

Himachal Pradesh University
Regional Centre Dharamshala

No.: 7-7/2003-HPU(RC) Vol II

Dated: 19/06/2024

NOTICE

The students who have applied on National Scholarship Portal in AY 2023-24 will be allotted the OTR/ Reference number through the portal and intimated through SMS. Kindly follow the steps below.


Director
H.P. University,
Regional Centre, Khantiyara
Dharamshala

National Scholarship Portal


OTR Related instruction to the students who have applied on National Scholarship Portal in AY 2023-24.

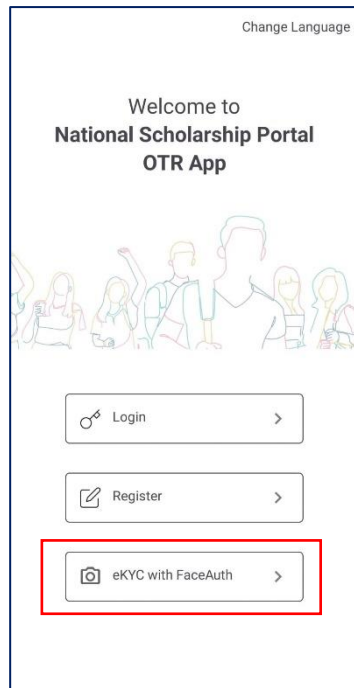
OTR Related instruction to the students who have applied on National Scholarship Portal in AY 2023-24.

A. Instructions to the students who have received the OTR no.

1. NSP earlier launched the face-authentication service in AY 2023-24 and it was optional for the students to perform their face-authentication.
2. NSP has generated the One Time Registration (OTR) no. for the students who have performed the face-authentication in AY 2023-24 and the same has been sent to the applicant through SMS on their registered mobile no.
3. Students who have received the OTR no. can directly apply for scholarship on NSP portal.
4. In case, the student has not received the OTR number through SMS, OTR no. can be retrieved using “[Know your OTR](#)” available on National Scholarship Portal.

B. Instructions to the students who have received Reference no.

1. NSP has allotted the reference no. to the students who have completed the OTP based eKYC and have not completed their face-authentication in AY 2023-24.
2. OTR no. can now be obtained by completing face-authentication on NSP.
3. Following steps are required to generate the OTR no.:
 - a. Download and install [AadhaarFaceRD](#) services in the android device. (link: <https://play.google.com/store/apps/details?id=in.gov.uidai.facerd>)
 - b. Download and install the NSP OTR App  from the Google Play Store. (link: <https://play.google.com/store/apps/details?id=in.gov.scholarships.nspotr&pli=1>)
 - c. After opening the mobile app below screen will appear on your device. Select the option “**eKYC with FaceAuth**” highlighted in red. Refer screen on next page.



- d. After clicking on “**eKYC with FaceAuth**” below screen will appear.

Utilize this option if your have forgotten your reference no.

- e. Enter the allotted reference number and click on “**Send OTP**” to receive OTP on your mobile no.
- f. Enter the received OTP and captcha in the screen and click Next. Below screen will appear.

NSP

Profile Details

Student Name

Date of Birth: XX-XX-XXXX Gender: XXXX

Aadhaar Number: xxxxxxxx3910 Aadhaar Holder: Self

eKYC-Face Auth: **Not Verified**

Proceed for Face Authentication

- g. Click on “**Proceed for Face Authentication**” button highlighted in red in above screen.
- h. UIDAI AadhaarFaceRD services will be invoked for face-authentication. Ensure AadhaarFaceRD services are pre-installed on your device. Refer point no. 3(a).
- i. On Successful completion of face-authentication **OTR no.** will be generated (refer below screen) and will also be sent on your registered mobile no.

NSP

Profile Details

24xxxxxxxx789

You have successfully filled the form and your OTR Number is:

Password has been sent to your mobile number

Login

- j. Student shall apply for scholarship using OTR no.

C.Instructions to Applicants who have applied through Aadhaar Enrollment No (EID) in AY 2023-24

1. Applicants applied with EID in AY 2023-24 and have not furnished Aadhaar shall apply for OTR using option Get your OTR → "**Apply Now**"

(link: <https://scholarships.gov.in/otrapplication/#/registration-page>).
