

YOUR STORY STARTS AT UCBS

2022-23





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HIMACHAL PRADESH UNIVERSITY

NAAC Accredited "A" Grade University

GYAN PATH, SUMMER HILL, SHIMLA-171005

Prof. S. P. Bansal

Vice-Chancellor

MESSAGE

I am happy to know that Himachal Pradesh University College of Business studies (UCBS) has prepared the prospectus for studies in UG courses for the academic session 2022-23.

The Location of the institute present a panoramic natural view among the woods and it is one of the pioneer Institutions in the field of Management and Computer science in north India.

This University has completed 52 years of existence and made many Mile stones in the dissemination of Higher Education. This being the oldest Affiliating Institution in the higher learning has earned name globally. Efforts have been made to make the syllabus and programs to prepare the Under Graduate Degree holders according to the demand of the market in view of the recent challenges and opportunities.

I welcome the students to the Himachal Pradesh University College of Business Studies.

(Prof. S. P. Bansal)



Director Message

“Success is not final; failure is not fatal; it is the courage to continue that counts”.

-Winston Churchill

The University College of Business (UCBS) was established in the year 1996 and it is a constituent institution of Himachal Pradesh University (**Accredited with ‘A’ grade by NAAC**) founded on July 22, 1970. The institute is nestled amidst tall and lush green trees of deodars, oaks, pines and rhododendrons. The location of the institute presents a panoramic natural view among the woods and it is one of the pioneer institutions in the fields of Management and Computer Science in the North India. The mission of University College of Business Studies (UCBS) is to nurture future business leaders and computer professionals with character, competence and enthusiasm. These leaders would be capable of comprehending diverse populace, complex situations and conflicting requirements keeping design thinking as the framework for decision making.

The BBA and BCA programs of institute are designed to prepare corporate leaders who can solve cross-functional and multidimensional problems of the business world. Besides this, one of our fundamental priorities is to instill in students a sense of ethics and sustainability. These qualities, along with our unique curriculum which integrates management and computer disciplines with Liberal Arts and Design Thinking, ensure that our graduates take on global challenges with a clear understanding of how organizations work and a human-centric approach to problem solving.

We believe that education is about facilitating students to learn and self-discover themselves, and to make them capable of handling challenging situations not only in competitive world but also in real life situations. We channel our resources towards providing such an enabling ecosystem for education. The industry oriented curriculum includes case studies, simulation techniques as well as experiential learning modules, which is aimed at preparing students for future challenges. In the campus, entrepreneurial spirit is encouraged and innovative thinking is supported through a variety of entrepreneurship developing activities.

Our strong bonding with highly successful alumni has resulted in linkages with reputed companies. This has resulted in fetching rewarding career opportunities for students through proactive placement cell. I am sure that you will enjoy the vibrant student life during the three years on the campus which boasts of state-of-art facilities and a peaceful environment of Shimla which is highly conducive for learning. I wish you all the best for the journey you are embarking on and all your future endeavors as well.

Prof. (Dr.) Pawan Garga
Director,
UCBS Ava-Lodge
Shimla-171004
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Kulgeet

पवित्रित वेदमंत्रो से मनोरम देवभूमि—निलय
विराजे नवल नालन्दा उन्हीं की छाँव में मधुमय
हिमाचल विश्वविद्यालय
विविध विद्यावलय, जय जय !!

धरा जो शक्तिपीठों की, धरा शत कोटि तीर्थों की
धरा जो शैलसंस्कृति की, धरा जो नृत्य—गीतों की
जहाँ रावी—विपाशा चन्द्रभागा पुण्य सलिलायें
कुसुम गलहार बनती हैं शतद्रू संग, सरितायें

धरा माण्डव्य ऋषि की परम पावन, ज्ञानमय—चिन्मय
हिमाचल विश्वविद्यालय
विविधविद्यावलय, जय जय !!




जहाँ तक रम्य धौलाधार पर्वत—शृंखला दिखती
वहाँ तक ज्ञान मधु रश्मियाँ नितफैलती रहतीं
थिरकते पाँव नाटी पर, लरजते गीत चम्बा के
स्वयं श्री शारदा साकार हो उठतीं उन्हें गाके

लिये 'शास्त्रे च शस्त्रे कौशलम्' का मंत्र जो निर्भय
हिमाचल विश्वविद्यालय
विविधविद्यावलय, जय जय !!

तपोरत देवदारु खड़े तथागत—सद्गुण हैं लगते
सुभग सन्देश मैत्री का निरन्तर बाँटते रहते
हिमाचल का परम गौरव, सदन विद्या—कलाओं का
सदन विज्ञान का, तकनीकियों का, योग्यताओं का
निरन्तर बढ़ रहा आगे उदित रवि सा, सतत समुदय
हिमाचल विश्वविद्यालय
विविधविद्यावलय, जय जय !!



BCA Faculty :-

Sr. No.	Photo	Name of the Faculty	Designation	Phone Number	E-Mail ID
1.		Dr. Sunil Mankotia	Assistant Professor & Co-ordinator BCA	94189-00004	mankotia.sunil@gmail.com
2.		Dr. Ritu Sharma	Assistant Professor	98162 20049	rituchetan@gmail.com
3.		Mr. Bhupender Kumar	Assistant Professor	62807-99530	sunnyrahi4@gmail.com
4.		Mr. Rahul Chauhan	Assistant Professor	70184-59867	rahulc70184@gmail.com

BBA Faculty :-

<i>Sr. No.</i>	<i>Photo</i>	<i>Name of the Faculty</i>	<i>Designation</i>	<i>Phone No.</i>	<i>E-Mail ID</i>
1.		<i>Dr.Sanjeet Sharma</i>	<i>Assistant Professor & Co-ordinator BBA</i>	<i>98574-64620</i>	<i>sanjeetsharma1981@gmail.com</i>
2.		<i>Dr.Ranbir Singh</i>	<i>Assistant Professor</i>	<i>98165-70208</i>	<i>ranbir.ucbs@gmail.com</i>
3.		<i>Dr.Sakshi Khana</i>	<i>Assistant Professor</i>	<i>89882-05056</i>	<i>email2.sakshi@gmail.com</i>
4.		<i>Dr.Alka Sharma</i>	<i>Assistant Professor</i>	<i>99719-33860</i>	<i>alka.sharmahpu@gmail.com</i>
5.		<i>Mr.Shivam Jhaji</i>	<i>Assistant Professor</i>	<i>97367-42577</i>	<i>shivamjhaji@gmail.com</i>

♦ **Regular Visiting Faculty from H P University, Shimla**

1. Faculty of Commerce & Management Studies

- Professor O. P. Verma
- Professor Kulbhushan Chandel
- Professor Devinder Sharma

2. Faculty of Management Studies

- Dr. Vinod Negi

3. Faculty of Mathematics

- Dr. Manshi Harish
- Dr. Neetu Dhiman

4. Department of Computer Sciences

- Professor Manu Sood
- Professor Amarjeet Singh
- Professor Aman Sharma
- Professor Anita Ganpati
- Professor Jawahar Thakur

5. Department of English

- Dr. Deepali Dhaul
- Dr. Pallavi Bhardwaj

6. Special Guest Faculty

- Prof. J.P.Sharma, Head & Dean, Dept. of Commerce & Financial Studies, Delhi School of Economics, University of Delhi, Delhi.
- Prof. R.D. Sharma, Dean Academic Affairs, University of Jammu, Jammu.
- Prof. Ravinder Vinayak, Dean Academic Affairs, MD University, Rohtak.
- Prof. Ashok Aima, Head Dept.of Management Studies Central University, Jammu.
- Prof. Narinder Kumar, Director, Distance Education, M.D.University Rothak.
- Prof. Sandeep Kulshreshtra, Head Academics, IITTM, Gwalior
- Prof. Manjeet Singh, School of Management Studies, Punjabi University Patiala.
- Prof. M.C Garg, Deptt. Of Management Studies, GJU, Hisar.
- Prof. Meenakshi Gandhi, Bharati Vidyapeeth, University, Institute of Management & Research, New Delhi.
- Dr. Sunita Bhartwal, Dean & Chairman Department of Management Studies Choudhary Bansi Lal University Bhwani Haryana
- Dr. Sneh Lata, Incharge Department of English Studies Choudhary Bansi Lal University Bhwani Haryana

Other Guest Faculty Drawn From Outside

- Visiting Professors from various Universities.
 - Himachal Pradesh Financial Corporation
 - Department of Industries.
 - Professionals from various Public and Private Sector undertakings.
-

NON TEACHING STAFF

<u>Name</u>	<u>Designation</u>
Mr. Jasbir Singh	Superintendent
Mr. Rajat Dhiman	Clerk
Ms. Shalini Sood	Clerk
Ms. Reena Devi	Peon
Mr. Dhiraj Kant Awasthy	Peon
Mr. Manmohan Singh	Chowkidar

Contact us

Postal Address:-

Director

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(H.P)

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ELIGIBILITY FOR ADMISSION TO BBA:

Plus Two examination under 10+2 system or examination equivalent thereto of a Board/ University established by Law in India with **45% marks (40% marks for Scheduled Caste/ Schedule Tribes)**

OR

Any examination of a University/ Board/ College or School in foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/ equivalence committee of its own or on recommendations of Association of Indian Universities with **45% marks (40% marks in case of SC/ST)**.

SUBSIDIZED SEATS:

BASIS OF ADMISSION (BBA)

The admission to **40 subsidized seats** is based on competitive examination which comprises application ratings, written test (**comprising of four parts e.g. General English, General Mathematics, General Knowledge and general Management**), Group discussion and interview. The weightage assigned in computing merit is as follows:

1. **Application Ratings: (15 Marks each for Matric and 10+2 examination** levels on the basis of percentage scored in the examination. While computing merit a candidate having commerce or Mathematics as a subject at 10+2 Level will be given additional weightage of 10% of the percentage of aggregate marks obtained by him/her in 10+2 examination).
2. **Written Test:** 50 Marks
3. **Group Discussion:** 10 Marks
4. **Interview:** 10 Marks

The written test is also used for the screening the candidates for the Group Discussion and Interview. Normally, three candidates for each seat are called on the basis of written test for further processing for selection. **No re-evaluation or rechecking of marks is allowed for written test.**

NON-SUBSIDIZED SEATS:

For Non-Subsidized seats admission shall be based on the percentage of marks scored in Matric and 10+2 exam passed (carrying equal weightage). The candidates on merit depending upon the number of seats, shall be admitted to the course and there will not be any kind of reservation. The college reserves the right to increase or decrease the number of seats depending upon the availability of facilities.

NO WRITTEN TEST FOR NON-SUBSIDIZED SEATS AND NO RESERVATIONS OF ANY KIND IN THIS CATEGORY.

AGE LIMIT:

The maximum age limit for the course is **22 years** on the 1st July of the year concerned, provided that in case of the candidates belonging to Scheduled Castes/ Scheduled Tribes, the upper age limit will be **relaxed by three years**. Provided further that the Vice-Chancellor shall have the power to permit age relaxation for reasons to be recorded in writing up to a **maximum of three months**.

ELIGIBILITY FOR ADMISSION TO BCA:

Plus Two examination under 10+2 system or examination equivalent thereto of a Board/ University established by Law in India with **40% marks (35% marks for Scheduled Caste/ Schedule Tribes)**

OR

Any examination of a University/ Board/ College or School in foreign country recognized as equivalent for the above purpose by the Vice-Chancellor/ equivalence committee of its own or on recommendations of Association of Indian Universities with **40% marks (35% marks in case of SC/ST)**.

SUBSIDIZED SEATS :

BASIS OF ADMISSION (BCA)

The final admission to BCA is based on a competitive examination alone for **30 subsidized seats**. The competitive test shall comprise of three parts e.g. **Mathematics (40%), Logical Ability (40%) and General Awareness (20%)**.

Note: Separate Merit List shall be prepared for subsidized category and Non-Subsidized category.

NON-SUBSIDIZED SEATS:

For Non-Subsidized seats admission shall be based on the percentage of marks scored in Matric and 10+2 exam passed (carrying equal weightage). The candidates on merit depending upon the number of seats, shall be admitted to the course and there will not be any kind of reservation. The college reserves the right to increase or decrease the number of seats depending upon the availability of facilities.

NO WRITTEN TEST FOR NON-SUBSIDIZED SEATS AND NO RESERVATIONS OF ANY KIND IN THIS CATEGORY.

AGE LIMIT:

The maximum age limit for the course is **21 years** for male candidates of General Category, **23 years** for female candidates of General category and **24 years** for both male and female Scheduled Caste/ Scheduled Tribe category as on the 1st July of the year concerned. The Vice-Chancellor may permit age relaxation up to **maximum of three months**.

RESERVATION :

Admission shall be subject to the following conditions:

- A. 15% and 7.5% seats shall be reserved for SC and ST candidates respectively, who have passed their qualifying examination from H P Board of School Education or any other school located within the territorial jurisdiction of Himachal Pradesh from any other Board like CBSE or ICSE etc.
- B. The remaining 77.5% seats shall be filled as under:
 - i. 25% of seats for admission shall be open for all the candidates irrespective of the institution from where they have passed their qualifying examination
 - ii. 75% of seats shall be filled out of the candidates who have passed their qualifying examination from H P Board of School Education or any other school located within the territorial jurisdiction of Himachal Pradesh from any other Board like CBSE or ICSE etc. Subject to the following reservations:
 - a. 5% of the seats shall be reserved for outstanding sportsmen/Women.
 - b. 5% of seats shall be reserved for outstanding cultural activists.
 - c. 5% of seats shall be reserved for physically handicapped candidates.
 - d. Provided that the minimum eligibility for admission to the course in the case of SC/ST will be 5% lower than the eligibility condition for other students.
 - e. The rules of H P University shall be applicable in the case of above reservations in the college.

Note: There are 10% additional seats reserved for the Economically Weaker Session Category for the admission to BBA and BCA for the academic session 2022-23. If these seats remain vacant than these seats neither be filled with other category nor will carry forward.

FEE STRUCTURE :

BBA COURSE

Subsidized Seat	Rs. 25,000/- Per Annum
Non-Subsidized Seat	Rs. 60,000/- Per Annum

BCA COURSE

Subsidized Seat	Rs. 30,000/- Per Annum
Non-Subsidized Seat	Rs. 65,000/- Per Annum

NOTE: University Development Fund will be charged from the students only once at the time of admission as below: Non-Subsidized Seat: Rs.500/-

1. Subsidized Seat: Rs.250/-
2. IRDP/BPL students: Rs. 100/-

Academic Schedule (BBA)

Date of Online Application	April 25, 2022
Last date of receipt of Admission Form	May 20, 2022
Date of Entrance Test	May 31, 2022(at 10:00 A.M.)
Date of Declaration of Result of Entrance Test	June, 10, 2022
Date of Interview and Group Discussion	June, 20 to 22, 2022
First List/Second List/Third List	June, 22, 27, 30, 2022
Last date for depositing the dues	June, 30, 2022
Classes start from	1 st July, 2022

Waiting list shall be displayed on the Notice Board of the Institution.

Academic Schedule (BCA)

Date of Sale of Prospectus	April, 25 2022
Last date of receipt of Admission Form	May, 20 2022
Date of Entrance Test	May, 31 2022 (at 2:00 P.M.)
Date of Declaration of Result of Entrance Test	June, 10 2022
First List/Second List/Third List	June, 22, 27, 30, 2022
Last date for depositing the dues	June, 30, 2022
Classes start from	1 st July, 2022

Waiting List shall be displayed on the Notice Board of the Institution.

SEMESTER-WISE COURSE OUTLINE(S) BBA/ BCA

CBCS BACHELORS IN BUSINESS ADMINISTRATION (Template)-144 credits

Three Years (6-Semesters)

(BBA –I & II Semester effective from 2016-17 (**already approved by Academic Council**),
BBA-III & IV Semester effective from 2017-18 and BBA V & VI Semester effective from
2018-19)

Course Structure			Credits	Marks			
Course No.	Semester I			CCA	ESE	Total	
101	Environmental Science	Ability Enhancement Compulsory (AECC)-I	Common with B.A./B.Sc./B.Com.				
102	Fundamental Management of Organizational Behaviour	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)	
103	Statistics of Business Decisions	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)	
104	Entrepreneurship Development	Generic Elective (GE)-I	6 (L4 +T2)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)	
Semester -II							
201	Business Communication (Language: English/ MIL)	Ability Enhancement Compulsory (AECC)-II	Common with B.Com. Hon's				
202	Managerial Economics	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)	
203	Business Accounting	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)	
204	Ethics & Corporate Social Responsibility	Generic Elective (GE)- II	6 (L4 +T2)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)	

ANNEXURE-I
CBCS Bachelors in Business Administration

Syllabus for III & IV Semester effective from session 2017-18 & for V and VI Semester effective from Session 2018-19 onwards

Course Structure			Credits	Marks			
Course No.	Semester III			CCA	ESE	Total	
301	Macroeconomics	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)	
302	Principles of Marketing	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)	
303	Management Accounting	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)	
304	India’s Diversity & Business	Generic Elective – III	6 (L4 +T2)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)	
305	Personality Development & Communication Skills	Skill Enhancement Course-I	6 (L4 +P2)	30 (Max.) 13 (Min)	Theory 50(Max.) 23(Min)	Practical 20(Max.) 9(Min.) Internal	100 (Max) 45(Min)
Semester IV							
401	Business Research	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)	
402	Human Resource Management	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)	
403	Financial Management	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)	
404	Tax Planning	Generic Elective – IV	6 (L4 +T2)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)	
405	IT Tools in Business	Skill Enhancement Course-II	6 (L4 +P2)	30 (Max.) 13 (Min)	Theory 50(Max.) 23(Min)	Practical 20(Max.) 9(Min.) Internal	100 (Max) 45(Min)

Semester V						
501	Quantitative Techniques for Management	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
502	Legal Aspects of Business	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
503	(DSE-I Finance) Investment Banking & Financial	DSE Note: Students can opt any one	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
	Services OR (DSE-II Marketing) Consumer Behaviour OR (DSE-III Human Resource) HRD: Systems and Strategies OR (DSE-IV Management of Global Business) International Trade: Policies and Strategies	of the specialization in Vth Semester and the same will continue in the VIth Semester.				
504	(DSE-I Finance) Investment Analysis & Portfolio Management OR (DSE-II Marketing) Retail Management OR (DSE-III Human Resource) Training and Management	DSE	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)

	Development OR					
	(DSE-IV Management of Global Business) Global Business Environment					
Semester VI						
601	Business Policy & Strategy	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
602	Financial Institutions & Markets	Core Course	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
603	(DSE-I Finance) Project Appraisal & Analysis OR	DSE	6 (L5 +T1)	30 (Max.) 13 (Min)	70 (Max) 32(Min)	100 (Max) 45(Min)
	(DSE-II Marketing) Distribution & Supply Chain Management OR					
	(DSE-III Human Resource) Performance and Compensation Management OR					
	(DSE-IV Management of Global Business) Multinational Business Finance					
604	(DSE-I Finance) Project Report OR	DSE	6			100 (Max) 45(Min) (External Evaluation)
	(DSE-II Marketing) Project Report OR					
	(DSE-III Human Resource) Project Report OR					
	(DSE-IV Management of Global Business) Project Report					

HIMACHAL PRADESH UNIVERSITY BACHELOR OF COMPUTER APPLICATIONS (BCA)

Effective from 2012 onwards

First Year (1st Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0101	Mathematics-I	4	70	30	100	3
BCA0102	Applied English	4	70	30	100	3
BCA0103	Computer Fundamentals	4	70	30	100	3
BCA0104	C Programming	4	70	30	100	3
BCA0105	Office Automation Tools	4	70	30	100	3
BCA0104(P)	C Programming Lab-I	3	35	15	50	3
BCA0105(P)	Office Automation Tools Lab-II	3	35	15	50	3
Total					600	

First Year (2nd Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0201	Mathematics-II	4	70	30	100	3
BCA0202	Communicative English	4	70	30	100	3
BCA0203	Digital Electronics	4	70	30	100	3
BCA0204	Data Structures	4	70	30	100	3
BCA0205	Data Base Management System	4	70	30	100	3
BCA0204(P)	Data Structures Lab-III	3	35	15	50	3
BCA0205(P)	Data Base Management System Lab-IV	3	35	15	50	3
Total					600	

Second Year (3rd Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0301	Mathematics-III	4	70	30	100	3
BCA0302	Business Practices and Management	4	70	30	100	3
BCA0303	Computer Organization	4	70	30	100	3
BCA0304	Object Oriented Programming with C++	4	70	30	100	3
BCA0305	Desktop Publishing and Designing	4	70	30	100	3
BCA0304(P)	Object Oriented Programming with C++ Lab-V	3	35	15	50	3
BCA0305(P)	Desktop Publishing and Designing Lab-VI	3	35	15	50	3
Total					600	

Second Year (4th Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0401	Personnel Management	4	70	30	100	3
BCA0402	Accounting	4	70	30	100	3
BCA0403	System Analysis and Design	4	70	30	100	3
BCA0404	Internet Technology & Web Page Design	4	70	30	100	3
BCA0405	Programming in Visual Basic	4	70	30	100	3
BCA0404(P)	Internet Technology & Web Page Design Lab-VII	3	35	15	50	3
BCA0405(P)	Programming in Visual Basic Lab-VIII	3	35	15	50	3
Total					600	

Third Year (5th Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0501	Operating System	4	70	30	100	3
BCA0502	e-Commerce	4	70	30	100	3
BCA0503	Management Information System	4	70	30	100	3
BCA0504	ASP.net Technologies	4	70	30	100	3
BCA0505	Computer Oriented Statistical Methods	4	70	30	100	3
BCA0504(P)	ASP.net Technologies Lab-IX	3	35	15	50	3
BCA0505(P)	Computer Oriented Statistical Methods Lab-X	3	35	15	50	3
Total					600	

Third Year (6th Semester)

Paper Code	Paper Title	Credit	ESE	CCA	Max. Marks	Exam Duration Hours
BCA0601	Computer Networks	4	70	30	100	3
BCA0602	Numerical Methods	4	70	30	100	3
BCA0603	Multimedia Technology	4	70	30	100	3
BCA0604	Computer Graphics	4	70	30	100	3
BCA0605	Software Engineering	4	70	30	100	3
BCA0604(P)	Computer Graphics Lab-XI	3	35	15	50	3
BCA0606	Major Project	3	35	15	50	
Total					600	

Procedure

The filling of online Application form will commence from 25th May, 2022. The applications for BBA and BCA courses have to be submitted online separately both for subsidized and non-subsidized seats. Online Application fee for BBA/BCA Course:-

	<i>Subsidized Seats</i>	<i>Non-Subsidized</i>
<i>For General Category</i>	<i>400/-</i>	<i>900/-</i>
<i>For SC/ST/Antyodya / IRDP</i>	<i>250/-</i>	<i>900/-</i>

The number of seats for subsidized and non subsidized categories will be as under:

<i>Course</i>	<i>Subsidized</i>	<i>Supernumerary Seats</i>		<i>Non Subsidized</i>	<i>Wards of HPU Employees</i>
		<i>Single Girl Child</i>	<i>J & K Migrants</i>		
BBA	40	2	2	20	3
BCA	30	2	2	20	3

The final selection of students in case of BBA course, shall be based on overall merit of written test, group discussion and personal interview, whereas, for admission in BCA course, the score of the written test will be the sole criteria for determining merit.

There will be no written test for those candidates who will apply under non subsidized category.

The closing date for online application will be 25-04-2022. However, students can make corrections (if any) in the application form up to **20-05-2022 till 5:00 pm**. The college reserves the right to alter date/venue of the entrance test.



Academic Schedule (BBA/BCA)

Date of Sale of Prospectus	April 25, 2022
Last date of receipt of Admission Form	May 20, 2022
Dates of Entrance Tests:	May 31, 2022

Note: The H.P University reserve the right to admit the candidates on the basis of entrance test or on the basis of merit of the qualifying examination of all or any of the above courses.

Note: No entrance test will be held in the department where the number of application form received is less than the number of seats available.

How to Apply:-

The online filling of application form commences from 25-04-2022 on the University Website www.admissions.hpshimla.in. and college websites www.ucbs.org and <http://www.hpuniv.ac.in/university-detail/home.php?college-of-business-studies> .

FOR ENQUIRY !!!

CONTACT :-

(Prof. Pawan Garga) Director, UCBS

Ava-Lodge, Chaura Maidan, Shimla-171004,

0177-2807790(Office), 0177-2805146(Fax No.)



Facilities

Library Facility

Library is the soul of any educational Institute and plays a significant role in all learning activities, more so in the learning of Management Studies and Computer Science. There is a continuous effort to update our study material resources. Our study resources include manuals, journals, periodicals, magazines, newspaper and the like with photocopying facility.

Academic

Duration of the Courses:

The duration of BBA and BCA Courses is 3 years spread over 6 semesters on full time basis. The institution envisages a close collaboration with the industry by holding industrial tours and trainings to the students, projects preparation and liaison with the firms for placement of students under the supervision of industry peers and faculty.

Computer Lab

In today's technologically driven world, we undertake it as our responsibility to equip our students with adequate computer knowledge. The institute has a fully functional high-tech Computer Lab with latest operating system and software. Students are motivated to develop interest in computer and information Technology, to enable them to face today's competitive world. The students are acquainted with application of latest technology in the field of management and computer science. The facilities like Leased line for 24 hours internet access, LAN with servers, E-mail and LCD projector etc. has also been provided.

Dress Code

All students of BBA/BCA three Year course will observe the Dress Code except on Wednesday.

Attendance Requirements

Each student will have to attend minimum 75% Lectures/ Tutorials / Practical's. A student having less than 75% attendance will not be allowed to appear in the End- Semester Examination.

Provided that the Director of the institute may allow a student to appear in the examination on reasonable grounds, if such a student has attended at least 60% in the individual subject and 66% in aggregate of all the subjects/ such a student will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to Director of the Institute.



Important Telephone Numbers

Country Code: 091, City STD Code: 0177

Vice- Chancellor	:	2831363
Pro- Vice Chancellor	:	2831196
Dean of Studies	:	2830922
Dean Students Welfare	:	2830926
Registrar	:	2830912
Finance Officer	:	2830913
Controller of Examination	:	2830911
Dean, Faculty of Law	:	2830935
University Health Centre	:	2830941
Chief Security Officer	:	2831270
Director UCBS	:	2805146

ANTI-RAGGING COMMITTEE/SQUAD

<i>Prof. Pawan Garga</i>	Director	<i>9418276540</i>
<i>Dr. Sunil Mankotia</i>	<i>Asstt. Professor</i>	<i>9418900004</i>
<i>Dr. Sanjeet Sharma</i>	<i>Asstt. Professor</i>	<i>9857464620</i>
<i>Dr .Ritu Sharma</i>	<i>Asstt. Professor</i>	<i>98162 20049</i>
<i>Dr. Alka Sharma</i>	<i>Asstt. Professor</i>	<i>9971933860</i>

Placement.

The institution envisages a close collaboration with the industry. Placement of the students in the industry is the major concern of the institute. For this purpose, under the administration of the institution, every year the prospective employers are invited and liaison is created between the prospective employers and the students. This is the initiative of the institution which is a dynamic step towards effective use of the potential proving relevance of the courses being done by the students from this institution

Withdrawal of Seat:

If a student chooses to withdraw from the program of study in which he/she is enrolled, the college shall follow the following five tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to HEI
1.	100%	15 days before the formally notified last date of admission
2.	90%	Less than 15 days before the formally notified last date of admission
3.	80%	Not more than 15 days after the formally notified last date of admission
4.	50%	More than 15 days but less than 30 days after formally notified last date of admission
5.	0%	More than 30 days after formally notified last date of admission

(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)

In case of Sr. No.1 in the table above, the HEI concerned shall deduct an amount not more than 10% of the aggregate fees as processing charges from the refundable amount

Although proper care and precaution has been taken while drafting the Prospectus for the session 2022-23. However, if any discrepancy is found at later stage shall be subject to ratification/correction as per the Rules and Regulations of HPU applicable on UCBS.