

Himachal Pradesh University
NAAC Accredited "A Grade" University
International Centre for Distance Education & Open Learning
"Academic-IV"

**Essential Guidelines to Students for Project Report & viva-voce (MC 405), and
comprehensive viva (MC 406)**

Students are directed to follow the given instructions and must maintain discipline during viva voce. Failure to do so can lead to immediate disqualification, which could have serious implications for your academic progress.

1. The candidate must reach the viva venue, ICDEOL Headquarters, HPU, Shimla -5, at 09:00 AM on the viva date i.e 06th September, 2024 at Smart Class Room indicated at the end of the instructions.
2. Candidates are directed to carry the following items with them and submit the required on the viva venue:
 - (i) Examination Admit card (Hard copy)
 - (ii) Project report fee deposit slip (Hard copy)
 - (iii) M. Com Project Guide Allotment Performa, which must be duly filled out and signed by the supervisor. This document is crucial as it confirms your project guide and their approval of your work.
 - (iv) Project report (Office copy in printed form) as to be submitted on viva day.
 - (v) Project report (Student copy in printed form) as to be carried during viva voce.
 - (vi) A PowerPoint presentation containing 15 to 20 slides of the Project report's contents. (Soft copy on Personal Pendrive).
3. Candidates are advised to check the updates on ICDEOL's website regularly. They should also check their mailbox at the registered E-mail address and SMS at the registered Mobile Number for the latest updates/changes in dates and information regarding the Viva.

Note: This will be the last chance for appearing in Viva-voce. No candidate will be entertained after this date for this session.

S.O(Acad-4)