of dues of hostel, mess and canteen in case of ex-residents;
  - (iii) Hostel may be allowed to a student for pursuing Post Graduate Degree/Professional Course for a maximum period of two/three years depending upon the duration of course as well as availability of room in the hostel.
  - (iv) **No student pursuing second Post-Graduate Degree/Professional Course will be admitted/re-admitted to the hostel.**
  - (v) **A student will be allowed to stay in the hostel for a maximum of three years for pursuing research degree(s). However, the admission of the boarder(s) will be cancelled the moment, he/she gets a job in the Govt./Private/Corporation/ any other institution during the time of studies.**
8. Admission to the hostel for the academic year will close 10 days after the close of admission to the department.
9. In case of emergency, the Chowkidar on duty should be sent to the Chief Warden/Wardens residence.
10. Residence should not keep cash or jewellery or other valuables in their rooms. The responsibility for safety of their belongings will be entirely that of the residents.

11. The residents are advised to take out an insurance against theft and fire.
12. **Smoking is strictly prohibited in the hostels including Common Room, Reading Room, Dining and Kitchen Areas.**
13. Residents permitting or abetting unauthorized occupation of the rooms/seats shall be liable to:
  - a) Expulsion from the hostel;
  - b) Forfeiture of securities; and
  - c) Imposition of fine by the Chief Warden
14. In case of non-payment of dues or violation of any of the hostel rules by a resident, the Warden may get his/her room locked.
15. Every resident shall be responsible for the safety of the furniture given to him/her. Furniture is not to be removed from one room to another. Replacement of furniture for any reason may lead to a fine as per rules.
16. Damage to hostel property is a serious offence. Any boarder found guilty of damaging hostel property will be liable for disciplinary action as per hostel rules including expulsion from the hostel/University.
17. Gambling and use of intoxicants and keeping of arms in the hostel premises (including room) are strictly prohibited. Residents found guilty of any such lapse in this regard will be liable to a fine of ₹ 500/- and/ or expulsion from the hostel. All rooms (including almirahs and belongings) will be open for inspection by the Chief Warden/Warden at any time.
18. An undertaking on a prescribed proforma from the students and their parents will be obtained at the time of admission in the hostels to the effect that he/she will not participate in any political and in-disciplinary activities which harms the social, academic and congenial environment of the Hostel/University.
19. Before leaving the hostel, every resident shall obtain clearance from the Warden and personally hand over the charge of the room and hostel property.
20. Repair charges for any damage to the furniture will have to be paid by the residents.
21. During vacation all boarders will deposit their room keys with the hostel Clerks failing which the result of the defaulters will be withheld.

#### **16.2.2 Allotment:**

- (i) Rooms will be allotted according to the principles laid down;
- (ii) Junior students shall be put up in dormitories;
- (iii) Dormitory will not be allowed to a single person even on full payment. If one of the residents of the dormitory leaves, either another resident would be allotted that dormitory or existing resident would be moved to a cubicle, if available;
- (iv) Once a student has joined a particular hostel, he/she will not be allowed to shift to another hostel;
- (v) No student shall be allowed to accommodate any other student in his/her room. If it is found at any stage, the hostel admission of such student shall be cancelled;
- (vi) A student cannot shift from his/her allotted room within the hostel without the permission of the Warden;
- (vii) The residents shall be in their rooms in the night and will not move to other rooms for sleeping without the permission of the Warden;
- (viii) The residents shall keep the Hostel Identity Card obtained from the Warden with them and will present the same on demand by authorities. For this, the applicants will submit an extra attested

copy of the photograph along with the admission form;

(ix) Unauthorized occupation in the Hostel shall not be allowed.

#### **16.2.3 Visitors and Guests:**

- Male visitors shall be permitted to the residents of the Girls' Hostel only in the visitors room during the specific hours;
- Female visitors shall not visit male residents in their rooms.
- Guests are not permitted to stay overnight in any hostel. However, in exceptional cases in the case of Girls' Hostels only, they may be put up in the room/guest rooms, if any, on payment of prescribed charges, but in no case beyond two nights i.e. three days only. Further, such stay can be extended only in special circumstances, upon the satisfaction of the Warden concerned, up to a maximum period of one week, only once in a month.

#### **16.2.4 Attendance and Leave:**

- The gates of the boys hostels will be closed at 10.00 P.M. and opened at 5:00 A.M.;
- A resident shall under all circumstances, inform the Warden about his/her absence from the hostel. He/she shall sign the register maintained for the purpose at the hostel gate;
- The names of the residents absenting themselves without permission for a fortnight or more may be struck- off the rolls and wardens will take the possession of their rooms.

#### **16.2.5 Conduct and Discipline:**

- Students shall maintain discipline and peaceful atmosphere in hostel;
- A student may be fined or expelled from the hostel by the Chief Warden/Warden for the following reasons:
  - Misbehavior of any kind, which will include disrespectful conduct with the Warden or other teachers, employees of the hostel and other residents;
  - Teasing or otherwise harassing other students and/or creating violence;
  - Stealing or pilfering Hostel/University property or the property of other students;
  - Unruly conduct or rowdyism;
  - Writing on walls, sticking of posters, distribution of unauthorized hand bills or notices;
  - Making noise and/ or creating other disturbance including the use of gazettes etc. in a manner likely to disturb other boarders;
  - Convening, organizing, attending unauthorized meetings within the hostel premises;
  - Breach of any of the hostel rules.
- No student shall keep gold or costly jewellery in his/her room;
- While visiting common room/dining hall, the student should be in proper dress;
- For any willful disobedience or defiance or willful tampering with hostel property or insolvent behavior, the student may be asked by the Warden to leave the hostel immediately in anticipation of the approval of the Chief Warden;
- Students shall use or handle with care all property belonging to the hostel. When a student found guilty of want on damage of hostel property, the warden may recover the cost or replacement and in addition, may impose a fine or recommend imposition of fine depending on the circumstances;
- In case of any unauthorized guest/person found in the rooms of the boarder, his/her room as well as the admission from the concerned department will liable to be cancelled forthwith;
- All rooms in the hostel shall be opened for inspection by Chief Warden/Warden at any time

during day and night;

- Students shall not abuse, maltreat or assault hostel employees;
- The dealing of the students with fellow students should be courteous. Quarrels or disputes with fellow students should be avoided. Students shall not under any circumstances, take the law in their own hands;
- In order to solve the problems of students from time to time and to effectively implement the hostel rules as provided in the Hand Book of Information, there will be a Disciplinary Committee consisting of the Dean of Studies, Dean Students Welfare, Chief Warden and Security Officer with Dean Students' Welfare as its convener.

*(Any notification issued from time to time by the Chief Warden will be binding on all the residents.)*

#### **16.2.6 Special Rules (For Girls' Hostels Only):**

- Regular roll call will be taken by the prefects of the Girls Hostel. The roll call time would be fixed by the Warden from time to time, through notification;
- No girl student would stay out of the Hostel after the prescribed time;
- The girls who are going to local guardians or to their homes must write on the register kept for the purpose by stating the following details:
  - The address where the student is going;
  - Time and date of departure and arrival;
  - The relation of the student where going
- The guardians of the girls can meet their wards on every Monday and Friday between 2.00 pm to 5.00 pm. No one can meet the boarders in the hostel on other days except in case of emergency, with the prior permission of the Warden, in case they are coming from outside Shimla. No female guest can stay in any room without prior permission of the Warden;
- No Male visitor is allowed in the rooms of the Girls Hostels;
- The girl residents are not allowed to stay overnight out of the hostel. In case there is such need, the Wardens prior permission in writing, must be obtained the address where one wants to stay and purpose of stay must be given;
- Mutual shifting of girl boarders from one hostel to another hostel is allowed only for one time within the same category with the permission of Chief Warden.

#### **16.2.7 Punishment:**

The Hostel Warden/ Chief Warden shall have the authority to punish a boarder for any act of indiscipline or violation of Hostel Rules, as under:-

<b>Warden</b>	<b>Chief Warden</b>
i) Fine as would be determined from time to time.	i) Fine as would be determined from time to time.
ii) Recommend expulsion from the hostel	ii) Appeal on the issue of Rules/Law and not on the issue off acts

#### **16.2.8 Hostel Mess:**

- The hostel shall have facilities for breakfast, lunch and dinner services. A resident shall have meals in his/her hostel only;
- Residents will not go in the cooking areas;
- All complaints requiring immediate action of the Warden should be made in writing through a

member of the mess canteen committee;

- Ordinarily the residents will take food in the hostel;
- The charges will be calculated on the basis of actual number of diets taken by the residents;
- Guest will also be served meals on the usual rates. However, the maximum diets that could be served to the residents, guest will not be more than twenty in a month. If the number of diet exceeds twenty, additional amount will be charged for the excess diets;
- If mess and canteen charges are not paid by 10<sup>th</sup> of the month, meals will not be served, nor the defaulter will be allowed to take meals as a guest of other resident. For late payment, fine per day for every mess bill separately will be imposed. After 25<sup>th</sup> a notice to pay the dues, will be served on the defaulter by the Warden. After 30<sup>th</sup> the room will be got vacated with the order of the Chief Warden;
- Cooking in the room is strictly prohibited;
- Meals will not be served before/ after the fixed hours in the rooms, except in cases of illness, and that too only with the permission of the Warden. The residents as well as the mess servants be fined heavily for violating this Rule;
- Mess servants will be entirely under the control of Warden who can recommend their dismissal or impose any penalty on them. Residents cannot punish the servants. They can, however, report against them to the Warden of the hostel;
- The messes and canteens will remain closed during the vacation. The dates for closure will be notified by the Chief Warden.

#### **16.2.9 Electricity Charges:**

- Residents must switch- off the lights while going out of the rooms or to sleep;
- Residents are allowed to use in their room electrical appliances such as electric heaters only during winter i.e. from 14<sup>th</sup> November to 14<sup>th</sup> March. In case a resident is found to be in possession of any other appliances, the same will be confiscated and the boarder will be fined. In case a resident repeats this act, the amount of fine payable will also increase accordingly;
- Residents are not to tamper with the electrical and sanitary installations. The cost of repair/replacement due to any damaged one to them will be realized from the residents.

#### **16.2.10 Securities and Dues:**

- Security and dues/other charges will be realized from the boarders of the hostel in accordance with the decision of the Executive Council or as notified by the Chief Warden from time to time.
- All securities are charged once at the time of admission and the dues/fee shall be charged annually. The amount so collected from the miscellaneous charges will be utilized by the Chief Warden in consultation with the Wardens Committee for the purpose of minor L.P.G. repair and incidental charges etc.
- Concession in hostel rent may be granted on the basis of merit or sports cum poverty to the extent of 10% freeships and 15% half freeships.
- The hostel fees will be charged from all the residents annually at the time of admission/ continuation.
- In case of continuation of boarder a late fee per day after the date decided/notified by the Wardens Committees shall be charged.
- Residents getting admission in to the hostel at any time during the month will be charged full fee for the month.
- All residents are required to clear hostel, mess, canteen and other dues and obtain no dues certificate before they take their examination roll numbers and again all their dues must be



cleared before they vacate the hostels, failing which their names will be forwarded to the Controller of Examinations/Chairman of the Department for withholding the declaration of result/award of degree and other disciplinary action, including forfeiture of their securities and cancellation of the degree.

- The Controller of Examinations, may on the report in writing of the Head of the Institution concerned, withhold the result of a candidate, who has already taken the examination if the candidate has failed to pay the dues outstanding against him including hostel and mess charges, or has failed to return Library books or other articles, or in case of loss has not paid the cost thereof as assessed by the head of the institution (Ord. 6.65(a)).
- Admit cards for examinations will not be issued by the Controller of Examinations without clearance from the hostel office.
- As soon as the Ph.D. Research Scholar submits his/her thesis, he/she will have to vacate the hostel room.
- The Controller of Examinations, will not declare the result unless the Ph.D. scholars concerned produce No Dues Certificate from the Hostel/Library (Ord.6.65(b)).
- Securities of mess, telephone as well as hostel will be refunded to a resident only after he/she cleared all the hostel dues and handed over the possession of the room and will be adjusted against the bills only in the special circumstances after the student has left the institution. Application for refund of securities will be submitted three days before the intended date of leaving the hostel (when his/her mess account will be closed and he/she will eat on cash payment). Cheque will be got ready earlier but will be given only after the charge of the room is handed over to Caretaker/Chowkidar (who will sign the register) and the room is locked. ***All security deposits shall lapse if not withdrawn one year from the date of leaving the hostel.***

#### 16.2.11 Appointment and Duties of Prefect:

Prefects will be appointed by the Hostel Warden from amongst the senior students of good standing to assist him in the administration of the hostel. Normally for every 50 students, one prefect would be appointed. Prefect will be entitled to rent free accommodation.	
1.	He/she shall take the roll call at the time fixed and submit a report of absentee to the Warden on the following day.
2.	He/she shall report in writing to the Warden the names of those residents who remained absent for the whole night. Failure to report such cases will be considered gross negligence of duty and may result in his/her dismissal from prefectship.
3.	He/she shall assist the Warden in checking of rooms for ensuring that: <ul style="list-style-type: none"> <li>a) There are no prohibited articles in the rooms;</li> <li>b) Electric fittings are not tampered with;</li> <li>c) Guests are not kept in the rooms at night; and</li> <li>d) There is no disturbance at night during study hours</li> <li>e) Any other that may lead to violate the rules of the hostels.</li> </ul>
4.	He/she shall look to the general cleanliness of the Block.
5.	He/she shall keep the record of leave applications.
6.	He/she shall forward all complaints related to the Block to the Warden.

#### 16.2.12 Committees:

For the proper and democratic functioning of the hostels, committees, such as Common Room Committee, Mess Committee, Finance Committee, Discipline Committee etc. will be formed in each hostel. Faculty members from the teaching departments may also be associated with these committees.

The committee will work closely in full co-operation with the Warden to further ensure the spirit of fraternity in each hostel. These committees will also be concerned with providing suggestions to the

administration for further improvement in the hostels and to ensure proper discipline and decorum.

#### 16.2.13 Responsibilities of the Residents:

- Living in the hostels pre-supposes a high degree of integrity and consciousness as a member of the community. It entails a moral responsibility on the part of the resident to:
  - Make every effort for peaceful co-existence and maintaining the ultimate decorum;
  - To observe all hostel rules meticulously in letter and spirit.
- All violations of rules and directions will be subject to strict disciplinary action which in extreme cases, may lead to expulsion, forfeiture of securities and the right for future admission.

#### 16.2.14 General instruction/Orders:

General instruction/orders issued by the Chief Warden/authorities from time to time for students admitted in the hostels are:

1. The Guest permitted to stay in the hostels will be charged ₹65/- per day and will be deposited in the University accounts regularly. A register will be maintained in each hostel where entry of every guest, if allowed by the Warden is required to be made (Read with Ordinance 28.3(iii)).
2. The roll call time fixed for girls hostels is as under: (Read with Ordinance 28.6(i))

May to July	8.00 p.m.
August to September	7.30 p.m.
October to February	7.00 p.m.
March to April	7.30 p.m.
3. The fine for late deposit of mess bill after the prescribed time a fine of ₹50/- on the 11<sup>th</sup> day of display of mess bill and thereafter ₹ 10/- per day subject to maximum of ₹ 200/- will be charged (read with Ordinance 28.8(ix))
4. The following charges will be realized from the boarders of the hostels: (read with Ordinance 28.10 (a) & (b) except the students with disabilities who have been provided fee Hostel facility by the University with effect from 15.11.2021 notified vide Notification No. 3-38/96- HPU(Genl.) Vol-IV dated 27.12.2021

#### 1. Annual Charges:

- |                     |         |
|---------------------|---------|
| (a) Hostel Security | ₹100/-  |
| (b) Mess Security:  |         |
| (i) Recurring       | ₹3000/- |
| (ii) Non-recurring  | ₹100/-  |

#### 2. Monthly Charges:

- |                         |   |
|-------------------------|---|
| (a) Common Room charges | ₹30/-p.m.   |
| (b) Electricity charges | ₹120/-p.m.  |
| (c) Water Charges       | ₹15/-p.m.   |
| (d) Hostel Room Rent    | ₹110/-p.m. (No rent shall be charged from SC/ST Students) |
| (e) Estt. Charges       | ₹25/-p.m.   |
| (f) Misc. Charges       | ₹30/-p.m.   |

#### Note:

*All securities are charged once at the time of admission and the dues/fees shall be charged annually. The amount so collected from the miscellaneous charges will be utilized by the Chief Warden in consultation with the Wardens' Committee for the purpose of minor LPG repair and incidental charges etc.*

5. A late fee of ₹ 10/- per day subject to maximum of ₹ 200/- will be charged from the boarder who

fails to get his/her continuation fee deposited within the stipulated period subject to a maximum period of 30 days, where-after his/her hostel admission shall stand cancelled. {read with Ordinance 28.10 (e)}

6. Admissions to the Ph.D. Scholars will be made twice, once in June/July along with other P.G. students and other in January each year subject to availability of seats.
7. The following actions besides the acts provided in the Ordinances shall be considered act of indiscipline, misconduct and disobedience punishable under the rules:
  - (i) Taking bath in the balconies or outside the bathrooms.
  - (ii) Obstructing or creating problems at the time of inspections of rooms, hostel premises, etc., by the University authorities or outside authorities duly authorized by the University authorities for maintaining law and order.
  - (iii) Non-compliance of the instruction issued by the University authorities from time to time.
  - (iv) A boarder who is punished thrice during his/her stay in the hostel may be recommended for expulsion from the hostel by the Warden to the Chief Warden who will issue necessary cancellation of hostel orders as per rules.
8. The University may club the Girl boarders residing in different hostels during winter vacation keeping in view the total strength of girl boarders in each hostel.
9. No student shall be allotted hostel against whom the University has lodged an FIR.

## **17. Information Regarding Conditions of Examination:**

### **a) Examination:**

- i) A degree, diploma or certificate shall be awarded to a candidate after such examination as may be prescribed for that degree, diploma or certificate.
- ii) Every Candidate, except when allowed to appear as private candidate, shall be required to undergo a regular course of study i.e. attendance at lectures, tutorials, seminars, practical, courts (In case of Law) etc.
- iii) In order to be eligible to appear at the University examination a candidate should have put in 75% attendance in each of the concerned courses in theory as well as in practical.
- iv) Provided that in case of a candidate provisionally admitted to a higher class, but reverted to the lower class, as provided hereinafter, this condition shall only be required to be fulfilled in respect of attendance from the date of his reversion to the lower class.
- v) Provided further that the Principal/Dean of Faculty concerned or Chairperson of the Department concerned may for reasons to be recorded in writing condone shortage of lectures delivered in each of the concerned courses up to a maximum of 10% lectures in theory and practical, provided, however, that in case of law courses the shortage of attendance in any subject(s) course(s) as also at tutorials and moot courts may be condoned up to a maximum of 15% in each subject / course etc. or 9% in the aggregate of the lectures for the lectures for the semester. However, the percentage of lectures attended in each course (in law) should not in any case, fall short of 60%.

### **b) Important Note:**

- i) When more than one option has been provided, the Chairman of the Department in the beginning of the semester will decide which option shall be allowed in a particular semester. In most of the courses the pattern of Examination is semester system as per the schedule given in the Handbook of Information. However, a couple of courses are exclusively run as per the annual system. Academic session starts in July.
- ii) Absence from lectures, tutorials, seminars, practical on account of participation in the University, Inter-University, Inter-Colleges, State, National, International Tournament, Youth Festival,

Cultural and any other sports activities or N.C.C., N.S.S. and N.S.C. camps including the actual time spent on journey thereof, shall be deemed to be attendance for the purpose provided that this benefit shall be allowed only up to 20% of the total lectures delivered.

- iii) The Vice-Chancellor, on the recommendation of the Head of the Department/Institution concerned may in special circumstances, for reasons to be recorded in writing condone shortage in attendance up to 5% of the total provided that this shall not apply in case of Law Course.
- iv) The examination for the Master's Degree in the Faculty of Languages, Science, Social Sciences, Commerce and Management Studies, Performing and Visual Arts and/or Annual System Master's degree in the Faculty of Education, Law and for Master's degree in Mass- Communication, shall be conducted on the basis of semester system.

**c) Eligibility Criteria for appearing in Examination:**

- The University shall from time to time, prescribe the admission form and the certificate required in support of admission to the different examinations of the University and make these forms available to all concerned.
- A candidate seeking admission to an examination of the University shall be required to pay the fees as prescribed by the University, provided that blind persons, war windows, disabled servicemen and the dependents of military personnel permanently disabled or martyrs in action or battle shall not be required to pay such fees.
- A candidate seeking admission to a University examination shall submit at least fifteen days before the last date prescribed for the receipt of application in the university office, his/her application in the prescribed form accompanied by the prescribed fee and supported by the prescribed certificates to the Chairperson of the Teaching Department concerned, who after due scrutiny and making good the omission or rectifying the mistakes shall forward the same to the Controller of Examination, reach him before the last date prescribed for the submission of such applications (applicable to regular students only).
- **The Chairperson of Teaching Department concerned may under intimation to the candidate, not later than fifteen days before the commencement of the examination, withdraw application of any candidate, who fails to fulfill the attendance requirement.**
- The Controller of Examinations may entertain an application for appearing at an examination after the last date prescribed for submission of such applications on payment of requisite fees as prescribed by the Controller of Examinations.
- The Superintendent of Examination Centre may not permit a candidate to take the examination, if it is brought to his notice in writing by the Head of the Institution concerned that the candidate has not paid the outstanding dues, including hostel and mess charges or has failed to return the library books or other articles, or in the case of loss has not paid the cost thereof, as assessed by the Head of the Institution.
- The Vice-Chancellor may withdraw the permission to appear at an examination, at any stage, if it is found that the candidate was not eligible for admission to the examination or has been subsequently rusticated or expelled from a College or a Teaching Department of the University or any other University after the submission of his application form.
- A candidate against whom proceedings for use of unfair means etc. are there and who on account of these proceedings is prevented from appearing in an examination, may be given by the Vice Chancellor one more chance immediately next to the last admissible chance in lieu of the chance or chances, missed by him.
- Where the chances of a candidate to clear an examination are limited, and he is disqualified from appearing in it for a fixed period, he may be allowed by the Vice-Chancellor one more Chance to appear in the examination after the period of disqualification, in lieu of the chance or chances missed by him during the period of disqualification.

**d) Re-checking:**

If a candidate feels that either some of the answers in his script had not been evaluated or there is mistake in totaling the marks awarded to him/her, he/she may within 21 days of the issue of the marks-sheet, apply in the prescribed form accompanied by the prescribed fee to the Controller of Examination, for the re- checking of his/her script. If on re-checking a mistake is discovered, the mistake shall be rectified and the fees paid by the candidate shall be refunded to him.

**e) Re-evaluation:**

- 1 If a candidate feels that his script has not been fairly evaluated, he may within 21 days of the date of issue of the detailed marks-card by the University apply to the Controller of Examination in the prescribed application form accompanied by marks card in original and the prescribed fee for re-evaluation and avail himself of this concession offered by the University. A candidate whose result is declared late on account of the awards may also seek re- evaluation within 21 days of the declaration of the result, subject to the condition that no application form shall be entertained after 31st December, of the same Calendar Year of the examination in the case of annual examination and after 31<sup>st</sup> March of the ensuing calendar year in the case of Supplementary Examinations; and in case of semester examination of Post Graduate classes till the commencement of the next corresponding examinations.

Provided that in case of foreign students, who leave for their countries before the declaration of results; the candidates of correspondence courses, the candidates appearing privately from Lahaul Spiti, Kinnaur, Bharmour, Pangi Valley, Military Personnel on active service and the regular students, who fail to collect their result cards from their colleges/teaching departments in time for reasons of prolonged illness or unforeseen circumstances, the last date for receipt of applications and fee for the purpose duly supported by Authentic Documents will be 30 days from the date of issue of the Result Card by the University to the College/Teaching Department /Candidate.

- 2 The re-evaluation fee once deposited with the University shall not be refunded. However, there-evaluation fee will be refunded if the re-evaluation application has been rejected by the University under Ord. 6.70 (a) and 6.70(g). Further all entries in the application for re-evaluation should be complete and correct in all respects. The University will not be responsible for the delay/rejection case, if the form is not complete in all respects or not accompanied by full fee and / or detailed marks card / certificate. No change in the entries once made by the candidate shall be allowed after the receipt of application in the University office. However, a candidate shall be allowed to withdraw his application form for re-evaluation as also delete one or more subject(s) / paper(s) for which application for re-evaluation has been received within the due date, provided such requests are received within 10 days of the submission of the application form by the candidate. In case of withdrawal or deletion no refund of fee shall be granted.
- 3 The Assistant Registrar / Deputy Registrar, In-charge of the re-evaluation work shall put up all applications referred to above to the Controller of Examination, who shall get each script separately evaluated and the revised result shall be determined in the following manner :
  - (i) An examiner other than the one who had originally evaluated will re-evaluate the script and average of the two awards shall be final award in case the variation (increase or decrease) in the two awards is not more than 10% of the maximum marks allotted to the paper/course.
  - (ii) The script shall be referred to the third examiner in case variation (increase or decrease) is more than 10% in the two awards and the average of the two higher awards (out of the three) shall be the final award.
  - (iii) The fraction of 0.5 will be rounded off to the next whole integer.
- 4 The score on re-evaluation subject to para (ii) below shall supersede the original score provided that in case of a candidate securing pass or more marks on original evaluation the downward revision or re-evaluation shall not go lower than the level of pass marks in the paper concerned.
  - (iii) The change in score on re-evaluation shall be conveyed only where the character of the



result is changed (character means 'fail' to 'compartment' or 'fail' to 'pass', change in division) or where on re-evaluation the score increases or decreased by 5% or more of the maximum marks allotted to the concerned paper.

- 5 Whatever be the change in awards after re-evaluation the same shall be conveyed to the candidate. A candidate who applies for re-evaluation shall not be entitled to claim any retrospective benefit such as admission/promotion to any course/class, eligibility to sit for the Medical College Entrance Test or the grant of scholarship/ award/ freeship/ medal etc. on the basis of declaration of the result of re-evaluation. Further that the declaration of the result of the re-evaluation shall not be considered as a time bound process. Provided further that in case the re-evaluation result is received after the commencement of the subsequent examination which the applicant has taken out of the two results i.e. on the basis of re-evaluation of his performance in the subsequent examination the result that is advantageous to the applicant will be conveyed to him.
- 6 A defaulting student will not be entitled to apply for re-evaluation after the expiry of the normal date i.e. after 21 days from the date of declaration of the General Result of the class concerned, if his result has been delayed on account of his own fault.
- 7 A candidate whose answer book is not available for re-evaluation due to any reason beyond the control of the University, may be allowed by the Vice-Chancellor either :
  - (i) To reappear in the same paper of the next examination without payment of the examination fee. In this event his result shall be determined on the basis of the marks secured by the candidate in the paper in which he reappear
  - (ii) To have his fee refunded in full.
  - (iii) No further reassessment shall be allowed after the awards by there-evaluator have been received.

**f) Cancellation of Examination:**

The University may cancel the examination of a candidate, if it is found that he was not eligible to appear in the examination but had obtained admission through misrepresentation or a misstatement of facts.

Such a candidate shall also be liable to be disqualified from appearing at any examination of the University for a period which may extend up to five years

**g) Rules for Promotion and Re-appear for Master's Degree Course**

**a) Semester Examination:**

1. There shall be an examination at the end of each semester. A candidate who appears in the examination and fails to obtain pass marks in any course in the first semester may be permitted to proceed to the second semester, but he shall not be permitted to proceed from the second semester to the third semester without appearing in the examination.
2. At the time of second semester examination the candidate, may appear in the course in which he may have failed to obtain pass marks in the first semester examination and also in the courses prescribed for the second semester.
3. At the time of third semester examination the candidate, may appear in the course in which he may have failed to obtain pass marks in the first and the second semester examination and also in all the courses prescribed for the third semester. But he shall not be permitted to proceed from the third semester to the fourth semester without appearing in the examination.
4. At the time of the fourth semester examination the candidate may appear in the course in which he may have failed to obtain pass marks in the first, second and third semester examinations and also in the courses prescribed for the fourth semester. A candidate shall not be allowed to proceed from fourth to fifth semester without appearing in the examination.



5. In the fifth semester, the candidate may appear in the course in which he may have failed to obtain pass marks in first, second, third and fourth semester examinations and also in all the courses prescribed for the fifth semester. But he shall not be allowed to proceed from fifth to sixth semester without appearing in the examination.
6. In the sixth semester, the candidate may appear in the courses in which he may have failed to obtain pass marks in first, second, third, fourth and fifth semester examinations and also in the courses prescribed for the sixth semester. Provided that the Vice-Chancellor may however, permit a candidate who is otherwise eligible to appear at the examination to proceed from one semester to another semester without appearing in the examination if to the satisfaction of the Vice-Chancellor the candidate was prevented from appearing in the said examination on account of serious illness or other unforeseen circumstances beyond his / her control, provided that the intimation to the effect, accompanied by documentary proof thereof, is communicated to the University within a week of expiry of the concerned examination.
7. A candidate, who is unable to pass the Master of Arts examination on account of his having obtained less than the pass marks in any course or who joined the course in the second semester, may reappear or appear as the case may be, in the corresponding semester examination of the following year in the courses in which he failed to obtain pass marks or in which he did not appear earlier.
8. A candidate who is unable to pass the Master of Science examination on account of his having obtained less than the pass marks in any course may reappear in the corresponding semester examination of the following year in course(s) in which he failed to obtain pass marks.
9. A candidate is required to pass in all the courses in each semester, provided that a candidate, who fails to obtain pass marks in any course in the first semester, may be permitted to proceed to the second semester. Such a candidate shall, however, be required to reappear in the course or courses in which he may have failed to obtain pass marks in any semester in the corresponding semester examination of the following year (for M.Ed.).
10. A candidate, who is unable to pass the bachelor of Laws (LL.B.) examination on account of his having obtained less than pass marks in any course or having been unsuccessful in the practical training prescribed for sixth semester, may re-appear in the corresponding semester examination of the following year in the course(s) in which he may have failed to obtain the pass marks or complete the training prescribed for sixth semester, which he could not successfully do earlier.

#### **18. Award of Fellowships, Scholarships, Stipends, Exhibitions (Medals and Prizes) and Freeships:**

- a) All awards of Fellowships, Scholarships, Medals and Prizes including those specifically earmarked for a particular category, shall be given on the basis of merit to be determined under the rules laid in the ordinances. Freeships and Stipends shall, however, be awarded on the basis of poverty-cum-merit.
- b) The University shall, from time to time, determine the number of H.P. University Research Fellowships/Scholarships to be awarded in each category and the value thereof.
- c) At present there exists the following categories of Fellowships / Scholarships / Freeships in the University.

##### **1. Fellowships:**

1. H.P.U. Senior Fellowships, For Post-Doctoral Research
2. H.P.U. Junior Research Fellowships for LL.M./ Ph.D.
3. U.G.C. Junior Research Fellowships for Ph.D.

##### **2. Scholarships:**

1. Subject wise Merit Scholarships: One scholarship per subject in which post-graduate facilities exist in the University.

2. Group wise Merit Scholarships: Thirteen Scholarships on the basis of aggregate of marks at graduate level examination taking admission in the various departments according to the scheme of distribution under ord. 31.14 A(ii).

**3. Subject Wise Merit Scholarships:**

- (a) One scholarship per subject on the basis of the result of M.A./ M.Sc./ M.B.A./ M.Com., Part-I examination (Semester I & II taken together).
- (b) One Scholarship on the basis of the result of LL.B. Part I Examination (Semester I & II taken together).
- (c) One Scholarship on the basis of the result of LL.B. Part-I & II Examination (Semester I, II, III, & IV taken together).

**4. Sports Scholarships:**

16 Scholarships for outstanding sportsmen/ women at the Post- Graduate level, each of value of ₹ 500/- per month.

**5. Cultural Activities Scholarships:**

Ten Scholarships of the value ₹ 500/- per month for the full Academic session i.e. 1st July to 30th June.

**6. Freeships:**

- i) Full Freeships: For 10% students of the total strength of the class/course.
- ii) Half Freeships: For 15% students of the total strength of the class/course.
- iii) The student younger in age will be given Half Freeship if his/her elder brother/sister is also studying in the University and paying full fee.
- iv) Full Freeships and Hostel Rent Freeships to the outstanding Sportsmen/ Women of the campus is given as per rules.
- iv) The scholarship is available to the students belonging to the Socially Backward Classes SC/ST/OBC and as may be identified by the State (India/Himachal Pradesh) from time to time and Economically Backward Classes IRDP/BPL/Low Income and as may be identified by the State (India/Himachal Pradesh) from time to time amounting to ₹1200 per month for one year. The scholarship shall be awarded on the basis of academic merit of the qualifying examination i.e. B.A./B.Sc./B.Com. for P.G. courses and 10+2 for undergraduate courses which are run by the University.

**7. Medals and Prizes:**

The University shall, from time to time, determine the number of examination and subjects for which medals and prizes shall be awarded:

**(1) Lala Jai Lal Nagal Freedom Fighter Memorial Silver Medal:**

A Silver Medal will be given to a Student standing first in LL.M. final examination.

**(2) Dr. K. K. Jain Memorial Medal (Silver Medal, Gold Plated):**

A silver Medal, Gold Plated will be awarded every year to a student who stands first in M.Sc. (Botany) with special paper in wood science but securing at least 65 % marks. In case a student having the above percentage of marks is not eligible then it may be awarded to a student topping in M.Sc. (Botany) in any special Paper.

**(3) Prof. A.C. Jain Scholarships for M.Sc. Chemistry:**

Two scholarships each of value of ₹200/-per month will be awarded for one year i.e. from 1<sup>st</sup> July to 30th June to two students, one for M.Sc. 1<sup>st</sup> year and the other for M.Sc. 2<sup>nd</sup> year student every year.

The basis of awarding the scholarship to M.Sc. 1<sup>st</sup> year student will be on the merit drawn from the aggregate of marks at B.Sc. degree plus marks secured in Chemistry in B.Sc. 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> year, while for M.Sc. 2<sup>nd</sup> year student, the merit will be prepared from amongst students of M.Sc. (Organic specialization only). The merit will be determined on the basis of aggregate marks of M.Sc. 1<sup>st</sup> and 2<sup>nd</sup> semester plus marks secured in Organic Chemistry in both the semesters. The candidate should have cleared all the papers in first attempt.

#### **8. Stipends:**

The University may institute Poverty-cum-Merit stipends for different courses and the University for this purpose, shall determine, from time to time, the number, the value and the duration of each stipend.

#### **19. Information Regarding University Library:**

Himachal Pradesh University Library was established in 1972, since then there has been manifold increase in the size to its collection and services. Its collection has grown from a meager 15000 to more than 2,40,000 books and journals (up till 30.03.2024). The library is automated and having around 9500 members. The library has six reading halls and 34 cabins for the research scholars with sitting capacity of 850. It functions for 12 hours on working days and for 7 hours on Sunday/ holidays. It is housed in a multi storied building designed as a modern University Library. The different sections of the library are:

1. Himalayan Studies Section
2. Technical Section
3. Science Section
4. Acquisition Section
5. Stack Section
6. Periodical Section
7. Circular Section
8. 24 Hours Service Section

##### **19.1 Facilities in the Library:**

1. Library is automated and readers can issue and return the documents/books with the help of KIOSKS.
2. Rare books are also available in the library.
3. Separate computer lab for special category readers.
4. CCTV cameras have been installed in the library.
5. KIOSKS machines have been installed for the library users to know about the availability of particular document in the library.
6. Electronic Theses and Dissertation Lab has been established in the library.
7. Xerox facility to readers at very nominal rates is available.
8. Theses/dissertations are available in digital form.
9. E-Journals for different disciplines are available through INFLIBNET on University Network.
10. Lift facility is available to the readers.
11. Heaters are provided during winters to the readers.
12. One nation one subscription giving access to 13000 journals is available on university network.

## 19.2 Print Collections

No. of Books	No. of Journals	No. of Magazines	No. of Newspapers
240000	71	16	16

## 20. Students' Aid Fund:

Himachal Pradesh University Students' Aid Fund is to render financial assistance to poor students to meet their tuition or examination fee or to purchase books or to meet similar other expenses. assistance may be given to the students to meet their hostel mess, clothing or medical expenses if their needs are considered genuine.

Subscription by the University @ ₹10/- per student or as prescribed by the university from time to time. Apart from it, 10% contribution from amalgamated fund is to the H.P. University teaching departments. Voluntary contribution is by the students, ex-students and staff members of the University, Donation from other sources permissible under the UGC rules and matching contribution of grants from UGC as permissible.

### Mode of Administration:

- 1 The application for aid out of this fund will be forwarded by the Chairperson of the Department concerned within a fortnight of the completion of admission of respective Departments every year after thorough scrutiny. The financial assistance should be given to those belonging to IRDP and BPL family only instead of low income of ₹ 30,000/- per annum.
- 2 The application will be submitted on the prescribed form. The committee will meet at least twice a year to consider the various applications received through the Chairperson of the Teaching Department and finalize and give decision on application presented to the effect.
- 3 The aid will be paid by cheque to the needy students through the Dean Students' Welfare and shall not ordinarily, exceed ₹ 3000/-per year in lump sum or in installments as the committee may decide.
- 4 The report on the administration of the Fund is submitted to the University Grants Commission every year. A copy of the report shall also be placed before the Executive Council of the University and the S.C.A. of the Post Graduate Centre. The Students' Aid Fund is operated by the Dean Students' Welfare.

## 21. Students Central Association for the University Campus:

SCA is formed as per the recommendations of Lingdoh Committee adopted by the UGC and SCA constitution is as approved by the competent authority of the H.P. University.

## 22. Conduct and Discipline of Students:

A student involved in the violation of any of the rules or regulations of the Institution or the University or in any way involved in any act of indiscipline, may be placed on conduct probation by the Head of the Institution. A student placed on conduct probation shall not be allowed to represent the Institution or the University in any meet, tournament, youth festival or cultural competition during the period of his Conduct Probation and shall also remain suspended from any office that he may be holding in any student organization. If a student who has been on conduct probation on two previous occasions, commits an act of indiscipline, he shall be expelled from the Institution / University.

## 23. Actions for Involvement in Ragging:

"Students found to have been involved in the act of ragging will be dealt with as per provision of Statute 23-A and recommendations of the Committee constituted by the Hon'ble Supreme Court of India in SLP No. 24295 of 2006 (Raghvan's Committee Report)"

1. Ragging means and includes any type of physical or mental torture, done by any individual or group either through words or conduct, which creates an apprehension in the mind of a person.

As such he/she is prevented from pursuing his/her studies in an atmosphere free from fear or physical/psychological torture. Any person who aids or abets such an action shall be guilty of ragging.

2. There shall be no ragging in and outside the teaching departments of the University, College or Institutions affiliated to or maintained by the University or the hostels and also on roads /approaches leading to such Institutions / Hostels.
3. The Chairperson of the Teaching Departments / Heads of the Colleges or Institution affiliated to or maintained by the University, at the commencement of each session when new admission takes place, shall have an online/electronic undertaking from every student (old or new) as specified on the given proforma at [www.antiragging.in/affidavit\\_registration\\_disclaimer.html](http://www.antiragging.in/affidavit_registration_disclaimer.html) or [www.c4yindia.org/Home/Undertaking](http://www.c4yindia.org/Home/Undertaking) to comply with the UGC regulations on anti-ragging. In addition, at the time of admission, students must submit Anti-Ragging Affidavit with Reference Number which must be similar to the Application Form Number. Undertaking of the Parents/Guardians must also be submitted by the students with the similar Reference Number. The Reference Number must be inserted by the students as per the following prescribed column of the admission form:

<u>Anti-Ragging Undertaking Reference No.</u>	
---	--

4. The students who fail to abide by point No. 3 and UGC guidelines will attract punitive action as per UGC Regulations/ guidelines.
5. The chairpersons of the Teaching Departments shall also ensure that a declaration from the students regarding the abuse of illicit drugs be obtained as per proforma available in HBI while finalizing the admissions.

#### **24. Rustication and Expulsion of Students from the University:**

Rustication shall mean loss of one academic year i.e. the student concerned shall not be allowed to appear in any University examination during the academic year in which he is rusticated. The actual period of expulsion from the College or Institution shall depend upon the time of the year when the rustication order is passed. A rusticated student may with permission of the Head of the College or Institution concerned re-join the class in the same College or Institution after the time of rustication in the following academic year.

A student who is expelled from a College or Institution shall not be allowed to appear in any University examination during the academic year in which he is expelled and the next academic year and shall not thereafter be re-admitted to the same or any other College or Institution without the prior sanction of the Vice-Chancellor. Each case of rustication or expulsion shall be reported to the Registrar of the University immediately after the order is passed. A certificate signed by the College or effect that the student has been given adequate and reasonable opportunity to explain his position before the order was passed, shall accompany the report.

**Note: In case of any contradiction/inconsistency between the provisions of ordinance and HBI/ Proportions, the provision of Ordinances/ Statutes will prevail.**

#### **25. Admission to M.Sc. Courses including M.C.A. & M.Tech.**

##### **a) M.Sc. Courses:**

##### **➤ Botany/Zoology/ Physics/ Chemistry/ Mathematics:**

##### **Eligibility:**

- i) Candidates possessing a Bachelor's Degree (with the subject chosen for the Master's Degree Programme as major or minor or allied subject at the bachelor degree level) of HPU or any other University established by law in India or equivalent there to are eligible for admission to the PG Degree Programmes (M.A., M.Sc. etc.).

- ii) Minimum 50% marks (45% in case of those belonging to Scheduled Caste, Scheduled Tribe, PwD categories) in the qualifying exam conducted by HPU.

**Basis of Admission:**

- i) The admission to these courses will be made strictly on the basis of marks obtained in the Entrance Test and shall be open to all, subject to the reservation approved by the University. The merit will be determined on the basis of competitive examination.
- ii) A minimum of 40% marks (35% for SC/ST/PwD) in the Entrance Test. However, the vacant reserved seats meant for SC and ST categories in educational institutes including Schools, Colleges and Universities, which remain unfilled after exhausting the list of available and eligible SC and ST candidates, should be thereafter offered and filled from the amongst eligible candidates from open category on the basis of merit. Hon'ble High Court further clarify that in case any cut off limit has been fixed, then only those candidates of open category should be admitted against the vacant seats, who have gained marks at par with the cut off limit.

➤ **M.Sc. Environmental Science, Biotechnology, Microbiology:**

a) **Eligibility for M.Sc. Environmental Science:**

Minimum qualifications for admission to M.Sc. Environment Science shall be Bachelor Degree in Science (Medical & Non-Medical, Horticulture, Agriculture, Forestry) under 10+2+3 pattern of education with any of the subjects i.e. Microbiology, Biochemistry, Biotechnology, Genetics, Molecular Biology, MBBS/B.V.Sc./ B.Tech. or its equivalent from any recognized Institute or University with at least 50% (45% in case of SC/ST/PwD) marks in aggregate.

• **Basis of Admission:**

The admission to M.Sc. Environment Science shall be based on merit as determined by the marks obtained by candidates in their qualifying examination. However, if the number of applicants is five times the number of seats, the institute will conduct an entrance examination. The entrance test will consist of 100 multiple-choice questions carrying one mark each.

b) **Eligibility for M.Sc. Biotechnology**

The candidates should have passed a Bachelor Degree under 10+2+3 pattern of education in Science in Physical, Biological, agricultural, Veterinary and Fisheries Sciences, Pharmacy, engineering/Technology, 4years B.S.(Physician Assistant Course) or Medicine (M.B.B.S.) or B.D.S. from any Institute/University recognized by the H.P.University, Shimla/UGC with at least 55% marks for general and other categories and 50% for SC/ST/PwD category candidates.

• **Basis of Admission:**

The 30 candidates in the M.Sc. Biotechnology Programme will be admitted through an All India Combined Entrance Examination conducted for the participating Universities by the regional Centre for Biotechnology (RCB) Faridabad on behalf of the Department of Biotechnology, Government of India, New Delhi. The admission will be made by the H.P.University after the result is declared by RCB. The admission to the remaining 40 seats for the affiliated Institutes (SILB, Solan) will be done by the H.P.University

c) **Eligibility for M.Sc. Microbiology**

The candidate should have passed a Bachelor Degree under 10+2+3 pattern of education in Science in. Microbiology, Biochemistry, Biotechnology, Genetics, Molecular Biology, Botany or Zoology or M.B.B.S./B.V.Sc. from any Institute/ University recognized by the Himachal Pradesh University, Shimla/ University Grant Commission, New Delhi with at least 50% marks for general and other category and 45% for SC/ST/PwD category candidates.



- **Basis of Admission:**

The candidates to the M.Sc. Microbiology Programme will be admitted through the Entrance test conducted by the H.P. University.

**b) Master of Computer Applications (M.C.A.)**

**(i) Programme**

**Master of Computer Applications (MCA)**, is a professional, full time two year Master's Degree programme spread over four semesters. This academic/ professional program aims at imparting theoretical and practical training in the area of Computer Science and its applications.

**(ii) Duration: 2 Years (4 Semesters)**

**(iii) Eligibility:**

Bachelor of Computer Applications (BCA) /B.Sc.(Computer Science)/ B.Sc. (IT)/ B.Sc. (Physical Sciences – Physics, Chemistry & Mathematics)/ BA(Computer Science)/ BA (IT) OR any Graduate with minimum 20 credits in the subjects of computer OR any graduate with minimum of 6 courses of computer studied in graduation (in case of degree not in credit system) with at least 50% marks (45% in case of SC/ST/PwD) from a university established by law in India.

Or

Any examination, of university in foreign country, recognized as equivalent for the above purpose by equivalence committee of its own or on recommendation of Association of Indian Universities with 55% marks (50% marks for SC/ST/PwD).

**(iv) Age Limit:** Maximum age limit for admission to MCA course is 26 years for general category, 29 years for SC/ST category and 28 years for girl candidates, as on the 1st July of the year concerned. The Vice Chancellor may permit age relaxation up to a maximum of six months.

**(v) Basis of Admission:**

The admission to MCA course will be made on the basis of merit of the Entrance Examination (written test) conducted by H.P. University.

**Written Test 100 Marks**

**Duration 1:30 hours**

The written test will consist of one paper of 100 marks and of 1:30 hour's duration and shall include the following three sections:

Section	Contents	Marks
A	General logical Ability & Aptitude	20
B	Mathematics of +2 level	20
C	Computer Awareness	60
	<b>Total Marks</b>	<b>100</b>

The minimum qualifying marks in the Entrance Examination (written test) for subsidized as well as non-subsidized seats will be 40% i.e. 40 marks, (35% i.e. 35 marks for SC/ST/PwD) out of total of 100 marks.

**Note: Print out of the hard copy of M.C.A. Entrance Application Form should be kept by the applicant for future reference. In case the applicant is called for counselling the copy of the M.C.A. Entrance Application Form is to be submitted in the department.**

**(vi) Roster for Admission and Reservation in MCA programme:**

- The roster will be followed as per H.P. University norms.
- Supernumerary seats will be filled as per H.P. University norms.

- Other Reservations in Admission will be followed as per H.P. University norms.

**(vii) Scheme of Examination:**

English shall be the medium of instruction and examination. The pass marks in each course shall be 40% in each written paper and in the internal assessment separately, and 40% in viva-voce, project work and semester course and 50% in the aggregate subject to the conditions that aggregate shall be determined at the end of the examination. Other rules shall be as per the rules of the university.

**Attendance**

In order to be eligible to appear in the university examination, the candidate should have secured 75% attendance in each of the concerned subjects (Theory as well as Practical).

**Theory Papers**

Each paper will be of 100 marks (75 marks for theory exam and 25 marks for (internal assessment) and duration of each paper will be 3 hours. In respect of theory papers 25 marks in each paper shall be reserved for award of internal assessment based on evaluation procedure for internal assessment marks as Two Mid-Term Test should be conducted by the concerned teacher each of 10 marks. Five marks may be given by the concerned teacher on the basis of performance during the course (Seminar/ assignments/ interactions/ attendance etc.).

**Note: In each theory paper, nine questions are to be set. Two questions are to be set from each Unit and candidate is required to attempt one question from each unit. Question number nine will be compulsory, which will be of short answer type with 5-10 parts, out of the entire syllabus. In all, five questions are to be attempted.**

**Practical Examination**

Each paper will be of 100 marks (75 marks for theory exam and 25 marks for internal assessment) and duration of each paper will be 3 hours.

The marks awarded by the teacher on account of internal assessment as mentioned above shall be submitted to the office of the Chairperson.

Conduct: Practical examination will be conducted by the external examiner from the panel submitted by the Chairperson, Department of Computer Science, Himachal Pradesh University and duly approved by the university authority/evaluation branch, Himachal Pradesh University, Shimla.

**Winter Training / Internship**

Winter Training / Internship will be held immediately after 3rd Semester Examination / During Winter Vacations and will be having a minimum duration of 45 days and maximum duration of 50 days. Students have to submit the Winter Training / Internship Report latest by 01st March of the year concerned. Evaluation of the Report and Viva-Voce shall be held during 4th Semester. The Evaluation and Viva-Voce shall be held by one External and one internal examiner.

**Project Work**

In 2nd year (fourth semester) the student has to develop one project (in-house), which will be evaluated by the external examiner from the panel submitted by the Chairperson, Department of Computer Science, Himachal Pradesh University, and duly approved by the university authority/evaluation branch, Himachal Pradesh University, Shimla and coordinator.

In fourth semester, the Chairman/Head of the Department will assign a guide/supervisor, to each candidate for his/her project work. Each student is required to submit three copies of his/her project reports in the Department after completion of the project work which will be evaluated by external examiner.

**Credits / Evaluation\*:**

The credits for the first year are 52(26+26) and for the second year are 56(26+30). Total credits of the course will be  $52+56 = 108$ .

\* **The detailed syllabus and scheme of examinations for Master of Computer Applications Choice Based Credit System (CBCS) w. e. f. Academic Session 2025-26 for Batches Admitted from 2025 Onwards is available on department of Computer Science website i.e. (<https://hpuniv.ac.in/university-detail/home.php?department-of-computer-science#>)**

**MCA seats for HPURC and KLBDV college for girls: 30 seats each.**

**c) MASTER OF TECHNOLOGY in COMPUTER SCIENCE (M. Tech.)****(i) Programme**

The M. Tech. (Computer Science) is a two years full time post-graduation programme spread over four semesters. In this programme, the students will be taught, the core and advanced subjects of Computer Science

**(ii) Duration: 2 Years (4 Semesters)****(iii) Eligibility**

Candidates, who have passed Master degree with minimum of 55% marks (50% marks for SC/ST/PwD category), or equivalent Grade point, in Mathematics/ Physics/ Electronics/ Computer Applications (MCA)/ Computer Science/ Information Technology/ 4-years Bachelor's degree in Engineering/ Technology.

Or

Any examination, of university in foreign country, recognized as equivalent for the above purpose by equivalence committee of its own or on recommendation of Association of Indian Universities with 55% marks (50% marks for SC/ST/PwD).

**(iv) Mode of Selection**

The admission to M. Tech. (Computer Science) will be through the merit of an entrance test of duration one and half hours to be conducted by H.P. University, Shimla. The entrance test shall be of 100 MCQ type questions of one mark each, comprising of the following components:

Contents	Marks	Duration
Computer Science	100	90 Minutes

The Candidates who have qualified GATE/ NET/ SLET in Computer Science or Engineering will be given 20% extra of the marks obtained in the entrance test for calculating the merit for the purpose of admission.

The minimum qualifying marks in the Entrance Examination (written test) shall be 40% i.e. 40 marks, (35% i.e. 35 marks for SC and ST) out of total of 100 marks.

**Note: Print out of the hard copy of M. Tech.(Computer Science) Entrance Application Form should be kept by the applicant for future reference. In case the applicant is called for counselling the copy of the M. Tech. (Computer Science) Form is to be submitted in the department.**

**(v) No. of Seats:**

Seats: 18 + 05 (In-service candidates)\*

Supernumerary Seats: As per H.P. University Rules.

**(vi) Roster for Admission and Reservation in M. Tech.(Computer Science)**

- 18 seats in M. Tech. (Computer Science) will be filled by following the reservations for different categories as per 106-point reservation roster of E-HAND BOOK OF INFORMATION (SESSION 2025-2026).
- Supernumerary seats will be filled as per H. P. University norms.
- Other Reservation in Admission will be followed as per university norms.
- Being a self-financing course, in case the number of selected candidates after the entrance exam is less than nine (09), then the course will not run for the academic year.

**(vii) Guidelines for In-service Candidates\*:**

5 seats are reserved for in-service applicants.

The in-service candidate shall be a candidate who is an employee (on a regular or contract basis) of Govt. of Himachal Pradesh (including Colleges & Universities under the Govt.) or Govt. of India or Boards/Corporations under state or centre governments having their headquarters in the state and is serving the organization in which currently employed for at least last 2 years. An in-service candidate has to submit the following along with the application form:

- (a) The appointment letter from the employer and a certificate from the employer that he/she has been working with the concerned organization for at least last two years and shall continue to be on their roll for at least whole of the duration of the course,
- (b) NOC on the prescribed Proforma from his/her employer that in case the candidate is selected for the admission, he/she shall be granted a Study leave for a period of two years from the date of the commencement of the course as provided by the Department. Upon confirmation of the admission, a letter on the prescribed Proforma (provided by the Department) from the employer, sanctioning study leave for a period of 2 years is to be submitted in the Department on or before the stipulated last date of admission along with an affidavit from the court duly signed by the notary clearly stating that if the information supplied in any of the above mentioned documents is found to be contrary to the facts at any stage, the candidate shall be held responsible for it and the university shall have the right to cancel the admission/degree of the candidate. The admission of such candidates shall be confirmed only if a letter from the employer sanctioning the study leave of two years is deposited within the stipulated period for the admission as mentioned in the prospectus. The validity of the above mentioned documents shall be assessed by the department and the department shall also have the right of corresponding with the employer of the candidate in case of any doubts regarding these documents. The decision of the department in rejecting or accepting these documents shall be final. In any case, notwithstanding the admission to the said course, if the department finds that the candidate has supplied false or misleading information through any of the above mentioned documents, the university shall have the right to a) cancel the admission/degree of the candidate, and b) to initiate civil/criminal proceeding against the candidate.

**(viii) Scheme of Examination:**

English will be the medium of instruction and examination.

- (i) Each theory paper shall be of 3 hours duration and shall carry 100 marks (75 marks for end semester theory examination and 25 marks for continual internal assessment).
- (ii) In each theory paper, nine questions are to be set. Two questions are to be set from each Unit and candidate is required to attempt one question from each unit. Question number nine will be compulsory, which will be of short answer type with 5-10 parts, out of the entire syllabus. In all, five questions are to be attempted.
- (iii) Each practical paper shall be of 3 hours duration and will carry 50 marks (25 marks for end semester practical examination and 25 marks for continual internal assessment).

- (iv) In the 3<sup>rd</sup> semester each student shall be:
  - (a) Attached to a teacher of the Department who shall act as a supervisor for seminar, Pre-Dissertation and Dissertation work of the students in 3<sup>rd</sup> & 4<sup>th</sup> semesters.
  - (b) Assigned a topic by the guide and the students are required to prepare and present a seminar.
  - (c) Assigned a topic for carrying out a Pre-Dissertation which normally may be related to the findings of a thorough study on a research area of significance which is relevant to the field of Computer Science. At the end of 3<sup>rd</sup> semester, each student has to submit (3+1) nos. of copies of spiral bound report of his findings on the topic allotted to him/her in the office of the Department along with the softcopy of the same on a CDROM/DVD.
  - (d) Assessed and evaluated for Pre-Dissertation by an external examiner.
- (v) In the 4<sup>th</sup> semester, each student is required to:
  - (a) Work on a topic in a significant area of research relevant to the field of Computer Science for dissertation under the guidance of his/her guide.
  - (b) Submit 4 nos. of hard bound copies of the dissertation in the office of the Department along with the softcopy of the same on a CDROM/DVD.
  - (c) To ensure the quality of the research work carried out by them in the 3<sup>rd</sup> & 4<sup>th</sup> semester, each student, hence is required to participate in some relevant regional/national level conferences/international level/ workshops/ seminars during these semesters. Therefore, it is mandatory for each student to publish at least one research paper (Full paper or abstract or extended abstract in the proceedings in print version/ e-version) in a regional/ national level journal/ conference/ international journal/ workshop/ seminar. The certificate/ proof of the published paper along with the paper shall form the part of the submitted dissertation. The students shall not be allowed to submit their dissertation without completing this requirement.
- (vi) The dissertation of each candidate shall be sent to the external examiner well in advance by the Department of Computer Science, H.P. University before the conduct of the viva-voce examination.
- (vii) The dissertation will be jointly evaluated by internal guide and external examiner.
- (viii) In respect of theory papers 25 marks in each paper shall be reserved for award of internal assessment based on evaluation procedure for internal assessment marks as Two Mid Term Test should be conducted by the concerned teacher each of 10 marks. Five marks may be given by the concerned teacher on the basis of performance during the course (seminar/ assignments/ interactions/ attendance etc.).
- (ix) Attendance: In order to be eligible to appear in the university examinations a candidate should have secured 75% attendance in each of the concerned subjects (theory as well as practical).

**The credits for the first year are 52(26+26) and for the second year are 52(26+26). Total credits of the course will be 52+52 = 104\*.**

**\* The detailed syllabus and scheme of examinations for M. Tech. (Computer Science) Choice Based Credit System (CBCS) w. e. f. academic session 2025-26 for Batches Admitted from 2025 Onwards is available on department of Computer Science website i.e. (<https://hpuniv.ac.in/university-detail/home.php?department-of-computer-science#>)**

## **26. Admission to Master of Arts Courses (M.A.)**

### **a) Eligibility:**

- i) Candidates possessing a Bachelor's Degree (with the subject chosen for the Master's degree program as major or minor or allied subject at the bachelor degree level) of H.P.U. or any

other University established by law in India or equivalent there to are eligible for admission to the PG degree programmes (M.A., M.Sc. etc.)

- ii) Minimum 50% marks (45% in case of those belonging to Scheduled Caste, Scheduled Tribe and PwD categories) in the qualifying exam conducted by HPU.
- iii) A minimum of 40% marks (35% for SC and ST) in the Entrance Test.

In M.A. (Yoga Studies), preference will be given to those students who have studied these subjects at undergraduate level.

In M.A. Rural Development the candidate should have B.A / B.Sc. /B.Com./B.Tech. with 50% marks (45% in case of SC/ST/PwD). The eligibility conditions are same for both the subsidized and non-subsidized seats.

### 26.1 Admission to M.A. Visual Arts (Painting)

#### Eligibility:

Any student who has qualified B.A/B.F.A/B.V.A. with 50% for general & 45% for SC/ST//PwD Category with the subject of Visual Arts i.e. Painting, Applied Art & Sculpture as Major/ Minor subject at their graduation level will be eligible for appearing in the Entrance tests for the admission of M.A. Painting.

#### Examination Scheme for Entrance Test in M.A. Visual Arts (Painting)

Sr.No	Exam Type	Maximum Marks	Total Marks	Qualifying marks
1	Paper- I Theory (MCQ type)	50	100	40% for General & 35% for SC/ST/PwD (as per University Rules) 50 Theory + 50 Practical = 100
2	Paper – II Practical (Still Life/ Spot/ Composition/ Memory Drawing)	50		

- The additional weightage marks of 10% of obtained marks (Entrance test) will be given to the Major subject of Painting & 5% to the Minor subject of Painting.
- The merit of the Entrance Test will be decided on the basis of total marks obtained in both the paper Theory + Practical.
- **Paper-I & II (Practical +Theory) will be conducted by the Department of Visual Arts at its own level.**

The Syllabus for the entrance test Paper-I (Theory) will be:

1. Principles of Art: Balance, Emphasis, Proportion, Harmony, Contrast, Rhythm, Unity.
2. Elements of Art: Line, Form, Color, Tone, Texture, Space.
3. General Basic knowledge of History of Indian Art.

The Syllabus for the entrance test Paper-II (Practical) will be:

- Still Life/Spot Painting/Conceptual Composition/Memory Drawing
- Topic/spot will be given by the Internal Examiner on the date given by the department.

Total Seats for M.A. Painting Program

**There will be Total 10 subsidized seats in the M.A. (Visual Arts) Painting Program.**

**The duration of the course will be 2years (04 Semesters)**

### 27. Admission to Master of Commerce (M.Com.) and Programmes of Institute of Vocational Studies (IVS)

#### (a) Admission to Master of Commerce (M.Com.)

The admission to Master of Commerce (M.Com.) shall be based on merit of entrance examination.



**Eligibility:**

B.Com/B.Com (Hons) or Bachelor's degree in Business Administration

OR

B.C.A./B.Tech./ B.Sc./B.A. degree with Economics/Statistics/Mathematics

OR

Degree of a foreign University which may be recognized as equivalent for the purpose by the Vice-Chancellor with such conditions as he may impose regarding the additional courses of study, which the candidate would be required to pass to qualify for the degree.

OR

- i) Candidates possessing a Bachelor's Degree (with the subject chosen for the Master's degree program as major or minor or allied subject at the bachelor degree level) of HPU or any other University established by law in India or equivalent thereto are eligible for admission to the PG degree programmes (M.A., M.Sc. etc.)
- ii) Minimum 50% marks (45% in case of those belonging to Scheduled Caste, Scheduled Tribe and PwD categories) in the qualifying exam conducted by HPU.
- iii) A minimum of 40% marks (35% for SC/ST/PwD) in the Entrance Test.

**(b) Admission to the Programmes of Institute of Vocational Studies****(iv) Master of Tourism and Travel Management (M.T.T.M.)****Eligibility:**

Bachelor's Degree (in any discipline) of a University establishment by law in India with 50% marks (45% in case of Scheduled Caste, Scheduled Tribe and PwD candidates). Students appearing in the final examination in 2025 shall be allowed to appear in the entrance test but their final admission will be subject to satisfying the eligibility condition.

**Age Limit:**

Except for Non Subsidized Candidates / students and serving personnel, maximum age limit – 26 years for boys, 28 years for girls as on July 1, of the year concerned. For Scheduled Caste (SC) and Scheduled Tribe (ST) candidates upper age limit is 29 years for both boys and girls.

**Criteria for Admission:**

**Note:** The written entrance test will consist of 150 Multiple Choice Questions (M.C.Q.) relating to General Knowledge (General and Tourism Based), English, Reasoning, Quantitative and Data Interpretation.

- a) Written Test divided by 3 (150/3) to obtain marks out of 50.
- b) Group Discussion – 10 marks
- c) Personal Interview – 10 marks
- d) Application rating/ Past academic record=30 Marks: (10 marks each for Matriculation, Plus Two and Graduation, on the basis of percentage secured in the examination).

**Total= 100 marks**

**Note:** Entrance test will be subject to number of applications received. In case number of applications received is 'Equal to or Less than' the number of advertised seats for the course, the Entrance test will not be conducted. In this case only aggregate academic merit based on 10<sup>th</sup>, Plus two, and graduation marks will be considered.

## **(ii) Five Years Integrated Course in Tourism and Travel Management (FYICTTM)**

**Time Frame of the Course:** The course is of five years duration run on semester basis. The course comprises 10 semesters. **The First Part** of the Five Years Course in Tourism & Travel Management is three years of undergraduate study, after which a Bachelor Degree in Business Administration (Tourism & Travel), (BBA Tourism & Travel) is awarded. **The Second Part** of the Five Years Course in Tourism & Travel Management comprises two years of Post-graduate study, after which a Master Degree in Tourism & Travel Management (MTTM) is awarded.

**Eligibility:** Students passing 10+2 in any stream from any recognized Board/Institution with 50% marks will be eligible to apply (45% in case of SC/ST/PwD).

**Age Limit:** The maximum age limit for course is 22 years on 1<sup>st</sup> July of the year concerned. In case of Scheduled Caste/Tribe, the upper age limit will be raised by three years, provided however that the Vice-Chancellor shall have power to permit the age relaxation for reasons to be recorded in writing up to maximum of six months.

**Criteria for Admission:** The admission to FYICTTM will be on Entrance Test Basis, 10<sup>th</sup>, 12<sup>th</sup> merit, including Group Discussion and Personal Interview.

**Note:** However, the Entrance test will be subject to number of applications received. In case number of applications received is '**Equal to or Less than**' the number of advertised seats for the course, the Entrance test will not be conducted. In this case only aggregate academic merit based on 10<sup>th</sup> and Plus two marks will be considered.

### **Fee Structure:**

Candidates admitted under subsidized category shall be required to pay an annual consolidated fee of Rs. 10,000/-per annum. Candidates admitted under Non-subsidized category are required to pay an annual consolidated fee of Rs. 40,000/-per annum, in addition to the fee charges under subsidized category (Rs. 40,000+Rs. 10,000/-) = Rs 50,000/- Fee once deposited shall not be refunded. Detailed fee structure is in the web page of the department.

## **(iii) Four Years Course of Bachelor in Hotel Management (B.H.M.)**

**Time Frame of Course:** The Course will be of four years duration, which will be run on semester basis. The course will comprise of 8 semesters.

**Eligibility:** Students passing 10+2 in any stream from any recognized Board/Institution with 50% marks will be eligible to apply (45% in case of SC/ST/PwD).

**Age Limit:** The maximum age limit for course is 22 years on 1<sup>st</sup> July of the year concerned. In case of Scheduled Caste/Tribe, the upper age limit will be raised by three years, provided however that the Vice-Chancellor shall have power to permit the age relaxation for reasons to be recorded in writing up to maximum of six months

**Criteria for admission:** The admission to BHM will be on Entrance Test Basis, 10<sup>th</sup>, 12<sup>th</sup> merit, including Group Discussion and Interview.

**Note:** However, the Entrance test will be subject to number of applications received. In case number of applications received is '**Equal to or Less than**' the number of advertised seats, for the course, the Entrance test will not be conducted. In this case only aggregate academic merit based on 10<sup>th</sup> and Plus two marks will be considered.

### **BHM Fee Structure:**

Candidates shall be required to pay an annual consolidated fee of Rs. 50,000/- tuition fees plus Rs. 10,000/- practical fees per annum. In addition Admission Fee and Annual and Monthly charges will also be charged. Fee once deposited shall not be refunded. Detailed fee structure is in the web page of the department.

**Note:** Hostels facilities are not provided for UG students of BHM & FYICTTM.

## 28. Admission to the LL.B. (3 Years) and LL.M.:

Name of the Programme	Duration of the Programme	No. of Seats		Total No. of Seats
		Subsidized	Non- Subsidized	
LL.B.	3 Years	170	10	180
LL.M.	1 Year	20	10	30

### 28.1 Admission to LL.B.

#### a) Eligibility: Educational Qualifications

Bachelor's Degree of any faculty of University established by law in India with minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree or at least 45% marks (40% in case of SC/ST/PwD candidates).

#### b) Age Limit:

A candidate seeking admission to the course should not have completed the age of 26 years in case of boys, 28 years in case of girls, and 29 years in case of SC/ST (both for boys and girls) as on 1<sup>st</sup> July, 2025.

There will be no age limit for in-service candidates. In-service candidates must apply through proper channel along with the certificate of leave from his employer for the complete duration of course. However, in case of employment in private sector, No Objection Certificate and other related documents, such as appointment letter and leave certificate from the employer/competent authority must be submitted.

#### c) Basis of Admission:

Admission will be made strictly on the basis of merit of the entrance test.

#### d) Scheme of Entrance Test:

1. The Entrance Test will consist of one paper of 100 multiple choice question (MCQ) divided into two parts. The first part will contain question relating to general knowledge and also general questions relating to Constitution system of government and other laws. The second part will contain questions relating to General English and Comprehension.
2. The duration of the test will be 1½ hours.
3. The minimum qualifying marks in the Entrance Test will be 35%. In case of SC/ST candidates the minimum qualifying marks shall be reduced until the full SC/ST quota for admission has been exhausted.
4. The admissions of subsidized and non-subsidized seats will be made as per provisions mentioned earlier.

The promotion/continuation to next semester shall be subject to the provision of Act, Statutes, Ordinances and rules and regulations of the University as amended from time to time.

### 28.2 Admission to LL.M:

**Dates of application forms, entrance test, counselling, admission, and entrance test centres will be notified later on.**

#### a) Eligibility: Educational Qualifications:

Admission will be open to the Law graduates of Himachal Pradesh University, Shimla who have obtained LL.B./B.A.LL.B (Professional) Degree as well as Law graduates of other Universities in India whose Law Degree is recognized as equivalent to the LL.B/B.A.LL.B. Degree of Himachal Pradesh University, Shimla on reciprocal basis. Provided he/she has consistent good academic record with first or high second class in LL.B. (Professional) Degree with at least 55% Marks in aggregate (50% in case of

SC/ST/ PwD candidates) or B Plus in the grade system marks or an equivalent degree of a foreign University.

**b) Basis of Admission:**

Admission will be made strictly on the basis of merit of Entrance Test.

**c) Scheme of Entrance Test:**

1. The Entrance Test will consist of one paper of 100 multiple choice questions.
2. The questions will be set from the courses taught in LL.B. with emphasis on the following areas:
  - i) Business Law
  - ii) Environmental Law
  - iii) Criminal Law
  - iv) Constitutional Law
  - v) Human Rights Law
3. The minimum qualifying marks in the Entrance Test will be 50% (45% in case of SC/ST/ PwD candidates).
4. The candidates will be called for counselling in order of merit in the ratio of 1:3 times the vacant seats.
5. It will be the responsibility of the candidate to produce result of the qualifying examination on the date of counselling. In case he/she anticipates that the result may not be declared, it should be obtained confidentially from University and produced at the time of counselling.
6. In case, some seats remain vacant or fall vacant subsequently, the same will be filled after calling the candidates in the order of merit, only out of the list of the candidates who have attended counselling earlier and were eligible (having passed the qualifying examination on the date of counselling. Call letters will be issued by the Department and list of such candidates called for counselling will also be displayed on the notice board.
7. The final eligibility of the candidate will be determined by the counselling committee after verification of the original documents. In case of unavoidable reasons, the candidates who are not able to appear in person may depute an authorized person along with all the required original and Photostat documents for verification with the letter of authority, failing which the merit of the candidate will stand cancelled. Authority letter to be filled up is given at the end of the HBI.
8. Admission to subsidized seats will be made as per the provisions.

**e) Conditions of LL.M. Programme:**

1. LL.M. shall be a full-time regular course of study pursued by regular attendance in the classes and seminars.
2. The duration of the course shall be one academic year spread over two semesters. There shall be an examination at the end of each semester.
3. In order to be eligible to sit in the examination, a candidate shall be required to attend 75% of the total number of lectures delivered. The Dean, Faculty of Law may, however, condone shortage up to 9% if the candidate has attended at least 66% of the lectures delivered in each course.
4. The course for the first semesters shall be called LL.M. Part-I and the course in second semesters shall be called LL.M. Part-II. In LL.M. Part-I a candidate shall take two compulsory papers and three optional papers (from the area of specialization) in each semester. In LL.M. Part-II a candidate shall take two compulsory papers and three optional papers (from the area of specialization) in second semester, a candidate shall have to write a thesis and appear for viva-voce examination. With the approval of the Chairperson of the Department of Laws each candidate shall select the topic for a thesis at the beginning of second Semester. The topic of the thesis shall be

from the area of specialization opted for by the candidate in the First Semester.

5. A candidate in order to qualify in LL.M. examinations of Part-I and Part-II shall be required to secure 50% marks in each paper (Theory as well as Practical).
6. Each candidate shall prepare a thesis under a Teacher Supervisor appointed by the Chairperson of the Department. At the time of preparation of the thesis for the purpose of attendance a candidate shall meet the Teacher-Supervisor at least twice a week.
7. A candidate shall submit three typed copies of the thesis accompanied by a certificate of the supervisor to the effect that the thesis has been written by the candidate himself/herself under his guidance and supervision and the same is fit for being submitted through the Chairperson of the Department of Laws to the Registrar by the end of the second Semester with the permission of the Dean Faculty of Law. Extension in time for submission of the thesis may be given for a period up to three months beyond which no extension shall be granted except with the permission of the Vice-Chancellor.
8. A candidate who appears in the examination in the First Semester may be permitted to proceed to the second semester even if he fails to obtain pass marks in any course in the first semester.
9. A candidate who fails to obtain pass marks in papers of First Semester may reappear in those papers when the next semester examinations are held.
10. A candidate who fails to obtain Master of Laws Degree in one years shall cease to be a student unless specially permitted by the Vice-Chancellor to do so in two years. Such candidate may, however, be permitted to appear in the examination or submit thesis as late college student provided he/she clears LL.M. Part-I and Part-II examination taken together within a period of two years.
11. Promotion of a student from one semester to the next higher semester will be allowed as per provision of the ordinance, as amended from time to time.
12. Examination Fee shall be as per University norms.

**The above scheme is, however subject to change without prior notice.**

## **29. Admission to M.A. (Physical Education) Two Years**

### **29.1 Intake:**

There shall be a basic unit of seventeen students (17) for each academic year: - (12 subsidized + 5 non-Subsidized).

#### **Eligibility**

A person who possesses any of the following qualifications shall be eligible to join the M.A. (Physical Education) Programme.

1. A Bachelor's Degree with a minimum of 48 credits in a Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with an aggregate of 106 credits.
2. A Bachelor's Degree in Physical Education (B. P. E/ B. P. Ed-4 Yrs. integrated) from Himachal Pradesh University or any other University recognized by the H.P. University with at least 50% marks (45% in case of SC / ST) in aggregate.
3. B.A. with Physical Education as one of the subjects in a three-year programme with at least 50% marks (45% in case of SC / ST) in aggregate.
4. B.A./B.Sc./B.Com. Degree from Himachal Pradesh University or of any other University recognised by Himachal Pradesh University, with 50% (45% marks in case of SC / ST) in aggregate. If he/she is an outstanding sportsman/sportswoman having participated in Inter- University or National Championship in various games recognised by H.P. University Sports and Co-curricular Activities Council.

## Admission Procedure

Admission shall be made on the basis of physical efficiency test, written test, and combined merit drawn based on the summation of marks obtained in the written test and qualifying examination i.e. B.A./B.P.E./ Any relevant program plus weightage of overall achievements in games and sports as under:

- Mandatory qualification of the Physical Efficiency Test as per detail given below under the clause Physical Efficiency Test (Physical efficiency test is mere qualifying and no marks will be awarded for it).
- Weightage of marks obtained in the written test will be 40% i.e. 40 marks (on pro-rata basis).
- Weightage of qualifying examination i.e. B.A./B.P.E./ Any relevant programme will be 20% i.e. 20 marks (on pro-rata basis).
- Weightage for overall sports achievements will be 40 marks (maximum) defined under the clause "The procedure of awarding marks for over all achievement in different sports games".

**Note:** No written test will be conducted if the number of students qualifying the physical efficiency test is less than the number of sanctioned seats. In that case, the combined merit will be drawn based on the weightage of marks in the qualifying examination i.e. B.A./B.P.E./ Any relevant programme i.e. 60% (on pro-rata basis maximum 60 marks) plus weightage of overall achievements in sports i.e. 40 marks.

## Physical Efficiency Test

The candidate for admission to M.A. (Physical Education) shall have to qualify the physical efficiency test conducted by the H.P. University through the Chairman, Department of Physical Education, H.P. University, Shimla-171005.

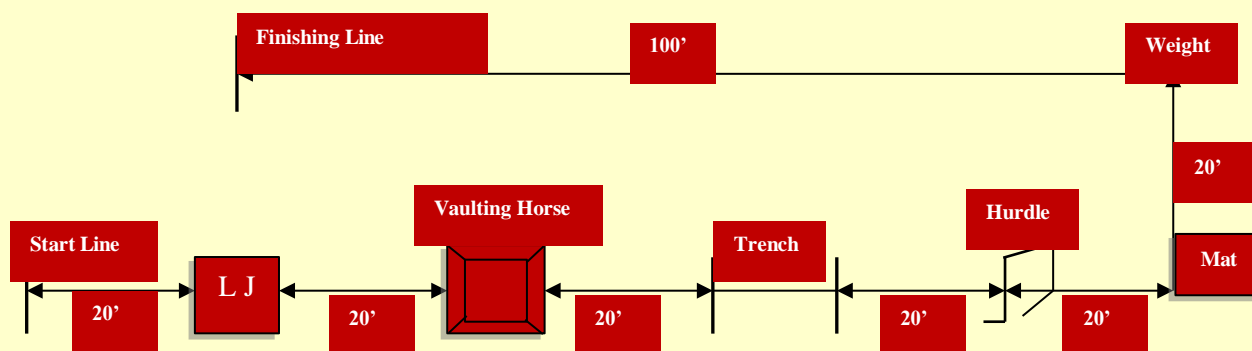
The details of the test are given as under:

Sr. No	Item	Men	Women	
1	Long Jump	11'	8'6"	Report against the end line within 35 seconds. Carrying weight equal to half of his/her own body weight in buckets
2	Vaulting Horse	5'6"	4'6"	
3	Trench 7 Times	5'6"	4'6"	
4	Hurdle Height	3'3"	2'6"	
5	Mat (Front Roll)			

The candidate will start running from the starting line and cover the distance/obstacles as per the requirements of the chart/diagram. From the first station, the candidate will start running from the starting line and after covering 20 feet distance will jump 11 feet for males and 8.6 feet for females, respectively. At the second station, he/she will run 20 feet and have to cross vaulting horse of height 5.6 feet and 4.6 feet for male and female, respectively. At the third station, the candidate will run 20 feet distance then he/she has to cross 7 times the trench of 5.6 feet and 4.6 feet wide for male and female, respectively. At the fourth station, after covering/running 20 feet distance he/she has to cross a hurdle of height 3.3 feet and 2.6 feet for male and female, respectively. At the fifth station, after covering/running 20 feet distance he/she has to do a front roll on mats. After the front roll, the candidate has to run 20 feet distance towards their left side and then carry weight equal to the half of his/her own body weight in two buckets and return back to the finishing line at the earliest possible. In case the candidate does not cover the required distance/obstacles within 35 seconds, he/she will be declared unfit for qualifying the Physical Efficiency Test. Not more than two chances will be given to clear the physical efficiency test. In-service candidates above the age of 35 years will be exempted from the Physical Efficiency Test.



## DIAGRAM OF PHYSICAL EFFICIENCY TEST



### Written examination:

The written examination will consist of 100 objective-type multiple-choice questions of 100 marks. There shall be no negative marking. The minimum qualifying marks in the entrance test will be 35% to make the candidates eligible for counselling/admission. In the case of SC/ST candidates, the minimum qualifying marks shall be reduced until the full SC/ST quota for admission has been exhausted.

**The procedure of awarding marks for overall achievement in different sports games is given as under:**

- (1) Arjuna Award Winner 34 points
- (2) International Participation: Any candidate who represented India in an International tournament recognized by the respective federations.
  - 1<sup>st</sup> Place 32 Points
  - 2<sup>nd</sup> Place 30 Points
  - 3<sup>rd</sup> Place 28 Points
  - Participation 24 Points
- (3) National record holder 24 Points
- (4) **Senior National/Federation Cup/National Games:**
  - 1<sup>st</sup> Position 23 Points
  - 2<sup>nd</sup> Position 21 Points
  - 3<sup>rd</sup> Position 19 Points
  - Participation 14 Points
- (5) **Inter-University/Khelo India University Games:**
  - 1<sup>st</sup> Position 20 Points
  - 2<sup>nd</sup> Position 18 Points
  - 3<sup>rd</sup> Position 16 Points
  - Participation 12 Points
- (6) **North Zone Inter-University:**
  - 1<sup>st</sup> Position 18 Points
  - 2<sup>nd</sup> Position 16 Points
  - 3<sup>rd</sup> Position 14 Points
  - Participation 12 Points
- (7) **Junior National/School National/Khelo India Youth Games/ Youth National/ Women National/ PYKKA Games:**
  - 1<sup>st</sup> Position 16 Points
  - 2<sup>nd</sup> Position 14 Points
  - 3<sup>rd</sup> Position 12 Points
  - Participation 10 Points
- (8) **State Level/University Level:**

1 <sup>st</sup> Position	12 Points
2 <sup>nd</sup> Position	10 Points
3 <sup>rd</sup> Position	08 Points
Participation	06 Points
<b>(9) School State Level/Women State/PYKKA State:</b>	
1 <sup>st</sup> Position	10 Points
2 <sup>nd</sup> Position	08 Points
3 <sup>rd</sup> Position	06 Points
Participation	04 Points

**Note:**

1. Sports weightage will be given to only those candidates who have participated in the sports and games that are recognized by the H.P. University Sports & Co-curricular Activity Council.
2. Weightage of marks for International Participation will be given to only those candidates who shall produce the certificate of national/inter-state participation or selection letter from the concerned organization/federation at the time of counselling. The certificate of participation at the National will be considered only if the candidate produces the supporting certificate of state/inter-districts participation or selection letter from the concerned organization/federation in the concerned games and sports.
3. Weightage of marks for inter-university participation will be given to only those candidates who shall produce the certificate of inter-college participation or selection letter from the concerned organization/federation at the time of counselling.
4. Two additional points shall be awarded for each additional participation/position at Inter-National, Senior National, Inter-University, Junior-National, sub-junior national and National School games level up to a maximum of 6 points. One additional point shall be awarded for each additional participation/ position at the state level and the University level up to a maximum of 3 points.
5. In case of a tie of scores, preference will be given as per the rules and regulations of the H.P. University. In case, any doubt regarding the certificates produced by the candidates, is raised, it will be decided by the Committee constituted by the Chairman, the Department of Physical Education and the candidate's admission will be canceled if found guilty.
6. In case of doubt about the participation of any candidate, a committee constituted by the Chairman can ask for a trial.
7. The decision of the Selection Committee regarding admission will be final.

**Specific Requirements**

1. The admitted candidates in the M.A. (Physical Education) programme will have to submit a medical certificate certifying that the candidate is fit for pursuing the M.A. (Physical Education) programme (requiring strenuous physical workout) issued by the CMO as per the prescribed format. If the candidate is found medically unfit during the entire programme, his/her candidature will automatically stand cancelled.
2. The in-service candidate admitted in the programme will have to submit NOC from the competent authority for pursuing the regular programme.
3. The expenditure of uniform and ceremonial dress will be borne by the candidate itself.
4. The expenditure for the field trip and camping will be borne by the candidate itself.

**29.2. Information regarding Admission to M.P.Ed (Master of Physical Education) Two Years**

**a) Intake:**

There shall be a basic unit of forty students (40) for each academic year: - (24 subsidized + 16 non-Subsidized) as per NCTE norm.

**b) Eligibility**

- (a) Bachelor of Physical Education (B. P. Ed.,) with at least 50 % marks.  
OR

Bachelor of Science (B.Sc.) in Health and Physical Education with at least 50% marks.

- b) The reservation in seats and relaxation in the qualifying marks for SC/ST shall be as per the rules of the H.P. University, Shimla.

**c) Age limit:**

No age limit in this program as per NCTE

**d) Admission Procedure**

Admission shall be made on the basis of physical efficiency test, written test, and combined merit drawn based on the summation of marks obtained in the written test and qualifying examination i.e. B.P.Ed/ B.Sc. in Health and Physical Education plus weightage of overall achievements in games and sports as under:

- a) Mandatory qualification of the Physical Efficiency Test as per detail given below under the clause Physical Efficiency Test (Physical efficiency test is mere qualifying and no marks will be awarded for it).
- b) Weightage of marks obtained in the written test will be 40% i.e. 40 marks (on pro-rata basis).
- c) Weightage of qualifying examination i.e. B.P.Ed/ B.Sc. in Health and Physical Education will be 20% i.e. 20 marks (on pro-rata basis).
- d) Weightage for overall sports achievements will be 40 marks (maximum) as defined under the clause Procedure for overall achievements in different sports games.

**Note:** No written test will be conducted if the number of students qualifying the physical efficiency test is less than the number of sanctioned seats. In that case, the combined merit will be drawn based on the weightage of marks in the qualifying examination i.e. B.P.Ed/ B.Sc. in Health and Physical Education i.e. 60% (on pro-rata basis maximum 60 marks) plus weightage of overall achievements in sports i.e. 40 marks.

**e) Physical Efficiency Test**

- The candidate for admission to M. P. Ed shall have to qualify the physical efficiency test conducted by the H.P. University through the Chairman, Department of Physical Education, H.P. University, Shimla-171005.
- The details of the test are given as under:

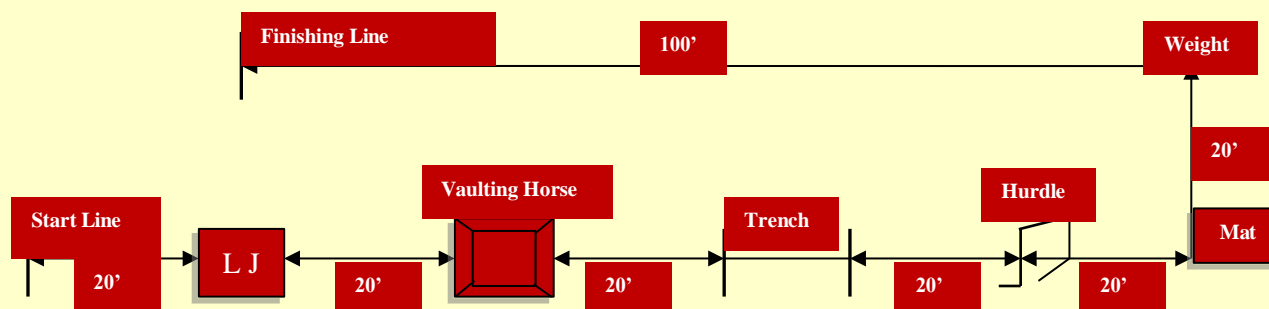
Sr. No	Item	Men	Women	
1	Long Jump	11'	8'6"	Report against the end line within 35 seconds. Carrying weight equal to half of his/her own body weight in buckets
2	Vaulting Horse	5'6"	4'6"	
3	Trench 7 Times	5'6"	4'6"	
4	Hurdle Height	3'3"	2'6"	
5	Mat (Front Roll)			

- The candidate will start running from the starting line and cover the distance/obstacles as per the requirements of the chart/diagram. From the first station, the candidate will start running from the starting line and after covering 20 feet distance will jump 11 feet for males and 8.6 feet for females, respectively. At the second station, he/she will run 20 feet and have to cross vaulting horse of height 5.6 feet and 4.6 feet for male and female, respectively. At the third station, the candidate will run 20 feet distance then he/she has to cross 7 times the trench of 5.6 feet and 4.6 feet wide for male and female, respectively. At the fourth station, after covering/running 20 feet distance he/she has to cross a hurdle of height 3.3 feet and 2.6 feet for male and female, respectively. At the fifth station, after covering/running 20 feet distance he/she has to do a front roll on mats. After the front roll, the candidate has to run 20 feet distance towards their left side and then carry weight equal to the half of his/her own body weight in two buckets and return back to the finishing line at the earliest possible. In case the candidate does not cover the required distance/obstacles within 35 seconds, he/she will be

declared unfit for qualifying the Physical Efficiency Test. Not more than two chances will be given to clear the physical efficiency test.

- In-service candidates above the age of 35 years will be exempted from the Physical Efficiency Test.

#### DIAGRAM OF PHYSICAL EFFICIENCY TEST



#### f) Written examination:

The written examination will consist of 100 objective-type multiple-choice questions of 100 marks. There shall be no negative marking. The minimum qualifying marks in the entrance test will be 35% to make the candidates eligible for counselling/admission. In the case of SC/ST candidates, the minimum qualifying marks shall be reduced until the full SC/ST quota for admission has been exhausted.

#### g) The procedure of awarding marks for overall achievement in different sports games is given as under:

- |   |  |
|---|--|
| (1) Arjuna Award Winner   | 34 points  |
| (2) International Participation:  | Any candidate who represented India in an International tournament recognized by the respective federations. |
| 1 <sup>st</sup> Place   | 32 Points  |
| 2 <sup>nd</sup> Place   | 30 Points  |
| 3 <sup>rd</sup> Place   | 28 Points  |
| Participation   | 24 Points  |
| (3) National record holder  | 24 Points  |
| (4) <b>Senior National/Federation Cup/National Games:</b>   |  |
| 1 <sup>st</sup> Position  | 23 Points  |
| 2 <sup>nd</sup> Position  | 21 Points  |
| 3 <sup>rd</sup> Position  | 19 Points  |
| Participation   | 14 Points  |
| (5) <b>Inter-University/Khelo India University Games:</b>   |  |
| 1 <sup>st</sup> Position  | 20 Points  |
| 2 <sup>nd</sup> Position  | 18 Points  |
| 3 <sup>rd</sup> Position  | 16 Points  |
| Participation   | 12 Points  |
| (6) <b>North Zone Inter-University:</b>   |  |
| 1 <sup>st</sup> Position  | 18 Points  |
| 2 <sup>nd</sup> Position  | 16 Points  |
| 3 <sup>rd</sup> Position  | 14 Points  |
| Participation   | 12 Points  |
| (7) <b>Junior National/Sub-Junior National/ School National/Khelo India Youth Games/ Youth National/ Women National/ PYKKA/RGKA Games/:</b> |  |
| 1 <sup>st</sup> Position  | 16 Points  |

2 <sup>nd</sup> Position	14 Points
3 <sup>rd</sup> Position	12 Points
Participation	10 Points
<b>(8) State Level/University Level:</b>	
1 <sup>st</sup> Position	12 Points
2 <sup>nd</sup> Position	10 Points
3 <sup>rd</sup> Position	08 Points
Participation	06 Points
<b>(9) School State Level/Women State/PYKKA/RGKA State:</b>	
1 <sup>st</sup> Position	10 Points
2 <sup>nd</sup> Position	08 Points
3 <sup>rd</sup> Position	06 Points
Participation	04 Points

**Note:**

1. Sports weightage will be given to only those candidates who have participated in the sports and games that are recognized by the H.P. University Sports & Co-curricular Activity Council.
2. Weightage of marks for International Participation will be given to only those candidates who shall produce the certificate of national/inter-state participation or selection letter from the concerned organization/federation at the time of counselling. The certificate of participation at the National will be considered only if the candidate produces the supporting certificate of state/Inter-districts participation or selection letter from the concerned organization/federation in the concerned games and sports.
3. Weightage of marks for inter-university participation will be given to only those candidates who shall produce the certificate of inter-college participation or selection letter from the concerned organization/federation at the time of counselling.
4. Two additional points shall be awarded for each additional participation/position at Inter-National, Senior National, Inter-University, Junior-National, sub-junior national and National School games level up to a maximum of 6 points. One additional point shall be awarded for each additional participation/ position at the state level and the University level up to a maximum of 3 points.
5. In case of a tie of scores, preference will be given as per the rules and regulations of the H.P. University. In case, any doubt regarding the certificates produced by the candidates, is raised, it will be decided by the Committee constituted by the Chairman, the Department of Physical Education and the candidate's admission will be canceled if found guilty.
6. In case of doubt about the participation of any candidate, a committee constituted by the Chairman can ask for a trial.
7. The decision of the Selection Committee regarding admission will be final.

**h) Specific Requirements**

1. The admitted candidates in the M.P.Ed programme will have to submit a medical certificate certifying that the candidate is fit for pursuing the M.P.Ed programme (requiring strenuous physical workout) issued by the CMO as per the prescribed format. If the candidate is found medically unfit during the entire programme, his/her candidature will automatically stand cancelled.
2. The in-service candidate admitted in the programme will have to submit NOC from the competent authority for pursuing the regular programme.
3. The expenditure of uniform and ceremonial dress will be borne by the candidate.
4. The expenditure for the field trip and camping will be borne by the candidate.

**30. DEPARTMENT OF EDUCATION :**

**Admission Procedure to Master of Education Program:**

1. **Duration of the Programme:** M.Ed. programme will be of duration of two academic years (spread over four semesters) including field attachment for a minimum of 4 weeks, internship and research dissertation. Students will be permitted to complete the programme requirements of the two years

programme within a maximum period of three years from the date of admission to the programme. The summer / winter vacations should be used for field attachment / other activities.

2. **Intake:** The basic unit size for the programme will be 50.

3. **Eligibility:**

a) Candidates seeking admission to the M.Ed. programme should have obtained at least 50 percent marks or an equivalent grade in the following programmes:

i) B.Ed.

ii) B.A.B.Ed., B.Sc.B.Ed.

iii) B.El.Ed.

iv) D.El.Ed. with an undergraduate degree (with 50% marks in each)

(b) Reservation and relaxation for SC/ST/PwD and other applicable categories shall be as per rules of the Central Government/State Government whichever is applicable.

**Note:** No relaxation, even 0.01 percent in the above prescribed percentage of marks shall be granted under any circumstances. (Para 3.2 of Appendix IV of NCTE Notification No. F- 51F1/2007-NCTE(N&S) dated 27.11.2007)

4. **Admission procedure:** The admissions shall be made on the basis of marks obtained in the entrance test or any other selection process as per the policy of the state government / central government / Himachal Pradesh University by applying 120 reservation point roster of H.P. University, Shimla.

4.1 Eligibility condition for the admission in the M.Ed. Programme shall be same for Department of Education P.G. Centre H.P. University and various self-financed colleges of Education running M.Ed. Programme.

4.2 H.P. University shall conduct centralized counseling for admission in the M.Ed. Programme in the Department of Education and various self-financed colleges of education running M.Ed. Programme.

4.3 The minimum qualifying marks for the entrance test will be 40% (35% in case of SC/ST/PwD candidates) for calling the candidates for Interview / Counselling.

5. **Working Days:** There will be at least hundred working (100) days per semester, exclusive of the period of admission and inclusive of classroom transaction, practicum, field study, internship, co/extra co-curricular activities and conduct of examination. The Institution shall work for a minimum of thirty six hours in a week (five of six days) during which the faculty concerned with the conduct of programme shall be available for interaction with students, dialogue, consultation and mentoring students. The minimum attendance of students shall be 80% for theory courses and practicum and 90% for field attachment.

6. **Age limit:** There is no upper age limit for the candidates applying to the regular M.Ed. course of two years.

**The forms will be filled up online.** The fee deposited will not be refunded under any circumstances.

**Note:** Clauses, if any, revised or amended later shall also be applicable for the students of 2025-2026 sessions.

### 31. **Admission to Master of Arts in English:**

Programme offered	Duration of the Programme	No. of Seats		Total No. of Seats
		Subsidized	Non-Subsidized	
Master of Arts (M.A. English)	2 Years	45	5	50



### 31.1 Basis of Admission and Eligibility:

- i) Candidates possessing a Bachelor's Degree (with the subject chosen for the Master's Degree programme as major or minor or allied subject at the bachelor degree level) of HPU or any other University established by law in India or equivalent thereto are eligible for admission to the P.G. Degree programmes (M.A., M.Sc. etc.)
- ii) Minimum 50% marks (45% in case of those belonging to Scheduled Caste, Scheduled Tribe and PwD categories) in the qualifying exam conducted by HPU.
- iii) A minimum of 40% marks (35% for SC/ST/PwD) in the Entrance Test. In case of SC/ST/PwD candidates, the minimum qualifying marks shall be reduced until the full SC/ST/PwD quota for admission has been exhausted.

**The Entrance Test will be of 70 marks but the final merit will be determined out of hundred marks.**

### M.A. ENGLISH ENTRANCE TEST

**The Entrance Test of 70 marks will comprise three sections:**

1. Section I will have **30 multiple choice questions of 1 mark each.**
2. In section II, students will have to attempt **short notes of 50 to 60 words of 5 marks each on Four** out of the given **eight** terms.
3. In section III, students will be required to write an essay of **250 words** on one of the given topics. This will carry **20 marks.**

#### **Reservation:**

Reservation for various categories will be provided as per the University Rules, however, there shall be no reservation in the Non-Subsidised category and the admission shall be solely on the basis of merit.

#### **Age Limit:**

As per the University Rules applicable to other Master's Degree Programmes of the University.

**The forms will be filled up online.** The fee deposited will not be refunded under any circumstances.

## 32. Master of Arts in Social Work

Programme offered	Duration of the Programme	No. of Seats		Total No. of Seats
		Subsidized	Non- Subsidized	
Master of Arts (M.A. in Social Work)	2 Years	20	-	20

### 32.1 Eligibility:

- i) A Bachelor's Degree in any stream (Arts, Science and Commerce) from a university established by law in India.

or

Candidates possessing a Bachelor's Degree (with the subject chosen for the Master's degree programme as major or minor or allied subject at the bachelor degree level) of HPU or any other University established by law in India or equivalent there to are eligible for admission to the PG degree programmes (M.A., M.Sc. etc.)

- ii) Minimum 50% marks (45% in case of those belonging to Scheduled Caste, Scheduled Tribe and PwD categories) in the qualifying exam conducted by HPU.
- iii) A minimum of 40% marks (35% for SC/ST/PwD) in the Entrance Test.

### 32.2 Basis of Admission:

The M.A. in Social Work is a Two years duration course spread over four semesters. The admission to the course will be done through Entrance Test. The qualifying marks for the entrance test will be 40 marks (out of 100) for the General category candidates. The selection will be done on the basis of merit in marks obtained in the entrance test.

### 32.3 Fee Structure:

The social work course involves considerable expenditure on the training of the students. To conduct the course in a professional manner with high quality/standard, the fee for all category students admitted to the course would be as per the university rules. In addition to this, each student would be required to pay ₹ 10,000.00 (Rupees ten thousand only) per annum for Concurrent Fieldwork, Computers, Stationary, Miscellaneous, Lectures by Educators and Practitioners in Social Work, etc. However, under the semester system through ERP of H.P.U. norms, the fee can be deposited in two installments of Rs. 5000/- in each semester, per year.

In case of SC/ST candidates, the minimum qualifying marks shall be reduced until the full SC/ST quota for admission has been exhausted.

## 33. Admission to Master of Arts in Journalism and Mass Communication:

### i. Eligibility:

Those candidates with graduation (or equivalent) degree in any discipline from a recognized University established by law with at least 50% marks (45% marks in case of SC/ST/PwD candidates) shall be eligible to apply for the Entrance test.

### ii. Entrance Test

Admission shall be strictly based on the merit achieved in Entrance Test to be conducted by the University. The Entrance Test shall be of 100 marks and will be held in two stages: Stage 1 Written test (80 marks) and Stage 2 personal Interview (20 Marks). The qualifying marks in the entrance test should be 40%. The marks of both written test and personal interview will be added for the final merit. The written test shall have two parts A and B as follow:

1) Part A General Aptitude test (MCQ of one marks each):		60 Marks
a Logical ability	=	10 marks
b Current affair	=	10 marks
c General Knowledge	=	10 marks
d English language ability	=	15 marks
e Hindi Language ability	=	15 marks
2) Part B Subjective type test		
(long answer questions of 10 marks each):	=	20 Marks
a English Paragraph	=	10 marks
b Hindi Paragraph	=	10 marks

## 34. Admission to Master of Arts in Geography:

### a) Eligibility (M.A. Geography):

- Candidates possessing a Bachelor's Degree (with the subject chosen for the Master's Degree Programme as major or minor or allied subject at the bachelor degree level) of HPU or any other University established by law in India or equivalent there to are eligible for admission to the PG Degree Programmes (M.A., M.Sc. etc.)
- Minimum 50% marks (45% in case of those belonging to Scheduled Caste, Scheduled Tribe

and PwD categories) in the qualifying exam conducted by HPU.

- iii) A minimum of 40% marks (35% for SC/ST/PwD) in the Entrance Test.

or

Degree of a foreign University which may be recognized as equivalent for the purpose by the Vice-Chancellor with such conditions as he may impose regarding the additional courses of study which the candidate would be required to pass to qualify for the degree.

**b) Basis of Admission:**

Admission will be made on the basis of performance in the Entrance Test and previous academic record of the candidate 50% weightage each be given to entrance test and previous academic record of the candidate respectively. The weightage in academic record would be distributed as 40% weightage to the marks obtained in Bachelor Degree course and 10% to 10+2 marks. The entrance test would be of 50 marks consisting of 100 objective type question each carrying 0.5 mark. An additional weightage of 5% of the obtained marks in B.A./B.Sc. Honours in Geography. The candidates who have studied geography as one of the subjects in the Bachelor programme would be eligible for admission in Master Programme in Geography. The Written Test shall comprise Multiple Choice Questions (MCQ).

**35. Admission to M.B.A. (Rural Development)**

**Total Number of Seats** = 15 Subsidised+35 Non-Subsidized

- I. Minimum qualifications for admission to MBA (Rural Development) shall be Bachelor Degree in any discipline under 10+2+3 pattern of education or its equivalent from any recognized institute/university with at least 50% (45% in case of SC/ST/PwD) marks in aggregate.

OR

A bachelor's degree in any stream from a university established by law in India with a minimum of 48 credits in major subjects, 48 credits in two minor subjects, 9 credits in compulsory, one credit in GI & Hobby with aggregate of 106 credits for the award of pass degree.

- II. The admission to MBA-Rural Development shall be based on merit of entrance examination. The entrance test will include general knowledge, general aptitude ability and knowledge of rural development. The entrance test will consist of 100 multiple choice questions of interdisciplinary nature carrying one mark each.

**36. Admission to M.F.A. (Pahari Miniature Painting)**

**Total Number of Seats** = 20 (Subsidized) +15 Non-Subsidized

The admission to MFA-Pahari Miniature Painting will be on the basis of merit as determined by the marks obtained by the candidates in the qualifying examinations and entrance examination conducted by the department/university followed by the personal interview by a committee comprising external and internal expert. The entrance examination will be to examine the art aptitude of the students.

The test will consist of two stages: Stage-I (Still Life/ Sketching) Stage-II (colouring aptitude). There will be Practical Examination only.

**37. P.G. Diploma and Other Courses: According to the Duration of Course**

Sr. No.	Department	Name of the Course	Duration
1.	Forensic Science	M.Sc. in Forensic Science	Two Academic years spread over in four semesters
2.	Data Science and Artificial Intelligence	M. Sc in Data Science and Artificial Intelligence	Two Academic years spread over in four semesters
3.	Population Studies	M.A. in Population Studies	Two Academic years spread

			over in four semesters
4.	Education	M.A.(Education)	Two Academic years
5.	Defence and Strategic Studies	M.A. in Defence and Strategic Studies	Two Academic years spread over in four semester
6.	Archaeology and Ancient History	M.A. Archaeology and Ancient History	Two Academic years spread over in four semesters
7.	Library and Information Science	Master of Library and Information Science (M. Lib. I. Sc.)	One Academic year spread over in two semesters
8.	Library and Information Science	Bachelor of Library and Information Science (B. Lib. I. Sc.)	One Academic year spread over in two semesters
9.	Tribal Studies	P.G. Diploma in Tribal Studies	One Academic Year(Annual)
10.	Department of Inter-disciplinary Studies	P.G. Diploma in Disaster and Disaster Management	One Academic Year
11.	Yoga Studies	Diploma Course in Yoga Studies	One Academic Year(Annual)

### 37.1 M.Sc. in Forensic Science:

#### Eligibility Criteria for Admission:-

The candidate should have passed a Bachelor Degree under 10+2+3 pattern of education in Science i.e. Physical, Biological, Veterinary, Pharmacy, Engineering/Technology or Medicine (M.B.B.S.) or B.D.S. from any Institute/ University recognized by the Himachal Pradesh University, Shimla/University Grant Commission, New Delhi with at least 50% marks for general and other categories and 45% for SC/ST/PwD category candidates.

#### Mode of Admission:

The admission to the M.Sc. Forensic Science shall be based on merit basis as determined by the marks obtained by the candidates in their qualifying examinations.

**The age limit and Reservation to the course shall be as per H.P. University rules. No age bar for In-service candidates.**

#### Fees:

**For Subsidized seat: ₹ 10680/-**

**For Non-Subsidized Seat: ₹58,280/-per annum**

(The fee for the Non-Subsidized seat shall be charged in addition to the fees prescribed for the subsidized seats)

#### Non-Subsidized Seats:

The eligibility for admission to the course for admission against the above supernumerary seats will be the same as provided for other candidates. But the merit for the admission will be determined on the basis of marks obtained in the qualifying examination plus the weightage of marks in the subject concerned/CGPA score. However the candidate will need to put a separate application form for these seats accompanied by the requisite fees and all other documents on prescribed form for supernumerary seats.

### **37.2 M.A. in Population Studies**

#### **Eligibility Criteria for Admission:-**

A Bachelor's Degree in any stream (Arts, Science and Commerce) from a University established by law in India with a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of Pass degree.

OR

A Bachelor's degree with at least 50% marks in case of General Candidates and 45% in case of Scheduled Caste/Scheduled Tribes candidates. The reservation and weightage will be given as per the rules and regulations of the University notified from time to time. The candidates will however be required to produce the proof of their having passed the Bachelor Degree examination with the required credits/percentage of marks positively on the date of counselling as fixed for the candidates by the University/Departments, failing which their candidature will be best and cancelled.

#### **Mode of Admission :-**

The admission to the M.A. Population Studies shall be based on merit basis as determined by the marks obtained by the candidates in their qualifying examinations. The minimum qualifying marks for the admission will be 50% for the General category candidates and 45% for SC/ST/PwD candidates. The selection will be done purely on the Merit basis.

#### **Number of Seats:**

15 Subsidized seats + 15 Non-Subsidized seats + 05 (Non-Subsidized seats for In-service candidates).

**The age limit and reservation to the course shall be as per H.P. University rules. No age bar for In-service candidates.**

#### **Fees:**

For Subsidized seat: Fee is equivalent to Regular P.G course as per in Faculty of Social Sciences

For Non-Subsidized Seat: ₹ 40,000/- per annum.

### **37.3 P.G. Diploma in Tribal Studies:**

#### **Eligibility:**

Minimum qualifications for admissions to the PG Diploma in Tribal Studies shall be Bachelor's degree (or its equivalent) with at least 50% marks in the aggregate (45% in case of SC/ST/ PWD).

OR

A Bachelor's Degree in any stream from a university established by law in India with a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree.

A candidate who has put a minimum 3 years' service in any institution or department (Government, Semi Government, Corporate Undertaking, Local Self Govt. Bodies, registered NGOs) shall be given an extra weightage of 5% while preparing the merit for admission.

#### **Non-Subsidized Seats:**

The eligibility for admission against non-subsidized seats will be the same as applicable for the subsidized seats. But the merit will be separately made out of the total applicants applying under this particular category. However, the candidate will need to put a separate application form for these seats accompanied by the requisite fees and all other documents mentioned in this handbook of information.

### **37.4 M. A. (Education):**

#### **Eligibility:**

Candidates seeking admission to the M.A.(Education) course should have obtained at least 50 percent marks in the Bachelor's/Master's degree in any discipline /stream from a recognized Indian / Foreign University (Recognized as equivalent by H.P. University)

Reservation for SC/ST/PwD and other applicable categories shall be as per H.P. University rules.

#### **Admission Procedure:**

The admissions shall be made on the basis of merit of the marks obtained by the applicants in the Bachelor's degree. In addition, 10% weightage (on the marks obtained in B. Ed examination) will be given to the candidates possessing B.Ed. Degree from a recognized Indian / Foreign University.

#### **Age Limit:**

A candidate seeking admission to the course should not have completed the age of 26 years in case of boys, 28 years in case of girls and 29 years in case of SC/ST (both for boys and girls) as on 1<sup>st</sup> July, 2025.

1. **Fees:** ₹ 11,650/-, ₹ 10,450/- and ₹ 10,200/- for Boys, Girls and IRDP/BPL Candidates respectively for subsidized seats.

2. ₹ 25,000/- per annum shall be charged for the Non-subsidized seats in addition to the fees prescribed for the subsidized seats.

**Application Form Fees:** The online application fee of ₹ 500/- (₹ 250/- in case of SC/ST/EWS/Antodaya/IRDP).

### **37.5 M.A. in Defence and Strategic Studies:**

#### **Number of Seats:**

15 Subsidized + 15 Non-Subsidized Seats

#### **Eligibility:**

The candidate should have passed a Bachelor Degree in any stream (Science, Arts or Commerce) from any Institute/ University recognized by the Himachal Pradesh University, Shimla/ University Grant Commission, New Delhi with at least 50% marks for general and other category and 45% for SC/ST/PwD category candidates.

#### **Basis of Admission:**

The admission to M.A. Defence & Strategic Studies shall be based on merit of the marks obtained by the candidates in their Bachelor degree course.

### **37.6 M.A. Archaeology and Ancient History:**

#### **Number of Seats:**

15 Subsidized + 15 Non-Subsidized Seats

#### **Eligibility:**

The candidate should have passed a Bachelor Degree in any stream (Science, Arts or Commerce) from any Institute/ University recognized by the Himachal Pradesh University, Shimla/ University Grant Commission, New Delhi with at least 50% marks for general and other category and 45% for SC/ST/PwD category candidates.

#### **Basis of Admission:**

The admission to M.A. Archaeology and Ancient History shall be based on merit of the marks obtained by the candidates in their Bachelor degree course.

### **37.7 Admission to Master of Library and Information Science:**

Department of Library Science offers Master of Library and Information science and Bachelor of Library and Information Science course. Both are One Year courses.



Name of the Programme	Duration of the Programme	No. of Seats		Total No. of Seats
		Subsidized	Non- Subsidized	
Bachelor of Library and Information Science	1 Years	20	10	30
Master of Library and Information Science	1 Year	20	10	30

### Admission to Master of Library and Information Science

#### Eligibility:

The programme will be available to the candidates who have Bachelor of Library and Information Science degree from any recognized University / Institutes established by the law in India.

Preference will be given to the candidates who have working experience in Libraries, Information Centre or other related organization.

#### Age Limit and Reservation:

The age limit and reservation to the programmes shall be as per H.P. University rules.

#### Basis of Admission:

The admission to the programmes shall be on the basis of merit of the qualifying examination.

### Fee Structure:

<b>Subsidized Seats</b>	Rs. 7300/-
<b>*Non-subsidized Seats</b>	Rs.25,000/- per semester will be charged in addition to the fee prescribed for the subsidized seats.

\* Fees once deposited under non-subsidized category will not be refunded under any circumstances.

### 37.8 Bachelor of Library and Information Science (B. Lib. I. Sc.)

#### Eligibility Criteria for Admission:

- (a) Bachelor's Degree in any stream from the University established by the law in India with 50% marks(45% for student of SC/ST/ PwD Category)

OR

- (b) Bachelor's Degree in any stream from the university established by the law in India with a minimum of 48 Credits in Major Subject, 48 Credits in Two minor subjects, 9 Credits in Compulsory Courses, 1 Credit in GI and Hobby with aggregate of 106 Credits for the award of Pass Degree.

OR

- (c) Bachelor's Degree in any stream from the University established by the law in India with a diploma (one year) in Library Science.

OR

- (d) Bachelor's Degree in any stream from the University established by the law in India with Two year of working experience in Library and Information Science.

#### Procedure of Admission:

The admission to the course/Degree shall be on the basis of merit of the qualifying examination to the course.

The age limit and reservation to the course shall be as per H.P. University rules.

**Fees:**

For Subsidized seat: ₹ 7300/-

For Non-Subsidized Seat: ₹25,000/- per semester will be charged in addition to the fee prescribed

for the subsidized seats. Fees once deposited under this category will not be refunded under any circumstances

**37.9 P.G. Diploma in Disaster and Disaster Management:**

P.G. Diploma in Disaster and Disaster Management is a one year programme. The eligibility for admission is- A Bachelor's Degree in any faculty of a University established by Law in India.

**37.10 Diploma Course in Yoga Studies:**

A Bachelor's Degree in any stream from a University established by law in India with a minimum of 48 credits in Major subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree.

OR

A Bachelor's Degree in any faculty of a University established by law in India

OR

Certificate in Yoga or Physical Education of any University/Board of Education /State Government established by law in India.

**37.11 PG Diploma in Rehabilitation Psychology**

1. Minimum educational requirement for admission to this course will be:

- a) Bachelor's degree (regular mode) with general psychology courses in all the three years, or
- b) Master's degree in any branch of psychology either in regular or distance mode or
- c) Master's degree in counseling psychology either in regular or distance mode with a minimum of 55% in aggregate. For SC/ST category minimum 50% marks in aggregate is essential. Entry qualification shall be from UGC recognized university.

**2. Reservation:**

The reservation for SC/ST students for admission in diploma in Rehabilitation Psychology would be the same has already been prescribed for other courses.

**3. Fees:**

These diplomas are Self Financing Course:- Apart from the normal fee like in other diplomas, the candidate shall have to pay Rs. 45,000/- per semester to be remitted through online mode.

**Note: "A Diploma Course will be offered only when at least ten students have been admitted in either of the courses."**

**37.13 Master of Arts in Rural Development**

Programme offered	Duration of the Programme	No. of Seats		Total No. of Seats
		Subsidized	Non-Subsidized	
Master of Arts (M.A. Rural Development)	2 Years	35	05	40

**Eligibility:**

- i) A bachelor's degree in any stream (Arts, Science, Commerce and B.Tech.) from a university established by law in India.

or

- ii) Minimum 50% marks (45% in case of those belonging to Scheduled Caste, Scheduled Tribe and PwD categories) in the qualifying examination conducted by HPU.
- iii) A minimum of 40% marks (35% for SC/ST/PwD) in the Entrance Test.

**Basis of Admission:**

The M.A. in Rural Development is a Two years duration course spread over four semesters. The admission to the course will be done through Entrance Test. The qualifying marks for the entrance test will be 40 marks (out of 100) for the General category candidates and 35 marks for SC & ST category candidates. The selection will be done on the basis of merit in marks obtained in the entrance test.

**38. SHORT-TERM SKILL DEVELOPMENT / ADD-ON COURSES:**

**38.1 Objectives:**

- a) Designed to ignite the intellectual curiosity of the learners, the Short-Term Skill Development /Add-On Courses will inspire and guide them in their journey of personal and professional development making them thoughtful, well-rounded, and creative individuals, with a sense of service and responsibility towards the Nation.
- b) In order to fulfill that mandate, Himachal Pradesh University is offering Short-Term Skill Development /Add-On Courses from the Academic Session 2024-2025. These Courses will help in improving managerial skills, developing inter-disciplinary skills and honing overall employability of the students. The courses shall, on the one hand, provide a sound theoretical base, as well as appropriate hands-on expertise, while also lucidly laying down out measurable and attainable Learning Outcomes.
- c) Education opportunities and effective skilling are the driving force of economic growth and social development for any country. India is the world's youngest nation in terms of youth population with a burgeoning economy. The benefits of these strengths can be evenly spread across the country only when the youth is well-educated and appropriately skilled. Quality Education that meets the need of the industry and enhances employment, therefore, is a pressing need.
- d) The Short-Term Skill Development Certificate/Diploma/Advance Diploma/PG Diploma courses will enable students to acquire desired competency levels and acquire additional skills to upgrade their competencies further, and transit to the job market.

**38.2 Basis of Admission:**

The admission will be made purely on merit, except where otherwise mentioned, subject to the limitation of seats available and as per the reservation

The candidate will be called for Interview/ Admission in order of merit in the ratio of 1:3 times of the seats.

The final eligibility of the candidate will be determined by the counselling committee after verification of the original documents. In case of unavoidable reasons, the candidates who are not able to appear in person may depute an authorized person along with all the required original and copies of the documents for verification, failing which the merit of the candidate will stand cancelled. Authority letter to be filled- up, is given at the end of the HBI.

**38.3 Application Form and Fee:**

Online application processing fee for Short term/Add on courses will be ₹ 500/- (Rs 250/- in case of SC/ST/EWS candidates). The fee deposited will not be refundable under any circumstances.

Last date of filling of online admission form :

**The schedule of counselling / admission in the concerned Teaching Departments will be notified separately.**

**NOTE:**

1. The candidate will be called for Interview/ Admission in order of merit in the ratio of 1:3 times of the seats.
2. Result-cum-Interview Card shall clearly state if the candidate is called for Interview or not.
3. The final eligibility of the candidate will be determined by the counselling committee after verification of the original documents. In case of unavoidable reasons, the candidates who are not able to appear in person may depute an authorized person along with all the required original and photostat documents for verification, failing which the merit of the candidate will stand cancelled. Authority letter to be filled up is given at the end of the HBI.
  - i) Last date for admission against vacant/ vacated seats, if any: **To be notified later on.**
  - ii) Admission with Vice-Chancellor's permission. The deadline for closing of admission even if seats remain vacant for all courses: **To be notified later on.**

**38.4 Fees and other Dues:**

<b>a. On Admission:</b>	Rs.
1. Admission fee	(as per 3.3)
2. Library Security (Refundable)	300.00
3 i) University Development Fund	250.00
ii) University Development Fund from IRDP/BPL Students	100.00
4. Rovers and Rangers Unit	50.00
<b>b. Annual/Semester Charges:</b>	
1 Continuation Fee (other than certificate courses)	100.00
2 Sports Fee	100.00
3 Medical fee	50.00
4 Holiday-Home fee	20.00
5 Student's Aid Fund	50.00
6 Youth Welfare fee	50.00
7 Identity Card fee	50.00
8 Magazine fee	50.00
9 Cultural Activities Fund	50.00
10 Common Room Charges	20.00
<b>c. Monthly Charges:</b>	
Tuition fee (Chargeable for 06/12 months):	
1. Tuition fee	100.00
2. Dilapidation Fee	10.00
3. Amalgamated Fund	100.00
4. Population Education Club Fee	10.00

**38.5 Admission fee:**

Sr.No.	Name of Course	Duration	Fee (INR)		Fee (USD) for Foreign Nationals	
			Without Practical	With Practical	Without Practical	With Practical
Faculty of Social Sciences						
1	Certificate	6 Months (1 Semester)	5000	7500	100	120
2	Diploma	01 year (2 Semesters)	10000	15000	200	240
3	Advanced Diploma	01 year (2 Semesters)	10000	15000	200	240
4	PG Diploma	01 year (2 Semesters)	12000	17000	225	265
Faculty of Life Sciences						

5	Certificate	6 Months (1 Semester)	7500	10000	150	180
6	Diploma	01 year (2 Semesters)	15000	20000	300	360
7	Advanced Diploma	01 year (2 Semesters)	15000	20000	300	360
8	PG Diploma	01 year (2 Semesters)	18000	23000	340	400
<b>Faculty of Physical Sciences</b>						
9	Certificate	6 Months (1 Semester)	7500	10000	150	180
10	Diploma	01 year (2 Semesters)	15000	20000	300	360
11	Advanced Diploma	01 year (2 Semesters)	15000	20000	300	360
12	PG Diploma	01 year (2 Semesters)	18000	23000	340	400
<b>Faculty of Languages</b>						
13	Certificate	6 Months (1 Semester)	5000	7500	100	120
14	Diploma	01 year (2 Semesters)	10000	15000	200	240
15	Advanced Diploma	01 year (2 Semesters)	10000	15000	200	240
16	PG Diploma	01 year (2 Semesters)	12000	17000	225	265
<b>Faculty of Education</b>						
17	Certificate	6 Months (1 Semester)	5000	7500	100	120
18	Diploma	01 year (2 Semesters)	10000	15000	200	240
19	Advanced Diploma	01 year (2 Semesters)	10000	15000	200	240
20	PG Diploma	01 year (2 Semesters)	12000	17000	225	265
<b>Faculty of Commerce &amp; Management</b>						
21	Certificate	6 Months (1 Semester)	7500	10000	150	180
22	Diploma	01 year (2 Semesters)	15000	20000	300	360
23	Advanced Diploma	01 year (2 Semesters)	15000	20000	300	360
24	PG Diploma	01 year (2 Semesters)	18000	23000	340	400
<b>Faculty of Laws</b>						
25	Certificate	6 Months (1 Semester)	5000	7500	100	120
26	Diploma	01 year (2 Semesters)	10000	15000	200	240
27	Advanced Diploma	01 year (2 Semesters)	10000	15000	200	240
28	PG Diploma	01 year (2 Semesters)	12000	17000	225	265

		Semesters)				
<b>Faculty of Performing &amp; Visual Arts</b>						
29	Certificate	6 Months (1 Semester)	7500	10000	150	180
30	Diploma	01 year (2 Semesters)	15000	20000	300	360
31	Advanced Diploma	01 year (2 Semesters)	15000	20000	300	360
32	PG Diploma	01 year (2 Semesters)	18000	23000	340	400
<b>Faculty of Environment, Sustainability &amp; Development Studies</b>						
33	Certificate	6 Months (1 Semester)	7500	10000	150	180
34	Diploma	01 year (2 Semesters)	15000	20000	300	360
35	Advanced Diploma	01 year (2 Semesters)	15000	20000	300	360
36	PG Diploma	01 year (2 Semesters)	18000	23000	340	400
<b>Faculty of Engineering &amp; Technology</b>						
37	Certificate	6 Months (1 Semester)	7500	10000	150	180
38	Diploma	01 year (2 Semesters)	15000	20000	300	360
39	Advanced Diploma	01 year (2 Semesters)	15000	20000	300	360
40	PG Diploma	01 year (2 Semesters)	18000	23000	340	400

- Certificate Courses can be offered by the Department/Institute twice in an academic session.
- The Minimum and Maximum seats for Short Term/Add-on/Value addition courses are as under:

Sr. No.	Subject matter	Minimum Seats	Maximum Seats
1.	Courses with Practical's	10	20
2.	Non-Practical Courses	10	30

### 38.6 Age Limit:

There shall be no age bar for taking admission in Short Term /Skill Development/Add-On courses.

Roster (120 point) for Admission and Reservations will be followed.

### 38.7 Eligibility Conditions for Admission:

The admission will be made purely on merit, except where otherwise mentioned, subject to the limitation of seats available and the reservation.

The following are the minimum eligibility conditions for admission to various courses, provided further that for the purpose of admission 0.5% and above marks should be considered equal to 1% marks (Notification No. 4-9/94-HPU-Acad. dated 27-6-1995):

S. No.	Name of the course	Eligibility
1.	Certificate in Beekeeping	Passed 10+2/Senior Secondary Examinations or its equivalent examination stream conducted by Board recognized or established by Central/State Government.
2.	Certificate in Mushroom Farming	Passed 10+2/Senior Secondary Examinations or its equivalent examination stream



		conducted by Board recognized or established by Central/State Government.
3.	Certificate in Environmental Science	Passed 10+2/Senior Secondary Examinations or its equivalent examination.
4.	Certificate in Microbiology	Candidates should have completed their high school education (10+2) in Medical/Non-medical or its equivalent from a recognized by Central/State Government.
5.	Certificate in Forensic Science	Passed 10+2/Senior Secondary Examinations or its equivalent examination.
6.	Certificate in Indian Knowledge System	Passed 10+2/Senior Secondary Examinations or its equivalent examination with minimum 50% marks.
7.	Certificate on Rethinking Development: Issues and Challenges	Graduation in any stream from a recognized University.
8.	Certificate in Social Work	Graduation in any stream from a recognized University.
9.	Certificate course in Population Studies	Bachelor's degree in any stream from a university established by Law in India.
10.	Certificate in German	Passed 10+2/Senior Secondary Examinations or its equivalent examination.
11.	Certificate in Russian	Passed 10+2/Senior Secondary Examinations or its equivalent examination.
12.	Certificate in Public Policy & Governance	Graduation.
13.	Certificate in Bhoti Language	Passed 10+2/Senior Secondary Examinations or its equivalent examination securing at least 45% marks for General candidates and 40% marks for SC/ST/PwD in the aggregate of the total marks obtained from any Board /Council/University recognized by law in India.
14.	Certificate in Environment Economics	Graduate in any of the Social Science subject can apply.
15.	Certificate in Understanding Human Rights	Graduation in any stream.
16.	Certificate in Vedic Mathematics	A student pursuing any degree can simultaneously opt for Certificate Course in Vedic Mathematics.
17.	Diploma in German	The minimum requirement to get admission in Add-On course of Diploma in German Language shall be Certificate in German (or equivalent) on merit basis.
18.	Diploma in Russian	The minimum requirement to get admission in Add-On course of Diploma in Russian Language shall be Certificate in Russian (or equivalent) on merit basis.
19.	Diploma in Folk Literature	The admission will be offered to students who have qualified +2 or an equivalent examination from a recognized Board or University.
20.	Diploma in Bhoti Language	Students who have passed Certificate in Bhoti Language from any University etc. recognized by law in India shall be eligible to apply for admission.
21.	Diploma in Biotechnology	UG Medical or its equivalent with 45% or above marks from any recognized University.
22.	Advanced Diploma in German	The minimum requirement to get admission in Add-On course of Advanced Diploma

		in German Language shall be Diploma in German (or equivalent) on merit basis.
23.	Advanced Diploma in Russian	The minimum requirement to get admission in Add-On course of Advanced Diploma in Russian Language shall be Diploma in Russian (or equivalent) on merit basis.
24.	Advanced Diploma in Bhoti Language	The admission to the course of Advanced Diploma in Bhoti Language shall be made purely on the basis of academic merit. Students who have passed Diploma in Bhoti Language from any University etc. recognized by law in India shall be eligible to apply for admission.
25.	PG Diploma in Tabla	Minimum qualification for admissions to the PG Diploma in Tabla shall be Bachelor's degree (or its equivalent) with at least 50% marks in the aggregate (45% in case of SC/ST/PwD) or the Master's degree (or its equivalent) with 45% in aggregate (40% in SC/ST/PwD). Or A Bachelor's degree in any stream from a university established by law in India with a minimum of 48 credits in Majors subject, 48 credits in two minor subjects, 9 credits in compulsory, 1 credit in GI & hobby with aggregate of 106 credits for the award of pass degree. A Candidate who has put a minimum 3 years' service in any institution or department (Government, Semi Government, Corporate Undertaking, Local Self Govt. Bodies, registered NGOs) shall be given an extra weightage of 5% while preparing the merit for admission.
26.	P.G. Diploma in Ancient Indian Mathematics	A student Pursuing any degree can simultaneously opt for this Post Graduate Diploma in Ancient Indian Mathematics.
27.	P.G. Diploma in Population Studies	Graduation.

### 38.8 Examination General:

#### 1. Teaching Pattern:

- Classes for these Courses shall not be held simultaneously with the regular degree classes. Therefore, RESERVED Time Slots in a week or beyond the regular class hours should be defined for the same.
- Classes for the courses may also be conducted in a Blended Mode (Both Online and Offline).
- These courses may also be conducted during weekends / vacation period.

#### 2. Attendance:

A minimum attendance of 75% in each paper, in each semester, shall be mandatory, failing which the student will not be permitted to write the End-Semester Examination. The rules for relaxation in the requirement shall be in accordance with the University Ordinance.

#### 3. Evaluation and Assessment:

The evaluation shall be Continuous and Comprehensive Evaluation (CCE).

Each Paper in a Course shall be of 50 marks and divided as follows:

Assessment	Attendance Marks	Class Test/Assignments/ Presentations/ Practical (if applicable) etc.	Total Marks
Internal Assessment including Practical (if applicable)	5	10	15
External Assessment	End-Semester Examination conducted by examination Branch		35

- The record of the students' attendance, marks obtained in the Continuous Internal Assessment Tests, Assignments, Presentations/Practical etc. will be retained by the concerned department and marks will be submitted to the Examination Branch.
- To pass a course, the candidate shall have to secure at least 40% marks each, in both, internal and external assessment.

#### **h) Medium of Writing:**

For Courses floated by Faculty of Languages	Concerned Language
For all other Courses	English/Hindi

### **38.9 Internal Assessment:**

The Internal Assessment shall comprise the following:

Attendance	5 marks
Class Test/Assignments/ Presentations/ Practicals (if applicable) etc.	10 marks

The record of the students' attendance, marks obtained in the Continuous Internal Assessment Tests, Assignments, Presentations/Practical etc. will be retained by the concerned department and marks submitted to the Examination Branch.

External Assessment: This shall be done through an End-Semester Examination that shall be conducted by Examination Branch.

**NOTE:** To pass a course, the candidate shall have to secure at least 40% marks each, in both, internal and external assessment.

#### **1. Divisions:**

The candidates who qualify all the papers shall be placed under one of the following categories:

- First Division: Those obtaining 60% marks or more. Those amongst these who secure 75 % or more marks shall be awarded "Distinction."
- Second Division: Those obtaining 50% or more but less than 60%.
- Third Division: Those obtaining 40% or more but less than 50%.

#### **2. Re-appear:**

In case a student fails to clear the Internal Assessment, he/she shall have to take the mid-term examination again and clear the same. The Class Test/Assignments/Presentations, in this case, shall be of 15 marks, and the score obtained shall be the score of Internal Assessment.

In case a student fails to clear the End-semester Examination, he/she shall be offered, apart from chances during the duration of the Course, a maximum of two more chances (per paper) after the completion of the Course, to clear the concerned paper(s). The re-appear examination shall be conducted along with the regular end-semester examinations and conducted by the Examination Branch.

### **38.10. Maximum Duration of the Course:**

Name of the Course	Maximum Duration of the Course
For Certificate Course	1.5 Year
For Diploma Course	2 years
For Advance Diploma	2 years
For P.G. Diploma	2 Years

### 38.11. Award of Certificate/Diploma/Advanced Diploma/P.G. Diploma

Upon completion of a Semester, the Examination Branch shall issue a Marks Sheet to the student and upon successful completion of the Course, the Examination Branch shall issue a Detailed Marks Sheet/Consolidated Marks Sheet to the student. In addition, the Examination Branch shall also issue Certificate/Diploma/Advanced Diploma/P.G. Diploma upon successful completion of the Concerned Course.

### 38.12. Cancellation of Examination:

The University may cancel the examination of a candidate, if it is found that he/she was not eligible to appear in the examination but had obtained admission through misrepresentation or a misstatement of facts. Such a candidate shall also be liable to be disqualified from appearing at any examination of the University for a period which may extend up till five years.

### 39. Telephone No. of the Chief Warden, Additional Chief Warden and Wardens of University Hostels (Boys & Girls)

Chief Warden	Prof. Roshan Lal Zinta	9816108257 0177- 2991087(R)		chiefwarden.hp u@gmail.com
Additional Chief Warden for Girls' Hostels	Dr. Deepali Dhaul, Associate Professor	9418020202		
<b>GIRLS' HOSTELS</b>				
<b>Hostel</b>	<b>Name of the Warden</b>	<b>Mobile No.</b>	<b>Hostel Landline No.</b>	<b>E-mail Id</b>
<b>Vipasha</b>	Dr. Anjana Chauhan, Asstt. Professor, Sociology, CDOE	9418091967	-	
<b>Iravati</b>	Dr. Madhu Dadhwal, Asstt. Professor, Deptt of Maths	9418040291/ 8544764977	-	
<b>Giriganga</b>	Dr. Anjali Verma, Asstt. Professor, Deptt. of History	8130333540	2830549	
<b>RLB</b>	Dr. Prachi Vaid Asstt. Professor, Deptt. of Biotechnology	9736771410	-	
<b>Renuka</b>	Dr. Savitri, Asstt. Professor, Deptt. Biotech.	9418306308	2831340	
<b>Gargi</b>	Dr. Sunita Jaswal, Assistant Professor, Deptt of Hindi	7018621542	-	

<b>Chanderbhaga</b>	Dr. Bhawna Sharma, Associate Professor, Deptt of Pol. Science	8118859096/ 9001540521	-	
<b>Vidyottama</b>	Dr. Neelam Kumari, Assistant Professor, Deptt of Bio-Science & Dr. Meera Chauhan, Assistant Prof. Deptt. of Public Administration	9418464515 9418698501	2830849	
<b>Saraswati</b>	Dr. Pallavi Bhardwaj, Assistant Professor, English, CDOE	8278842268	2831906	
<b>BOYS' HOSTELS</b>				
<b>Dr.Y.S.Parmar</b>	Dr.Praveen Kumar Sharma, Asstt. Professor (UIT)	8580675287	-	
<b>ShahidBhagat Singh Tribal Hostel</b>	Dr. Sunny Atwal, Assistant Professor, Deptt of History	9816584518	-	
<b>Tagore</b>	Dr. Shamsheer Rathaur, Asstt. Professor, Deptt. of Phy. Education	9418171539	-	
<b>Shrikhand</b>	Dr.Dev Raj, Asstt. Professor, Sanskrit (CDOE).	9418244727	-	

#### 40. TEACHING FACULTY

##### (1) Department of Bio-sciences:

1.	Dr. D.R.Thakur	Professor
2.	Dr. Dhiraj Singh Rawat	Associate Professor
3.	Dr. H.S. Banyal	Associate Professor
4.	Dr. R.K. Negi	Associate Professor & Chairperson
5.	Dr. Meena Kumari	Associate Professor
6.	Dr. Mahender Singh Thakur	Associate Professor
7.	Dr. Suresh Kumar	Associate Professor
8.	Dr. Neelam Kumari	Assistant Professor
9.	Dr. Joginder Singh	Assistant Professor
10.	Dr. Rajesh Kumar	Assistant Professor
11.	Dr. Amit Kumar	Assistant Professor
12.	Dr. Suman Rawat	Assistant Professor
13.	Dr. Nitish Kumar	Assistant Professor
14.	Dr. Sveta Thakur	Assistant Professor
15.	Dr. Vikul Kumar	Assistant Professor

##### (2) Department of Biotechnology:

1.	Dr. S.S.Kanwar	Professor
2.	Dr.(Ms) Reena Gupta	Professor
3.	Dr. Duni Chand	Professor & Chairperson
4.	Dr. Wamik Azmi	Professor
5.	Dr. Savitri	Assistant Professor

6.	Dr. Neelam Kaushik	Assistant Professor
7.	Dr. Ravi Kant	Assistant Professor
8.	Dr. Prachi Vaid	Assistant Professor
<b>(3) Department of Chemistry:</b>		
1.	Dr. Baljit Singh	Professor
2.	Dr. Sandeep Chauhan	Associate Professor
3.	Dr. Kiran Kumar	Associate Professor & Chairperson
4.	Dr. Jasvir Singh	Associate Professor
5.	Dr. Nisha Sharma	Associate Professor
6.	Dr. Ramesh Chand Thakur	Associate Professor
7.	Dr. Sunil Kumar	Associate Professor
8.	Dr. Vikrant Sharma	Assistant Professor
9.	Dr. Rajesh Kumar	Assistant Professor
10.	Dr. Meena Kumari	Assistant Professor
11.	Dr. Maridula Thakur	Assistant Professor
12.	Dr. Santosh Kumar	Assistant Professor
<b>(4) Department of Commerce:</b>		
1.	Dr. Vijay Kumar Sharma	Professor
2.	Dr. S.S.Narta	Professor
3.	Dr. Devinder Sharma	Professor & Chairperson
4.	Dr. O.P.Verma	Professor
5.	Dr. Kulbhushan Chandel	Professor
6.	Dr. Raj Kumar Singh	Professor
7.	Dr. Vijeta Sharma	Assistant Professor
8.	Dr. Manoj Sharma	Assistant Professor
<b>(5) Department of Computer Science:</b>		
1.	Dr. Arvind Kalia	Professor
2.	Dr. A.J.Singh	Professor
3.	Dr. Manu Sood	Professor
4.	Dr. Kishori Lal Bansal	Professor
5.	Dr. Jawahar Thakur	Professor
6.	Dr. Aman Sharma	Professor
7.	Dr. Anita Ganpati	Professor
8.	Dr. Sumesh Sood	Associate Professor & Chairperson
9.	Dr. Naveen Kumar	Assistant Professor
10.	Dr. Anshul Kalia	Assistant Professor
11.	Dr. Yogesh Mohan	Assistant Professor
<b>(6) Department of Economics:</b>		
1.	Dr.(Ms.)AparnaNegi	Professor
2.	Dr. Rakesh Singh	Associate Professor
3.	Dr. Sanjeev Kumar	Associate Professor & Chairperson
4.	Dr. Tek Singh	Assistant Professor
5.	Dr. Reena Dogra	Assistant Professor
6.	Sh. Tanuj Sharma	Assistant Professor
<b>(7) Department of Education:</b>		
1.	Dr. Ajay Kumar Attri	Professor
2.	Dr. Chaman Lal	Associate Professor & Chairperson
3.	Dr. Yudh Veer	Associate Professor
4.	Dr. Kanika Handa	Assistant Professor
5.	Dr. Rakesh Kumar	Assistant Professor
<b>(8) Department of English:</b>		



1.	Dr.(Mrs.) Rekha Sharma	Professor
2.	Dr.(Mrs.) Neelima Kanwar	Professor
3.	Dr.(Mrs.) Sanjana Shamshery	Professor & Dean Faculty of Languages
4.	Dr. Himanshu Parmar	Associate Professor
5.	Dr.(Mrs.) Deepali Dhaul	Associate Professor & Chairperson
6.	Dr.(Mrs.) Daisy Verma	Associate Professor
7.	Dr.Suresh Kumar	Assistant Professor
8.	Dr.(Mrs.) Vanita Supehia	Assistant Professor
<b>(9) Department of Geography:</b>		
1.	Dr. D.D. Sharma	Professor
2.	Dr. Balak Ram Thakur	Associate Professor & Chairperson
3.	Dr. Seema Choudhary	Assistant Professor
4.	Dr. Ram Lal	Assistant Professor
<b>(10) Department of Hindi:</b>		
1.	Dr. Pan Singh	Associate Professor
2.	Dr. Bhawani Singh	Associate Professor
3.	Dr. Shobha Rani	Assistant Professor & Chairperson
4.	Dr. Naresh Kumar	Assistant Professor
5.	Dr. Kumari Poonam Chauhan	Assistant Professor
6.	Dr. Sunita	Assistant Professor
7.	Dr. Sunita Devi	Assistant Professor
<b>(11) Department of History:</b>		
1.	Dr. B. K. Shivram	Professor & Chairperson
2.	Dr. Arun Kumar Singh	Professor
3.	Dr. Ankush Bhardwaj	Associate Professor
4.	Dr. Anjali Verma	Assistant Professor
5.	Dr. Vinay Kumar Sharma	Assistant Professor
6.	Mrs. Roshni Devi	Assistant Professor
7.	Mr. Sunny Kumar	Assistant Professor
<b>(12) H.P. University Business School (HPUBS)</b>		
1.	Dr. Shyam Lal Kaushal	Professor
2.	Dr. Pawan Garga	Professor
3.	Dr. Dinesh Kumar	Professor
4.	Dr. Jai Singh Parmar	Professor
5.	Dr. Parmod Kumar Sharma	Professor & Director
6.	Dr. Puneet Bhushan	Assistant Professor
7.	Dr. Narender Singh Chauhan	Assistant Professor
8.	Smt. Santosh Kumari	Assistant Professor
9.	Dr. Bhawana Bhardwaj	Assistant Professor
<b>(13) Department of Journalism &amp; Mass Communication:</b>		
1.	Dr. Shashi Kant	Professor
2.	Dr. Vikas Dogra	Professor & Chairperson
3.	Dr. Kanwaljit Singh	Associate Professor
4.	Dr. Ajay Kumar	Assistant Professor
<b>(14) Department of Law:</b>		
1.	Dr. Sunil Deshta	Professor
2.	Dr. Sanjay Sindhu	Professor
3.	Dr. Rajinder Verma	Professor & Chairperson
4.	Dr. Lalit Mohan Singh Dadwal	Professor
5.	Dr. Runa Mehta Thakur	Professor
6.	Dr. Shiv Kumar Dogra	Professor
7.	Dr. Umesh Kumar	Professor
8.	Dr. Shalini Kashmiria	Assistant Professor

9.	Dr. Sasha Chauhan Kanwar	Assistant Professor
10.	Dr. Abhishek Singh Negi	Assistant Professor
11.	Dr. Ramesh Verma	Assistant Professor
12.	Dr. Geetika Sood	Assistant Professor
13.	Dr. Vandana Thakur	Assistant Professor
<b>(15) Department of Mathematics and Statistics:</b>		
1.	Dr. Joginder Singh Dhiman	Professor
2.	Dr. Rajesh Sharma	Professor
3.	Dr. Khem Chand	Professor
4.	Dr. Jyoti Prakash	Professor
5.	Dr. Shalini Gupta	Associate Professor & Chairperson
6.	Dr. Pushap Lata Sharma	Associate Professor
7.	Dr. (Mrs.) Madhu Dadhwal	Assistant Professor
8.	Dr. Mehak Mahajan	Assistant Professor
<b>(16) Department of Modern European and other Foreign Languages:</b>		
1.	Dr. (Mrs.) Prem Lata Chandra	Associate Professor & Chairperson
<b>(17) Department of Physical Education:</b>		
1.	Dr. Sanjay Sharma	Professor
2.	Dr. Hari Singh	Professor & Chairperson
3.	Dr. Manohar Lal	Associate Professor
4.	Dr. Shamsher Singh	Assistant Professor
<b>(18) Department of Physics:</b>		
1.	Dr. Mahavir Singh	Professor
2.	Dr. Shashi Kumar	Professor & Chairman
3.	Dr. Nainjeet Singh Negi	Professor
4.	Dr. Vir Singh Rangra	Professor
5.	Dr. Nagesh Thakur	Professor
6.	Dr. Raman Sharma	Professor
7.	Dr. Amarjeet Singh	Asstt. Professor (UGC Recharge Prog.)
8.	Dr. Balbir Singh Patial	Assistant Professor
9.	Dr. Dheeraj Sharma	Assistant Professor
10.	Dr. Raj Kumar	Assistant Professor
11.	Dr. Indu Sharma	Assistant Professor
<b>(19) Department of Political Science:</b>		
1.	Dr. Harish Thakur	Professor
2.	Dr. Vikas Singh	Associate Professor
3.	Dr. Abha Chauhan Khimta	Associate Professor & Chairperson
4.	Dr. Bhawna Sharma	Associate Professor
5.	Dr. Mini Pathak Dogra	Assistant Professor
<b>(20) Department of Psychology:</b>		
1.	Dr. Roshan Lal Zinta	Professor
2.	Dr. Anita Sharma	Professor & Chairperson
3.	Dr. Sunil Sharma	Professor
4.	Dr. Akanksha Sud	Assistant Professor
5.	Dr. S.N. Ghosh	Professor (Retd.) Now Adjunct Faculty
<b>(21) Department of Public Administration:</b>		
1.	Dr. B.K. Shivram	Professor & Chairman
2.	Dr. Munish Dulta	Assistant Professor
3.	Dr. Sapna K Sharma	Assistant Professor
4.	Dr. Kusum Lata Azad	Assistant Professor
5.	Dr. Meera Devi	Assistant Professor
6.	Dr. Rajiya Sultan	Assistant Professor
<b>(22) Department of Performing Arts</b>		
1.	Dr. Jeet Ram Sharma	Professor & Chairperson

2.	Dr. Mritunjay Sharma	Assistant Professor
3.	Dr. Rajeev Sharma	Assistant Professor
4.	Sh. Gopal Sharma	Assistant Professor
<b>(23) Department of Sanskrit:</b>		
1.	Dr. Deepali Dhaul	Associate Professor & Chairperson
2.	Dr. Deep Lata	Assistant Professor
3.	Dr. Lata Devi	Assistant Professor
4.	Dr. Sapna Chandel	Assistant Professor
<b>(24) Department of Sociology &amp; Social Work:</b>		
1.	Dr. Sashi Kant	Professor & Chairman
2.	Dr. Niranjna Bhandari	Associate Professor (on EOL)
3.	Dr.(Mrs.) Anupama Bharti	Assistant Professor
4.	Dr. Ashwani Kumar	Assistant Professor
<b>(25) Institute of Vocational Studies</b>		
1.	Dr. S.P.Bansal	Professor (on EOL)
2.	Dr. Sushma Rewal	Professor
3.	Dr. Sonia Khan	Professor & Director
4.	Dr. Chander Mohan	Professor
5.	Dr. Nitin Vyas	Professor
6.	Dr. Vineet Kamal	Assistant Professor
7.	Dr. Preeti Nagal	Assistant Professor
8.	Mr. Surinder Singh	Assistant Professor
9.	Mr. Vishal Mehra	Assistant Professor
<b>(26) Department of Visual Arts:</b>		
1.	Dr. H.K. Chatterjee	Professor (EOL)
2.	Dr. Jeet Ram Sharma	Professor & Chairperson
3.	Dr. Nand Lal	Assistant Professor
4.	Dr. Sangram Singh	Assistant Professor
<b>(27) Department of Yoga Studies:</b>		
1.	Dr. Shalini Gupta	Associate Professor & Chairperson
2.	Dr. Arpita Negi	Assistant Professor
3.	Dr. Bishamber Singh Ranjan	Assistant Professor
4.	Dr. Satya Prakash Pathak	Assistant Professor
<b>(28) Department of Life Long Learning:</b>		
1.	Dr. Yashwant Singh Hartta	Asstt. Professor, Incharge
<b>(29) Centre for Buddhist Studies:</b>		
1.	Dr. Aparna Negi	Professor & Chairperson
2.	Dr. (Mrs.) Sonam Pema	Assistant Professor
<b>(30) Department of Interdisciplinary Studies:</b>		
1.	Dr. Aparna Negi	Professor & Director
2.	Dr. P.K. Attri	Senior Research Officer
3.	Dr. Rattan Singh Chauhan	Senior Research Officer
4.	Dr. Randhir Singh Ranta (Coordinator)	Senior Research Officer
5.	Dr. Sanjeev Kumar	Senior Research Officer
6.	Sh. Kuldeep Singh	Senior Research Officer
7.	Dr. Pushpa Thakur (Co-coordinator)	Research Officer
8.	Dr. Baldev Singh Negi	Project Officer
9.	Dr. Lalit Kumar Sharma	Project Officer
10.	Dr. Vijay Kumar Sharma	Project Officer
<b>(31) Department of Defense and Strategic Studies:</b>		
1.	Dr. Abha Chauhan Khimta	Associate Professor & Chairperson
<b>(32) Department of Environmental Sciences:</b>		
1.	Dr. Mahender Singh	Associate Professor & Chairperson
2.	Dr. Pankaj Gupta	Senior Research Officer

3.	Sh. Sunil Jaswal	Project Officer
<b>(33) Department of Library and Information Science:</b>		
1.	Dr. Mahender Singh	Associate Professor & Chairperson
<b>(34) Department of Microbiology:</b>		
1.	Dr. Sushila Devi	Associate Professor & Chairperson
2.	Dr. Bharti	Assistant Professor
<b>(35) Department of Archaeology and Ancient History:</b>		
1.	Dr. B.K. Shivram	Professor & Chairperson
<b>(36) Department of Population Studies:</b>		
1.	Dr. Vikas Singh	Associate Professor & Chairperson
<b>(37) Department of Data Science and Artificial Intelligence:</b>		
1.	Dr. Manu Sood	Professor & Chairperson
<b>(38) Department of Forensic Science:</b>		
1.	Dr. Mahender Singh	Associate Professor & Chairperson
2.	Dr. Manish Kumar	Assistant Professor
3.	Dr. Manisha Kumari	Assistant Professor
4.	Dr. Pradeep Kumar	Assistant Professor
5.	Dr. Deepika Bhandari	Assistant Professor
<b>41. OFFICERS OF THE UNIVERSITY</b>		
1.	Chancellor	His Excellency Sh. Shiv Pratap Shukla
2.	Vice-Chancellor	Professor Mahavir Singh
3.	Pro-Vice-Chancellor	Professor Rajinder Verma
4.	Dean of Studies	Professor B.K. Shivram
5.	Dean Students' Welfare	Professor B.K. Shivram
6.	Deans of Faculties :	
(i)	Ayurveda & Homeopathy	Professor Vijay Chaudhary
(ii)	Dental Sciences	Professor.Ashu Kumar Gupta
(iii)	Commerce & Management	Professor Jai Singh Parmar
(iv)	Education	Professor Sanjay Sharma
(v)	Engineering & Technology	Professor Raman Sharma
(vi)	Languages	Professor Neelima Kanwar
(vii)	Life Sciences	Professor Desh Raj Thakur
(viii)	Law	Professor Rajender Verma
(ix)	Medical Science	Dr. Sita Thakur
(x)	Performing & Visual Arts	Professor Jeet Ram Sharma
(xi)	Physical Sciences	Professor Manu Sood
(xii)	Social Sciences	Professor D.D. Sharma
(xiii)	Environment Development and Sustainability Studies	Prof. Aparna Negi
7.	Director (CDOE)	Professor Pradeep Kumar
8.	Dean Planning & Teachers Matters	Professor Joginder Singh Dhiman
9.	Dean-cum-Director (CDC)	Professor Hari Mohan
10.	Chief Warden	Professor R.L.Zinta
11.	Registrar	Dr. Gian Sagar Negi, HAS
12.	Finance Officer	Sh. Prem Sagar Kaushal
13.	Controller of Examinations	Prof. S.L.Kaushal
14.	Director of Physical Education & Youth Programmes	Prof. Sanjay Sharma
15.	Librarian/Incharge Library	Dr. Mahender Singh
16.	Asstt. Director, Physical Education & Youth Programmes(Campus)	Dr. Shamsher Singh
17.	Deputy Registrar (Teaching)	Sh. Naresh Kumar Sharma

**42. IMPORTANT TELEPHONE NUMBERS**

<b>Sr. No.</b>	<b>Authority</b>	<b>PABX</b>	<b>OFFICE</b>
1.	Vice-Chancellor	2833500	2831363
2.	Dean of Studies	2833667	2830922, 2832922
3.	Dean Students' Welfare	2833722	2830926
4.	Registrar	2833512	2830912
5.	Director (CDOE)	2833401	2831427
6.	Department of Bio-Sciences	2833750	2830946
7.	Department of Biotechnology	2833800	2831948
8.	Department of Bhoti	2833710	----
9.	Department of Chemistry	2833780	2830944
10.	Department of Commerce	2833820	----
11.	Department of Computer Science	2833690	2832569
12.	Department of Economics	2833700	----
13.	Department of English	2833830	----
14.	Department of Education	2833630	2832183
15.	Department of Foreign Languages.	2833870	----
16.	Department of Geography	2833720	----
17.	Department of History	2833860	----
18.	Department of Hindi	2833840	----
19.	Department of Journalism & Mass Communication	2833730	----
20.	Department of Laws	2833880	2830935
21.	Department of Management Studies (HPUBS)	2833650	2830938
22.	Department of Mathematics & Statistics	2833770	----
23.	Department of Physics	2833740	2830950
24.	Department of Performing Arts	2833876	----
25.	Department of Psychology	2833550	----
26.	Department of Political Science	2833850	----
27.	Department of Public Administration	2833851	----
28.	Department of Sanskrit	2833811	----
29.	Department of Sociology	2833872	----
30.	Department of Yoga	2833714	----
31.	Department of Life Long Learning	2833472	2831366
32.	Department of Population Research Centre	2833810	2831960
33.	Department of Visual Arts	2833878	2830957
34.	University Library	2833627	2830793
35.	Director, Physical Education	2833465	2830774
36.	University Enquiry Section	2833555	----
37.	University Faculty House	2833570	2830915
38.	Resident Medical Officer		2830941
39.	Controller of Examinations	2833551	2830911
40.	Finance Officer	2833480	2830913
41.	Chief Warden	2833795	2830917
42.	Public Relation Officer	2833538	2831496
43.	Security Officer	2833473	2831270
44.	University Exchange	2830445,2830635, 2830709,2830741 2831637,2831465, 2831727,2831742.	

**In case a student is harassed by seniors/any other student at the Institution / Hostels / any premises of the University, he/she may contact directly or telephonically to the following authorities immediately.**

(i)	Vice-Chancellor	Tel.No.2831363(O)
(ii)	Pro Vice-Chancellor	Tel.No.2831186 (O)
(iii)	Dean of Studies	Tel.No.2830922(O)
(iv)	Dean Students' Welfare	Tel.No.2830926(O)
(v)	Registrar	Tel.No.2830912(O)
(vi)	Chief Warden	Tel.No.2830917(O)
	Security Officer	Tel.No.2831270(O)
<b>E-Mail Addresses:</b>		
(i)	Vice-Chancellor	<a href="mailto:vchpu@hotmail.com">vchpu@hotmail.com</a>
(ii)	Pro Vice-Chancellor	<a href="mailto:pro_vc@hpuniv.ac.in">pro_vc@hpuniv.ac.in</a>
(iii)	Dean of Studies	<a href="mailto:deanstudies@gmail.com">deanstudies@gmail.com</a>



#### 43. UNDERTAKING (Hostel Admission)

I.....do hereby solemnly declare/undertake that I shall abide by the Hostel Rules and Regulations as Contained in the Hand Book of Information and amendments made thereto from time to time. I, further, undertake not to participate in any political and other unlawful activities, which harm the social, academic and congenial environment of the Hostel. Any breach of trust and the agreement shall be liable to punish me as per rules and regulations including cancellation of my admission from the hostel without any notice and damages shall be recovered from me.

(.....)  
(Name & Signature of the Candidates)  
Address with Tel Phone No.

.....  
.....

Place:.....

Date: .....

#### 44. Certificate for Physically Handicapped Candidate

Dispatch No.....

Dated.....

(To be issued by Medical Authority of a Government Hospital)

1. Name of the Candidate .....
2. Father's Name .....
3. Permanent Address. ....

.....

.....

4. Percentage of handicap in figures and words .....
5. Whether the candidate will otherwise be able to carry on studies.....
6. Name of the disease/cause of Handicap .....
7. Whether Handicap Temporary or Permanent .....
8. Whether Handicap is progressive or non-progressive .....

Name of the Certifying Officer .....

Designation.....

Signature of Authorized

Medical Officer.....

**Specimen of Forms of Certificate to be attached to Admission Forms Wherever Applicable**

**45. NO OBJECTION CERTIFICATE**

(For Employed Applicants only)

Certified Mr./ Miss/ Ms .....is employed with our organization ..... and we have no objection if he/she joins the H.P. University, Shimla for doing his/her degree/diploma. He/ She will be given leave for the duration of the course.

Date:

concerned

Signature with official  
Stamp of the Head  
of the Department

**46. CERTIFICATE OF CASTE/TRIBE/ANTYODYA/IRDP**

(Required only from Scheduled Castes/Scheduled Tribes/Antyodya/IRDP Candidates)

Certified that Mr./Miss/Ms.....son/daughter of Shri.....of ..... Place is an applicant for admission to .....Himachal Pradesh University, Shimla belongs to Scheduled Caste/Scheduled Tribes/ANTYODYA/IRDP according to the notification of the government.

Date\_\_\_\_\_

Signature of the Revenue Officer Office Stamp

**47. CERTIFICATE OF INCOME**

(Only from those/whose Guardian's Income is less than ₹500/-per Month)

Certified that the annual income of Mr./Miss/Ms..... District.....State.....from all sources is ₹ (in figure) ..... (in words).....

Seal with Date

Signature of Revenue Officer

#### 48. AUTHORIZATION CERTIFICATE

Affix recent  
photograph of  
authorized  
person

I \_\_\_\_\_ S/o/D/o \_\_\_\_\_ will not be able to attend counselling on dated \_\_\_\_\_ because of \_\_\_\_\_. Hence, I hereby authorize Ms. /Mr./ \_\_\_\_\_ Mrs. \_\_\_\_\_ to attend the counselling on my behalf whose photograph (duly attested by the Gazetted Officer) is affixed in the box and signature is attested below.

Signature of the applicant

Signature of the authorized person

#### 49. Instructions for Filling the Application Form

(Read the instructions/ Pre-requisite carefully before filling the application form)

Before proceeding to apply, the candidates are required to go through the User Manual of admission available on <https://nadmissions.hpushimla.in> (other useful links).

**Note:**

1. The candidate must fill all details in online form carefully, as the admission process for students will be based on the provided information.
2. Before proceeding further please make sure that the fields are filled correctly in the confirmation screen before clicking the submit button.

#### 50. Anti-Ragging Affidavit/Undertaking

The Chairperson of the Teaching Departments / Heads of the Colleges or Institution affiliated to or maintained by the University, at the commencement of each session when new admission takes place, shall have an online/electronic undertaking from every student (old or new) as specified on the given proforma at [www.antiragging.in/affidavit\\_registration\\_disclaimer.html](http://www.antiragging.in/affidavit_registration_disclaimer.html) or [www.c4yindia.org/Home/ Undertaking](http://www.c4yindia.org/Home/Undertaking) to comply with the UGC regulations on anti-ragging. In addition, at the time of admission, students must submit Anti-Ragging Affidavit with Reference Number which must be similar to the Application Form Number. Undertaking of the Parents/Guardians must also be submitted by the students with the similar Reference Number. The Reference Number must be inserted by the students as per the following prescribed column of the admission form:

<u>Anti-Ragging Undertaking Reference No.</u>	
---	--

## 51. DECLARATION FROM STUDENTS (REGARDING ABUSE OF ILLICIT DRUGS)

I ..... aged ..... years son/daughter of Sh./Smt.....R/O.  
.....hereby declare that:

1. I shall not make any form of abuse of narcotic drugs or psychotropic substances while being a student of the University.
2. I shall bring into the notice of authorities designated by the University for this purpose, the incidence of any illicit drug or substance abuse occurring within the University Campus which might have come to my knowledge and also about any drug dealer/peddler who according to my information is carrying out or is trying to carry out activities related to supply of illicit drugs within the University Campus.
3. If I am found with illegal drugs in the University Campus, I will have no objection for expelling me from the University at any time.

Declaration: I ..... aged ..... years, son/daughter of Sh.....R/o.  
.....Hereby declare that the contents of the above declaration have been issued by me at my own will and I have concealed nothing therefrom.

Signature

Signed on this .....day of .....(Month/Year).

## 52 **ENTRANCE TEST FOR M.Sc. (DATA SCIENCE) AND M.Sc. (ARTIFICIAL INTELLIGENCE) for the session 2025-2026**

For the admission to Department of Data Science and Artificial Intelligence, Himachal Pradesh University, Shimla.

### 1. **ADMISSION SCHEDULE**

(A) **Last Date for the submission of online application form is:**

28.06.2025

(B) **Date of downloading Admit Card begins on:**

To be notified later on

(C) **Date of Entrance Test:**

To be notified later on

(D) **Date of Declaration of Result:**

To be notified later on

(E) **The schedule for counselling to Subsidized Seats for Department of Data Science and Artificial Intelligence, H.P. University, Shimla Campus: Will be notified soon.**

(F) **The schedule for counseling to Non-Subsidized Seats for Department of data science and Artificial Intelligence, H.P. University, Shimla Campus: Will be notified soon.**

### 2. **ACADEMIC PROGRAMS:**

The major academic programs currently being offered by the department are:

- **2 Years M.Sc. (Data Science)**
- **2 Years M.Sc. (Artificial Intelligence)**

### 3. **BASIS OF ADMISSION TO M.Sc. (Data Science) & M.Sc. (Artificial Intelligence) 2 YEARS:**

The admission to M.Sc. course will be made on the basis of merit of the Entrance Examination (written test) conducted by H.P. University.

**Written Test  
Duration**

**100 Marks  
1:30 hours**

The written test will consist of one paper of 100 marks and of 1:30 hour's duration and shall include the following three sections:

Section	Contents	Marks
A	ICT Awareness	60
B	Mathematics	20
C	General logical ability & aptitude	20
<b>Total</b>		<b>100</b>

The minimum qualifying marks in the Entrance Examination (written test) for subsidized as well as non-subsidized seats will be 40% marks (35% marks for SC, ST and PwD)

**Centre for the Entrance Test:**

The Entrance Test for admission to the M.Sc. Course shall be held at the following Centre:

a) **H.P. University Campus, Summer Hill, Shimla**

**Note:** *Print out of the hard copy of M.Sc. Entrance Application Form should be kept by the applicant for future reference. In case the applicant is called for counseling the copy of the M.Sc. Entrance Application Form is to be submitted in the Department.*

**4. ELIGIBILITY:**

(a). Any Engineering Graduate with 50% aggregate marks in qualifying exam (45% for SC/ST/PWD)

**Or**

Any other graduate with Mathematics/Computer/IT/ Applications/Statistics a Major Subjects in all three years with 50% aggregate marks in qualifying exam (45% for SC/ST/PWD)

**M.Sc. entrance exam fee:**

**For Subsidized Seat**

₹1,000/- for general category and ₹500/- for (SC/ST/EWS)

**For Both Non-Subsidized & Subsidized**

₹2,000/- for general category and ₹500/- for (SC/ST/EWS)

**5. STUDENT INTAKE:**

**Subsidized Seats:**

15 (+ 02 supernumerary seats Reserved for Single Child who is a Girl + 02 supernumerary seats Reserved for J&K migrants + 03 supernumerary seats Reserved for EWS of H.P.)

*(There are 10% additional seats reserved for the Economically Weaker Section (EWS) category for admission and all are the subsidized seats. If these seats remain vacant then these seats neither be filled with another category nor will carry forward.)*

**Non-Subsidized Seats:** 15 (+ 03 supernumerary seats for Wards of H.P. University Employee)

*Supernumerary seats as per university norms for foreign Nationals who apply through ICCR are also available as per H.P. University Rules.*

**Total Seats in M.Sc. Data Science Course:** 15+02+02+03+15+03=40

**Total Seats in M.Sc. Artificial Intelligence Course:** 15+02+02+03+15+03=40

**Mode of Admission:** On the basis of Merit of Entrance Test

**6. RESERVATION:** As per university norms.

**7. FEES TO BE PAID:**

As per the university rules, the tentative details of annual fees to be charged from M.Sc. students every **July** of the year concerned

**Fee Structure - Subsidized and Non-Subsidized (Both) Seats:**

**i. Subsidized Seats:** ₹40,000/- (Rupees forty thousand only) inclusive of ₹5,000/- (Rupees five thousand only) of equipment fee annually.



- ii. Non-Subsidized Seats:** ₹60,000/- (Rupees sixty thousand only) inclusive of ₹5,000/- (Rupees five thousand only) of equipment fee annually.  
**Withdrawal of Seat: As per university norms.**

## 8. ACADEMIC FACILITIES

### Computer Laboratory

To provide a rich hands-on experience to the students, one number of state-of-the art computer laboratories housing around 50 computers have been established. All the latest software and different platforms are being provided to the students for hands-on practice in order to ensure good openings for them in the industry as well as in other sectors. The Labs have high speed LAN connected nodes & servers, internet connection through the Campus-wide Optical Fiber Wide Area Network & latest software as per the need of the syllabi of various courses being run. The facilities (hardware, software etc.) in all the labs are upgraded regularly in order to match the needs of the industry. Computer labs are equipped with interactive panel and power back up.

### Lecture Halls

The lecture halls are well equipped with latest communication and multi-media equipment such as interactive panels, high speed Internet access points, provision for power backups and high speed Wi-Fi connectivity.

## 9. COUNSELLING

The counselling shall be held in the Department of Data Science and Artificial Intelligence, H.P. University for admission to the M.Sc. course 2025. The candidates are required to check the website <http://hpuniv.ac.in> and/or <https://www.hpuniv.ac.in/university-detail/home.php?science-and-artificial-intelligence> for the results, merit list and counselling schedules. No separate result cards and intimation regarding counselling shall be sent to the candidates. The counselling shall be held strictly as per the duly published counselling schedule posted on the website. The candidate has to attend the counselling in person along with all the original testimonials such as Date of Birth (DOB) proof, 10+2, graduation, bonafide resident, proof of only child who is a girl, proof of category, EWS, PwD along with hard copy of application form etc.

*It will be the entire responsibility of the candidate(s) to download the application form complete in all respects within the stipulated date and time. All disputes are subject to legal jurisdiction of courts in Shimla only.*

**In case the candidate does not attend the counselling as per the schedule, his/her candidature for M.Sc. seat automatically stands cancelled.**

## 10. SYLLABUS FOR COMMON ENTRANCE TEST

**Given below is the syllabus for the Common Entrance Exam of M.Sc. (Data Science) and M.Sc. (Artificial Intelligence):**

**Scheme:**

S.N.	Contents	Marks
1.	ICT Awareness	60
2.	Mathematics	20
3.	General Logic Ability & Aptitude	20
Total		100

*The minimum qualifying marks in the Entrance Examination (written test) for subsidized as well as non-subsidized seats will be 35%.*

## **Detailed Syllabus**

### **1. ICT Awareness**

***10 questions worth 1 mark each will have to be set from each of the following six sections, for a total of 60 questions.***

1. **Fundamentals of Computers:** Introduction to computers, types of computers, components of a computer system (hardware and software), basics of computer architecture, input and output devices, memory hierarchy and types of memory, types of software (system software, application software), binary and other number systems, evolution of computing generations, boot operation and fundamentals of digital logic (AND, OR, NOT gates).
2. **Operating System:** Functions of operating systems, types of operating systems (batch, time-sharing, distributed, real-time), basics of process management (process creation, scheduling algorithms, inter-process communication), memory management techniques (paging and segmentation), file systems and file management, basics of scheduling algorithms, deadlock prevention and handling, types of user interfaces (CLI, GUI), Linux and Windows operating system basics.
3. **Computer Networking and Data Communication:** Basics of computer networks, types of networks (LAN, MAN, WAN), network topologies, OSI and TCP/IP models, data encapsulation and packet switching, protocols (IP, TCP, UDP, HTTP, FTP, SMTP), types of transmission media (coaxial, fiber optic, wireless), network devices (router, switch, hub), error detection and correction techniques, data link and network layer functionalities, network security concepts (encryption, firewalls, VPNs), IPv4 and IPv6 addressing.
4. **Database Management System (DBMS):** Basics of databases, types of databases (relational, NoSQL, hierarchical, object-oriented), entity-relationship (ER) modeling, relational database design, normalization (1NF, 2NF, 3NF, BCNF), SQL basics (queries, subqueries, joins, aggregation), database indexing, basics of transactions and concurrency control, ACID properties, introduction to stored procedures and triggers.
5. **Data Structures:** Types of data structures (arrays, linked lists, stacks, queues, trees, graphs), algorithm complexity (Big O), searching and sorting algorithms (linear search, binary search, bubble sort, selection sort, merge sort, quicksort), operations on data structures (insertion, deletion, traversal), basics of recursion, hashing and hash tables, binary trees, binary search trees.
6. **Software Engineering:** Introduction to software development lifecycle (SDLC), software development models (waterfall, agile, V-model), requirement analysis and specifications, software design concepts (modularity, cohesion, coupling, data flow diagrams), object-oriented analysis and design (OOAD), software testing methods (unit testing, integration testing, system testing, acceptance testing), maintenance and evolution, software project management basics (cost estimation, scheduling, risk analysis), introduction to software quality assurance, software metrics.

## 2. Mathematics

*2 questions worth 1 mark each will have to be set from each of the following 10 sections, for a total of 20 questions*

1. **Number System:** Types of numbers (natural, whole, integers, rational, irrational, prime), divisibility rules, factors and multiples, HCF and LCM, and basic operations.
2. **Fractions and Decimals:** Conversions between fractions and decimals, basic operations, and comparisons.
3. **Percentages:** Concepts of percentages, percentage change, increase and decrease, and applications in problem-solving.
4. **Ratios and Proportion:** Understanding ratio, proportion, direct and inverse variation, and their applications.
5. **Averages:** Calculation of averages, weighted averages, and applications in real-life scenarios.
6. **Simple and Compound Interest:** Basics of interest calculations, differences between simple and compound interest, and applications in finance problems.
7. **Profit, Loss, and Discounts:** Calculating profit and loss, percentage profit/loss, marked price, cost price, and discounts.
8. **Time and Work:** Basics of work and time, problems on work efficiency, combined work, and problems involving pipes and cisterns.
9. **Time, Speed, and Distance:** Concepts of speed, distance, and time, relative speed, and problems on trains, boats, and streams.
10. **Differentiation and Integration:** Basics of differentiation (simple rules, chain rule, product rule), basic integration (anti-derivatives), applications in finding tangents, areas under curves, and solving problems related to rates of change.

## 3. General Logic Ability and Aptitude

*2 questions worth 1 mark each will have to be set from each of the following 10 sections, for a total of 20 questions.*

1. **Analogy:** Identifying relationships between words, numbers, or shapes and selecting the correct analogy.
2. **Classification:** Grouping similar items or figures based on certain characteristics, and identifying the odd one out.
3. **Series Completion:** Finding the next number, letter, or shape in a given series based on a pattern.
4. **Coding-Decoding:** Understanding and interpreting codes, where letters or numbers are substituted for other letters or numbers, and solving related puzzles.
5. **Blood Relations:** Solving problems based on familial relationships, determining relationships between different family members.
6. **Direction Sense:** Problems involving directions (north, south, east, west), distance, and the relative positions of objects or people.
7. **Syllogism:** Understanding statements and conclusions, and solving problems based on logical deductions using Venn diagrams.
8. **Puzzle Test:** Solving problems involving arrangement or sequencing based on given conditions (e.g., seating arrangement, order of events).
9. **Logical Venn Diagrams:** Solving problems based on the relationships between different sets of objects, with the help of Venn diagrams.

10. **Statement and Assumptions:** Interpreting and solving problems involving given statements and assumptions, determining whether the assumption follows from the statement.