

No. 4-44/2016-HPU (Acad.)  
(NAAC Accredited 'A' Grade University)  
Himachal Pradesh University,  
Summer Hill, Shimla-5,  
Academic Branch

Dated:- 14 DEC 2022

To

All the Principals of Government/Non-Govt. Private Colleges affiliated  
with Himachal Pradesh University.

**Subject: Regarding Fee refund policy 2022-23**

Sir/Madam,

Please find enclosed herewith a copy of D.O.No.2-71/2022 (CPP-II)  
dated 2<sup>nd</sup> August, 2022 received from the Secretary, University Grants  
Commission on the subject cited above for taking further necessary action in your  
respective institution. The copy of above referred letter may kindly be downloaded  
from the University website i.e. [www.hpuniv.ac.in](http://www.hpuniv.ac.in).

Yours faithfully,

Encls: - as above

Endst. No: - even

Copy forwarded for kind information and further necessary action to:-

1. The Secretary, University Grants Commission, Bahadur Shah Zafar Marg,  
New Delhi-110002 w.r.t. above referred letter.
2. The Dean of Studies, HPU, Shimla-5.
3. The Assistant Registrar (Admn), HPU Shimla-5 w.r.t. Notification No. 1-104 /  
200-HPU (Genl.) Vol-V dated 03.12.2022
4. The Web Admin, with the request to upload the above referred letter alongwith  
its enclosure on the University Website.
5. Guard file.

  
Registrar

H.P. University, Shimla-5.

Dated: 14 DEC 2022

  
Registrar

P.T.O



ज्ञान-विज्ञान विमुक्तये

प्रो. रजनीश जैन  
सचिव

Prof. Rajnish Jain  
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

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D.O.No.2-71/2022(CPP-II)

2<sup>nd</sup> August, 2022

**Subject: Fee refund policy 2022-2023**

Respected Madam/Sir,

As you are aware that the University Grants Commission has issued 'the UGC guidelines on examination and academic calendar in view of the Covid-19 pandemic' on 16<sup>th</sup> July, 2021, wherein UGC has stipulated the provision of refund of fees on account of all cancellations of admissions/ migrations of students during the academic session 2021-2022. Also, UGC on 12<sup>th</sup> July, 2022 has requested the higher educational institutions to fix the last date of their under graduate admission process after declaration of result of class XII by CBSE so as to provide sufficient time to such students for admission in under graduate courses. Also, it may be noted that several entrance examinations including CUET, JEE Main, JEE Advance etc. have been delayed, due to which admissions may continue up to October, 2022.

In view above, and in order to avoid financial hardships being faced by parents, it has been decided by UGC that full refund of fees should be made by the higher educational institutions on account of all cancellations of admissions/ migrations of students up to October 31, 2022 for the academic session 2022- 2023 as a special case. It is made clear that the entire fee, including all charges, should be refunded (i.e., there should be zero cancellation charges) on account of cancellations/ migrations up to October 31, 2022. Thereafter, on cancellation/ withdrawal of admissions up to December 31, 2022, the entire fee collected from a student should be refunded in full after deducting not more than Rs.1000/- as processing fee.

All the Higher Educational Institutions are requested to ensure the compliance of the UGC directions in respect of refund of fee in view of COVID-19 Pandemic related factors.

With kind regards,

Yours sincerely,

(Rajnish Jain)

To,

The Vice-Chancellors of all universities  
The Principals/Directors of all colleges / institutes