University Institute of Technology (UIT)
Silver Wood Estate, H. P. University Shimla-171005
(NAAC accredited "**A-Grade**" University)

Dated: 01/09/2021

INSTRUCTIONS for COUNSELLING

The Counselling process for the admission to B.Tech./B.Tech.(Hons.) (CSE/IT/ECE/CE/EE) – First Year, shall start w.e.f. **03.09.2021** in the office of Director UIT, H. P. University Shimla-05, as per the following Counselling Schedule:

COUNSELLING SCHEDULE

Date (Day)	RM-ID		Category
	From (RM-ID)	**To (RM-ID)**	
03.09.2021 (Friday)	21001	21150	All
04.09.2021 (Saturday)	21151	21300	All
06.09.2021 (Monday)	21301	21450	All
07.09.2021 (Tuesday)	21451	21666	All

Venue: Office of the Director UIT, H. P. University Shimla-171005

INSTRUCTIONS:

1. The candidate must attend the counselling strictly as per the above Counselling Schedule, failing which, the candidature shall stand cancelled.
2. The final List of Eligible candidates for admission shall be prepared only out of those candidates who attend the counselling.
3. The candidates are required to bring with them Original as well as one set of Photocopies of the following documents:
   (i)   Matriculation Certificate (for verification of DOB)
   (ii)   10+2 Marks card
   (iii)   Category Certificate (if applicable)
   (iv)   HPU-Employee certificate of Parent/Single Girl Child/J&K Resident or Migrant/ EWS Certificate (if applicable)
   (v)   Income Certificate for consideration of Fee Waiver (if income of the family <2.5 lakh pa)
4. Admission Fee shall be deposited within two days of display of List of the Eligible Candidates for admission.
5. The Course preference shall be asked at the time of Counselling process.
6. In special case, if any candidate would not be able to appear for the Counselling in person, then he/she may depute some authorised person to attend the Counselling with above documents and an Authority Letter from the candidate.
7. The candidates are requested to follow the **COVID-19 SOPs,** prevailing at the moment, in letter and spirit. They are supposed to wear Mask properly and keep their personal hand sanitizer with them.

Sd/-
Director (UIT)

Cc:

1. Dr. Mahesh Sharma, Website In-charge UIT, to upload the document of websites
2. Guard file

Sd/-
Director (UIT)