

**H.P. University, Summer Hill, Shimla-5**  
**NAAC Accredited "A" Grade University**  
**Centre for Distance & Online Education**  
**"Administrative Section"**

No. ICDEOL/9-1/2006/23-24/HPU/Admn.

Dated: - 05.12.2024

**OFFICE ORDER**

The Personal Contract Programme in respect of B.A. 1<sup>st</sup> Year (Session 2024-25), B.A. 2<sup>nd</sup> Year (Session 2023-24) and B.A. 3<sup>rd</sup> year (Session 2022-23) (Annual System) has been fixed as per schedule given below:-

Sr. No.	Class	Date, time & duration (10.00 A.M. onwards Ten days	Venue	Coordinator
1.	B.A. 3 <sup>rd</sup> Year	09.12.2024 to 18.12.2024	CDOE, HPU, Shimla	Dr. Nisha Thakur, Assistant Prof. English, CDOE
2.	B.A. 3 <sup>rd</sup> Year	09.12.2024 to 18.12.2024	HPURC Dharamshala	Prof. Kuldeep Kumar Attri, Commerce & Management HPU, Regional Centre Dharamshala.
3.	B.A. 3 <sup>rd</sup> year Music(Compulsory)	09.12.2024 to 18.12.2024	CDOE, HPU, Shimla	Dr. Mritunjaya Sharma, Deptt. of Music, HPU, Shimla-5.
4.	B.A.1 <sup>st</sup> Year	20.12.2024 to 29.12.2024	CDOE, HPU, Shimla	Dr. Mangat Ram, Assistant Prof. Hindi, CDOE
5.	B.A. 1 <sup>st</sup> year	20.12.2024 to 29.12.2024	HPURC Dharamshala	Prof. Kuldeep Kumar Attri, Commerce & Management HPU, Regional Centre Dharamshala.
6.	B.A. 1 <sup>st</sup> year Music(Compulsory)	20.12.2024 to 29.12.2024	CDOE, HPU, Shimla	Dr. Mritunjaya Sharma, Deptt. of Music, HPU, Shimla-5.
7.	B.A. 2 <sup>nd</sup> year	20.12.2024 to 29.12.2024	CDOE, HPU, Shimla	Dr. Pallavi Bhardwaj, Asstt. Prof. English, CDOE
8.	B.A. 2 <sup>nd</sup> year	20.12.2024 to 29.12.2024	HPURC Dharamshala	Prof. Kuldeep Kumar Attri, Commerce & Management HPU, Regional Centre Dharamshala.
9.	B.A. 2 <sup>nd</sup> year Music(Compulsory)	20.12.2024 to 29.12.2024	CDOE, HPU, Shimla	Dr. Mritunjaya Sharma, Deptt. of Music, HPU, Shimla-5.

The Section Officers (Academic-I) ICDEOL, may ensure that the above information is communicated to the concerned students along with study material(s) well in time. This is for the information of the students that the study material is available online at CDOE's website, Study material in print form will be sent shortly. It is further directed that the course **assignments are compulsory**. The Section officer is directed to coordinate with co-ordinators for conducting the above mentioned PCP's schedule and further Section Officers is directed to maintain the record of Assignment promptly. After the completions of PCP's programmes, the Co-ordinators are directed to send the completion report to the undersigned.

*K. J. J.*  
DIRECTOR

Dated 05.12.2024

Endst. No.Even:

1. Prof. Kuldeep Kumar Attri, Commerce & Management, HPU Regional Centre, Dharamshala.
2. Dr. Nisha Thakur, Assistant Prof. English, CDOE, H.P. University Shimla.
3. Dr. Mangat Ram, Assistant Prof. Hindi CDOE, H.P. University Shimla.
4. Dr. Pallavi Bhardwaj, Assistant Prof. English, CDOE, H.P. University Shimla.
5. Dr. Mritunjaya Sharma, Dept of Music, HPU, Shimla-5.
6. All the Coordinators of Learning Support Centre (CDOE), HPU, Shimla.
7. The Assistant Registrar (Academic) CDOE, HPU, Shimla-5.
8. The Joint Controller, (LAD) H.P. University, Shimla-5.
9. The Section Officer, Admn./Academic-I/Accounts, CDOE, HPU.
10. The Section Officer, Internal Audit, H.P. University, Shimla-5.
11. Sr. Editors, CDOE, H.P. University, Shimla-5.
12. Dealing Assistant, Enquiry Section CDOE, HPU, Shimla-5.
13. Programmer CDOE, to upload the said schedule on CDOE website.
14. Guard file/Notice Board.

*K. J. J.*  
DIRECTOR