

HIMACHAL PRADESH UNIVERSITY  
'General Administration Section'  
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No.17-3/2012-HPU (Genl.) Vol. VI Dated: Shimla-5, the 08 APR 2024

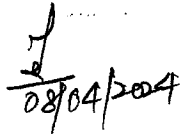
**'CIRCULAR'**

As per provisions of Section 25 of the Right to Information Act, 2005, the Annual Report of the University for the period 01.4.2023 to 31.03.2024 is required to be submitted to the State Information Commission of H.P.

Accordingly, all the Public Information Officers are requested to prepare the Annual Report of their Department/ Branch for the period mentioned above and send the same directly to the Assistant Registrar (Admn.) upto **24<sup>th</sup> April, 2024** positively on the enclosed format.

Besides above, the information in respect of BPL Category may also be furnished separately, so that the same could be compiled and communicated to the State Chief Information Commission, Himachal Pradesh well in time.

Encls: As above.  
Endst. No. Even.

  
08/04/2024  
**REGISTRAR**  
Dated: 08 APR 2024

Copy forwarded for information and necessary action to:

1. All the Public Information Officers, H.P. University, Shimla-5.
2. The Web Administrator, HPU, Shimla-5 with the direction to upload the circular on University Website.
3. The SPS to Vice-Chancellor/PVC/PS to Registrar, HPU, Shimla-5.

  
**REGISTRAR**

**PROFORMA FOR FURNISHING OF INFORMATION TO STATE INFORMATION COMMISSION HIMACHAL PRADESH FOR THE ANNUAL REPORT 2023-24**

*(Under Section 25 of the Right to Information Act, 2005)*

**As on 31<sup>st</sup> March, 2024**

Sr. No.	Name of the public authority under the Department	No. of RTI applications received	No. of RTI applications in which information was provided	No. of applications where requests were rejected				Appeals filed before the Appellate Authorities			Appeals filed before State Information Commission			No. of cases where disciplinary action was taken against any Officer in respect of administration of this Act.	Amount of fee collected	
				Total Number of applications where requests were rejected	Sec. 8	Sec. 9	Sec. 11	Sec. 24	No. of appeals	Appeals accepted	Appeals rejected	No. of appeals	Appeals accepted			Appeals rejected
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17

Note:- Detail of all cases where requests have been rejected by the PIO may be Annexed by giving the reasons for such Rejection.