

H.P. University, Summer Hill, Shimla-5
(NAAC Accredited 'A' Grade University,
Centre For Distance & Online Education
"Administrative Section"

No. CDOE/8-1/2006-24/HPU/Admn.

Dated:-05.07.2025

OFFICE ORDER

The **Viva-Voce** examination as well as **Project Evaluation Report** in respect of M.Com. 4th Semester, through **Offline mode** in CDOE for the academic session 2023-2024 has been fixed as per the schedule given below:

No.	Course/Semester	Date	Coordinator/ Incharge
1	M.Com. 4 th Semester MC-405 & 406	17.7.2025 to 19.07.2025 10:00 A.M. Onwards	Dr. Suresh Kumar, M.Com. CDOE, HPU.

During the course of Viva-Voce S/Sh. Ajay Kumar, Senior Assistant and Rajender Kumar, Clerk, Academic-IV, Section CDOE; Ms. Madhu Bala, JOA (IT) (outsourced); Ms.Champa Devi, Data Entry Operator (outsourced) and Mr. Ganga Devi, Peon (Daily wager) in CDOE. will assist the Coordinator.


The Section Officer (Academic – IV) CDOE may please ensure that the above information is communicated to the concerned students well in time as well as external examiners. The External Examiners will be entitled for TA/DA sitting charges/remuneration for evaluation of Viva-voce and Project Report as per rules.


DIRECTOR
Dated: 05.07.2025

Endst. No.Event:

Copy for information & necessary action to :-

- 1 Dr. Suresh Kumar, Co-ordinator, M.Com. (CDOE), H.P. University.
2. The Asstt. Registrar (Academic) CDOE, HPU, Shimla-5
- 3.The Joint Controller, (LAD) H.P. University, Shimla-5.
- 4.The Section Officer, Academic-IV, CDOE, HPU, Shimla.
- 5.The Section Officer, Internal Audit, H.P. University, Shimla-5.
6. The Section Officer, Accounts/Admn. CDOE, H.P. University, Shimla-5
7. Sh. Ajay Kumar. Senior Assistant Academic-IV, CDOE, H.P. University, Shimla-5
8. Sh. Rajender Kumar, Clerk, Academic-IV, CDOE, H.P. University, Shimla-5
- 9.Ms. Madhu Bala (JoA) IT , Academic-III Section, CDOE, H.P. University, Shimla-5
10. Smt. Champa (Data Entry Operator) Academic-I, CDOE, H.P. University, Shimla-5
11. Mrs. Ganga, Peon, Academic-I CDOE, H.P. University, Shimla-5
12. Ms. Nisha Devi, Programmer, CDOE, H.P. University to upload the said information to the CDOE website.
13. Guard File.


Liaison-cum- PRO

H.P. University, Summer Hill, Shimla-5
(NAAC Accredited 'A' Grade University,
Centre For Distance & Online Education
"Administrative Section"

No. CDOE/8-1/2006-24/HPU/Admn.

Dated:-5.07.2025

OFFICE ORDER

The **Viva-Voce** examination as well as evaluation of **Project Report** in respect of M.Com. 4th Semester, through **Offline mode** at H.P. University Regional Centre Dharamshala, Distt. Kangra (H.P.) for the academic session 2023-2024 has been fixed as per the schedule given below:

No.	Course/Semester	Date	Coordinator/ Incharge
1	M.Com. 4 th Semester MC-405 & 406	14.7.2025 & 15.07.2025 10:00 A.M. Onwards	Dr. Suresh Kumar, M.Com. CDOE, HPU.

During the course of Viva-Voce and evaluation of project report, S/Sh. Ajay Kumar, Senior Assistant and Rajender Kumar, Clerk, Academic-IV, Section CDOE will assist Dr. Suresh Kumar Assistant Prof./Programme Co-ordinator, M.Com. for this purpose. The Section Officer (Academic – IV) CDOE may please ensure that the above information is communicated to the concerned students well in time as well as external examiners. The External Examiners will be entitled for TA/DA sitting charges/remuneration for evaluation of Viva-voce and Project Report as per rules. Further, Programme Co-ordinator, Commerce, CDOE shall be entitled for TA/DA as per University rules.

Suresh Kumar
5/7/25

DIRECTOR

Dated: 5.07.2025

Endst. No.Even:

Copy for information & necessary action to :-

1. Dr. Suresh Kumar, Co-ordinator, M.Com. (CDOE), H.P. University.
2. The Director, Regional Centre, Khaniara, Dharamshala, District Kangra H.P. with a request to provide the adequate rooms/Lecture hall during the course of Viva-voce and Project report.
3. The Asstt. Registrar (Academic) CDOE, HPU, Shimla-5
4. The Joint Controller, (LAD) H.P. University, Shimla-5.
5. The Section Officer, Academic-IV, CDOE, HPU, Shimla.
6. The Section Officer, Internal Audit, H.P. University, Shimla-5.
7. The Section Officer, Accounts/Admn. CDOE, H.P. University, Shimla-5
8. Ms. Nisha Devi, Programmer, CDOE, H.P. University to upload the said information to the CDOE website.
9. Sh. Ajay Kumar, Senior Assistant Academic-IV, CDOE, H.P. University, Shimla-5
10. Sh. Rajender Kumar, Clerk, Academic-IV, CDOE, H.P. University, Shimla-5
11. Guard file.

Rajender Kumar
5/07/25
Liasion-cum- PRO