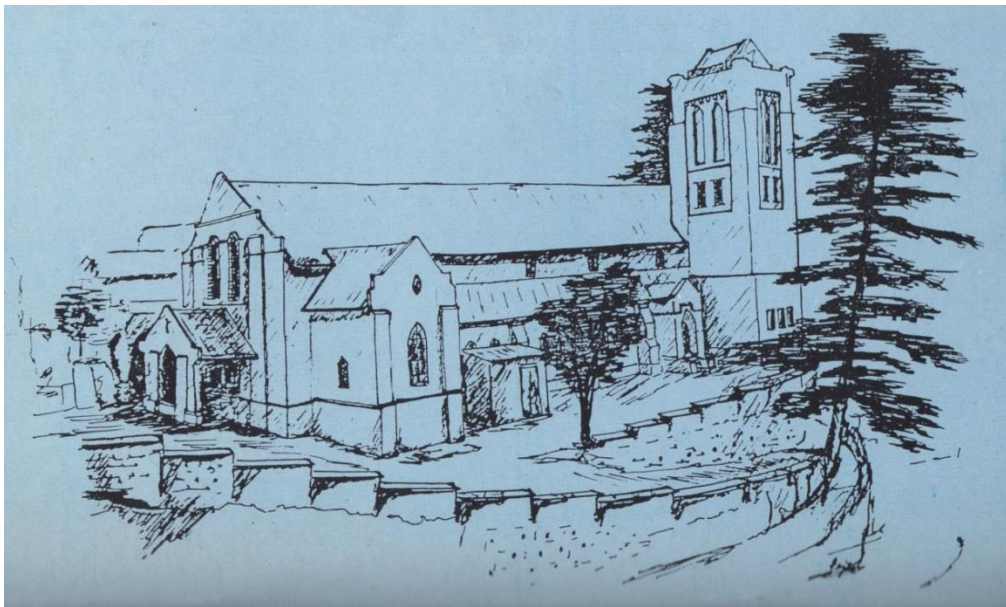


Sr. No.....

HIMACHAL PRADESH UNIVERSITY
(NAAC Accredited 'A' Grade University)
DEPARTMENT OF EVENING STUDIES
The Mall, Shimla- 171001
(Established in 1962)



Prospectus 2020-21

Dates of Admission and Counselling will be intimated later(due to ongoing COVID-19)*
Applicants are advised to regularly check this website for the above dates

Phone: 0177 2652765

Mobile No.: 9418029616 (Working Hours)

Price: Rs. 70/-

hpudesadmissions@gmail.com

www.hpuniv.ac.in



आचार्य सिकन्दर कुमार
कुलपति



हिमाचल प्रदेश विश्वविद्यालय
राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद् द्वारा प्रत्यायित “ए” ग्रेड विश्वविद्यालय
ज्ञान पथ, समरहिल, शिमला - 5

संदेश

मुझे यह जानकर हर्ष हो रहा है कि हिमाचल प्रदेश विश्वविद्यालय के सांध्यकालीन अध्ययन विभाग में शैक्षणिक सत्र 2020-21 में वरीयता के आधार पर स्नातक एवं स्नातकोत्तर कक्षाओं में प्रवेश प्रक्रिया आरम्भ कर दी गई है।

इस विश्वविद्यालय ने अपने अस्तित्व के लगभग 50-वर्षों के इतिहास में शिक्षा के प्रचार-प्रसार में कई कीर्तिमान स्थापित किए हैं तथा यह विश्वविद्यालय पूरे प्रदेश का केवल एक मात्र सम्बद्धता प्रदान करने के अतिरिक्त अकेला सह-आवासीय उच्च शिक्षा का प्रगतिशील केन्द्र भी है। उच्चतर शिक्षा की चुनौतियों एवं नई सम्भावनाओं को मध्यनजर रखते हुए इसे अधिक आकर्षक बनाने हेतु प्रतिस्पर्धात्मक परीक्षाओं में बेहतर प्रदर्शन हेतु अधिक ध्यान दिया जाना चाहिए। इस विश्वविद्यालय का उपयुक्त वातावरण उच्चतर शिक्षा ग्रहण करने के लिए अति अनुकूल है।

मैं हिमाचल प्रदेश विश्वविद्यालय के सांध्यकालीन अध्ययन विभाग में शिक्षा ग्रहण करने के लिए आने वाले सभी छात्र-छात्राओं को अपनी हार्दिक शुभकामनायें प्रेषित करता हूँ तथा उनके उज्ज्वल भविष्य की कामना करता हूँ। इसके अतिरिक्त मैं सभी छात्र-छात्राओं से अपेक्षा करता हूँ कि आप सभी कोविड-19 “कोरोना वायरस” महामारी के संक्रमण से सुरक्षित रहें।


(सिकन्दर कुमार)



Prof. Meenakshi F. Paul
Principal

HIMACHAL PRADESH UNIVERSITY
(NAAC Accredited 'A' Grade University)
CENTRE FOR EVENING STUDIES
The Mall, Shimla-171001



Message

It is said that extraordinary times call for extraordinary measures. Covid-19 pandemic has presented us with a situation that is extremely testing and fluid. The Himachal Pradesh University Department of Evening Studies is striving to meet the challenges while pursuing our vision to enable our students with holistic education, to promote their advancement in the workplace and to increase in them the spirit of entrepreneurship. This is the time when our values of mutual cooperation, new learning and adaptability are more significant than ever. I am confident that not only will we rise to the occasion but reach higher with mutual collaboration and dedication.

The Vedas say 'When there is harmony between the mind, heart and resolution then nothing is impossible.' As we step into the new academic session, let us do so with hope, optimism and determination. Hope to work towards realizing our dreams, optimism to carry us through to better times and determination to stay strong, disciplined and focused. Education teaches us to think critically and develop our capacity to apply our knowledge effectively. I encourage the learners to stay positive and study with enthusiasm, whether it is online or offline. This is a golden opportunity to innovate and develop self-reliance and independent study. We have to learn to use technology and our resources judiciously and to share information with each other by all the means available to us. Be assured that the experienced and dedicated faculty of the Department will willingly assist and guide you at every step. Let us partner together with courage and patience.

I urge you to follow all the safety guidelines and social distancing.

Best wishes,

Meenakshi F. Paul

TEACHING STAFF

Principal: Prof. Meenakshi F. Paul, Ph.D.

ENGLISH	1. Meenakshi F. Paul, Ph.D., Professor 2. NeeraWalia, M.Phil., Associate Professor 3. <i>Vacant</i> (Associate Professor) 4. <i>Vacant</i>	5. <i>Vacant</i> 6. <i>Vacant</i> 7. <i>Vacant</i>
HINDI	1. Ashutosh Kumar, Ph.D., Assistant Professor 2. <i>Vacant</i>	3. <i>Vacant</i>
SANSKRIT	1. <i>Vacant</i>	
SANSKRIT-cum-HINDI	1. <i>Vacant</i>	
ECONOMICS	1. K.C. Sharma, Ph.D., Professor 2. Pratibha Tiwari, Ph.D., Associate Professor 3. <i>Vacant</i> (Associate Professor)	4. <i>Vacant</i>
HISTORY	1. Shobha Misra, Ph.D., Assistant Professor	2. <i>Vacant</i>
MATHEMATICS	1. <i>Vacant</i> 2. <i>Vacant</i>	3. <i>Vacant</i>
POLITICAL SCIENCE	1. Sanjeev Kumar Bragta, Ph.D., Associate Professor (On Deputation) 2. Mahendra S. Yadav, Ph.D., Assistant Professor	
PUBLIC ADMINISTRATION	1. <i>Vacant</i>	
COMMERCE	1. Usha Sharma, Ph.D., Professor 2. Parkash C. Chandel, Ph.D., Professor 3. Arti Pandit Dhawan, Ph.D., Professor 4. <i>Vacant</i>	5. <i>Vacant</i> 6. <i>Vacant</i> 7. <i>Vacant</i>
D.P.E. (part-time)	1. <i>Vacant</i>	

LIBRARY STAFF

Asstt. Librarian: *Vacant*

Sr. Professional Asstt. Vikas Sehgal, B.A., B.Lib.Sc.

Catalogue Typist Pawan Kumar, M.A., M.Lib.Sc.

OFFICE STAFF

1. Section Officer - *Vacant*

2. Kishore K. Negi, Supdt Grade II(Ex. Cadre)

3. Molu Ram, Sr. Assistant

4. Sonu Behl, Clerk

5. Charu Sharma, JOA(IT)

6. Jitender Kumar, Electrician

Himachal Pradesh University Department of Evening Studies, Shimla-171001, was established in July 1962 as Panjab University Evening College, on the recommendation of the University Grants Commission, to provide the facility of continuing education to those who cannot study in day colleges, especially the less privileged persons and those who take employment after schooling. It became part of Himachal Pradesh University on 22 July 1970, and in 1976-77 moved to its present independent campus—the historical 'Kirk' (Gandhi Bhawan) and 'Manse' buildings situated between the General Post Office and the Central Telegraph Office. It was renamed Himachal Pradesh University Centre for Evening Studies in July 2001. B.Com. was introduced here in 1975, M.A. in English & Hindi in 1979, M.A. in Economics in 1990, and M.Com. in 2001. This was the first institution in the state to introduce M.A. Classes – in English and Hindi in 1979 and in Public Administration in 1981. Public Administration was shifted to the Summer Hill Campus in 1987. As per notification no. 9-7/08-HPU(Genl.)-B- dated: 27/06/2019 the nomenclature of Himachal Pradesh University Centre for Evening Studies was changed to Himachal Pradesh University Department of Evening Studies.

Admission in the Department is open to all employed candidates who submit satisfactory evidence of being employed; however, seats permitting, unemployed candidates may also be considered for admission in all classes on merit basis.

हिमाचल प्रदेश विश्वविद्यालय सांध्यकालीन अध्ययन विभाग की स्थापना जुलाई 1962 में पंजाब विश्वविद्यालय के सांध्य महाविद्यालय के रूप में हुई थी। विश्वविद्यालय अनुदान आयोग की सिफारिशों के मुताबिक इसकी स्थापना का प्रमुख उद्देश्य उन व्यक्तियों को निरंतर शिक्षा की सुविधा प्रदान करना था जो दिन के समय, विभिन्न कारणों से कॉलेजों में अध्ययन नहीं कर पाते। विशेष रूप से, कमजोर वर्गों के उन व्यक्तियों के लिए, जिन्हें स्कूली शिक्षा के ठीक बाद रोजगार करना पड़ता है।

22 जुलाई 1970 को इसे हिमाचल प्रदेश विश्वविद्यालय ने विधिवत् अंगीकृत किया तथा वर्ष 1976-77 में, माल रोड के सुविख्यात व ऐतिहासिक गांधी-भवन (कॉर्क) एवं मैस बिल्डिंग के रूप में, इसे अपना निवर्तमान स्वतंत्रपरिसर मिला। जुलाई 2001 में इसको *हिमाचल प्रदेश विश्वविद्यालय सांध्यकालीन अध्ययन केंद्र* के रूप में एक नया नाम तथा नई पहचान मिली।

यहाँ सन् 1975 में बी.कॉम., 1979 में एम.ए. अंग्रेज़ी एवं एम.ए. हिन्दी, 1990 में एम.ए. अर्थशास्त्र तथा 2001 में एम.कॉम. के अध्यापन की शुरुआत हुई। इसे पूरे हिमाचल राज्य में स्नातकोत्तर स्तर पर अंग्रेज़ी, हिन्दी तथा लोक-प्रशासन विषयों की शिक्षा प्रदान करने वाले सबसे पहले संस्थान होने का गौरव प्राप्त है। सन् 1987 में, लोक-प्रशासन समरहिल को स्थानांतरित कर दिया गया। अधिसूचना संख्या 9-7/08-हि.प्र.वि. (सा.)-बी-दिनांक: 27/06/2019 के अनुसार केंद्र का पुनर्नामकरण किया गया जिसके फलस्वरूप अब इसे *हिमाचल प्रदेश विश्वविद्यालय सांध्यकालीन अध्ययन विभाग* के रूप में जाना जाता है।

सांध्यकालीन अध्ययन विभाग उन सभी अभ्यर्थियों के लिए खुला है जो कहीं कार्यरत हैं अभ्यर्थियों को अपने नियोजन का संतोषजनक प्रमाण प्रस्तुत करना होगा। यद्यपि, सीट खाली रहने की स्थिति में अन्य अभ्यर्थियों के लिए सभी कक्षाओं में प्रवेश हेतु सीटें अनुमन्य की जा सकती हैं, जो कार्यरत नहीं हैं।

The Department has a well-equipped open-stack library with about twenty-seven thousand five hundred books and membership of the INFLIBNET for the staff and students. There is also a computer lab with Internet connectivity.

विभाग में कंप्यूटर प्रयोगशाला के साथ ही भलीभाँति सुसज्जित ओपन-स्टैक लाइब्रेरी है जिसमें लगभग साढ़े सत्ताईस हजार पुस्तकें, इंटरनेट सुविधायुक्त कंप्यूटर तथा विद्यार्थियों तथा संकाय सदस्यों के लिए INFLIBNET की सदस्यता शामिल है।

COURSES OFFERED AND NUMBER OF SEATS

M.A. English	45
M.A. Hindi	45
M.A. Economics	45
M.Com.	40
M.A. Political Science	45
B.Com.	80
B.A.	80+60

Note: Supernumerary Seats

- (a) **Two** supernumerary seats will be reserved for "Single Girl Child" in all courses of study.
- (b) Supernumerary **seats** will be created to provide admission to eligible Bonafide Himachali War Widows in all courses of study.
- (c) **Two** supernumerary seats will be reserved for Jammu & Kashmir domiciles in all courses of study.
- (d) The Executive Council of H.P University vide item No.6 of its meeting held on 14.8.2015 has provided the following relaxation to the Kashmiri Migrants in admission to all courses:
 - I) Relaxation in cut off percentage upto 10% subject to the minimum eligibility requirement.
 - II) Increase in intake capacity upto 5% course-wise.
 - III) Waiving off domicile requirement.
- (e) **Two-ten** supernumerary seats will be created for foreign students sent by ICCR in BA and MA (Languages and Social Sciences).

NOTE:

The applicants should:

1. Download the Prospectus
2. Fill the form.
3. Submit the filled form through:
 - a. E-Mail, along with necessary scanned documents, to hpudesadmissions@gmail.com

Or

- b. Registered /Speed Post, along with photocopy of necessary documents, to the following address:

The Principal
HPU Department of Evening Studies
The Mall, Shimla – 171001.

आवेदकों को चाहिए कि वे—

1. विवरणिका (प्रॉस्पेक्टस) डाउनलोड करें
2. आवेदन-पत्र को भरें
3. भरे हुए आवेदन-पत्र को जमा करने के लिए अधोलिखित विकल्पों में से किसी एक का चुनाव करें:
 - (अ) आवश्यक दस्तावेजों की स्कैन, की गई प्रतियों को संलग्न करते हुए hpudesadmissions@gmail.com पर ई-मेल करें।

अथवा

- (ब) आवश्यक दस्तावेजों की छायाप्रतियों को संलग्न कर पंजीकृत/स्पीड पोस्ट द्वारा इस पते पर आखरी तारीख तक या इससे पहले भेजें:

प्राचार्य

हिमाचल प्रदेश विश्वविद्यालय सांध्यकालीन अध्ययन विभाग
द मॉल, शिमला-171001

ADMISSION SCHEDULE will be intimated later*

(Admission time: from 5.30 p.m. to 7.30 p.m.)

Classes	Submission of Admission Forms	Display of Merit List and Fee Deposit	Display of 2nd Merit List and final fee deposit
B.A. & B.Com. I Year	13 July 2020 to 31 July 2020	1-5 August 2020	6-10 August 2020

NOTE:

- a) Those who appeared in B.A./B.Com—I & II Year from this Department should get admission between 13-31 July 2020 in the next class, on roll-on basis. (Subject to change as per notification of the Government of Himachal Pradesh/HPU)
- b) No admission will ordinarily be allowed after ***** in any class of B.A. or B.Com.

	Submission of Forms	Dates of Admission	Subsequent Admission, if Seats are Available
M.A. English/ Hindi/ Economics/M.Com Sem. I	13 July 2020 to 31 July 2020	Counselling and Admission <u>*to be intimated later</u> Admission against vacant seats, if any <u>*to be intimated later</u>	With the prior permission of the Vice Chancellor: <u>*to be intimated later</u>
M.A./M.Com. Sem. III	—	13 July 2020 to 31 July 2020	with re-admission fee: <u>*to be intimated later</u>
Direct in M.A./M.Com. Sem. II	<u>*to be intimated later</u>	<u>*to be intimated later</u>	In exceptional cases: <u>*to be intimated later</u>

Note: For fresh admissions: In case any of the last dates *** mentioned above happens to be a holiday, the next working day shall be deemed to be the last date. On admission the students shall collect the Challan Form from the office in small batches, following rules of social distancing and deposit the fees online via SBI Collect Portal in the State Bank of India, (Near G.P.O) The Mall, Shimla-1. Deposit the Fee in Account No. **38417189651**. The fees can be deposited within two days after the issue of the Challan form. Otherwise, the admission will stand cancelled.**

The students, who desire to apply for more than one course, should apply separately for each course.

WORKING HOURS

Admission: 5.30 p.m.-7.30 p.m.

Teaching: 5.40 p.m.-9.00 p.m.

Office & Library: 3.00 p.m.-9.30 p.m. (during winter vacation: 12.00 noon-6.30 p.m.; the Office and the Library are closed on Second Saturdays during winter vacation only)

ACADEMIC SESSION AND VACATIONSCHEDULE

Class	Classes from	Preparatory days for exam from	Examination from
B.A. & B. Com. I, II & III Year	*****	*****	*****
B.A. & B. Com. I & II Year	*****	*****	*****
M.A. & M. Com. Sem. I	*****	*****	*****
M.A. & M. Com. Sem. III	*****	*****	*****
M.A. & M. Com. Sem. II & IV	*****	*****	*****

Vacation Schedule:

Winter Vacation: ***** ***** *****

Summer Vacation: ***** ***** *****

Note: The above dates may change as per the H.P. University notifications.

ADMISSION COMMITTEES

Admissions in different classes will be made by the respective Admission Committees as follows:

M.A. English & Hindi: Semester I&III	Mrs. Neera Walia - Convener Dr. Shobha Misra Dr. Ashutosh Kumar	Room No. 4
M.A. Economics-Semester I& III	Prof. K.C. Sharma- Convener Dr. Pratibha Tiwari	Room No. 1
M.Com.: Semester I&III	Prof. Usha Sharma- Convener Prof. Parkash C. Chandel Prof. Arti Pandit Dhawan	Room No. 8
M.A. Political Science Dr. Mahendra Singh Yadav	Dr. Sanjeev Kumar Bragta – Convener	Room No. 14
B.A: -I Year	Mrs. Neera Walia - Convener Dr. Sanjeev Kumar Bragta Dr. Shobha Misra Dr. Ashutosh Kumar	Library
B.A: II Year&III Year	Prof. K. C. Sharma- Convener Dr. Pratibha Tiwari Dr. Mahendra Singh Yadav	Room No. 3
B.Com.:I,II Year &III Year	Prof. Usha Sharma— Convener Prof.Parkash C. Chandel Prof.Arti Pandit Dhawan	Room No. 8

Note: Show all original certificates at the time of counselling by the Admission Committee. Attach with the Admission Form the Index Card and self-attested copies of all Mark-sheets from 10th Class onwards, Character Certificate and two latest identical photos; in case of any gap after passing the last exam, attach a letter giving reason thereof. Girl students from H.P. should attach self-attested copy of 'Bonafide Himachali' certificate for exemption from tuition fee. SC/ST candidates seeking benefit of relaxation of eligibility condition should attach attested copy of SC/ST Certificate, and for benefit of reservation, self-attested copy of 'Bonafide Himachali' certificate also.

नोट 1: हाईस्कूल तथा उसके बाद की सभी कक्षाओं की मूल-अंकतालिकाएं व प्रमाण-पत्र, चरित्र प्रमाण-पत्र, पारपत्र आकार के दो छायाचित्र तथा इसी प्रकार, लागू होने पर अनुसूचित जाति/जनजाति से संबंधित प्रमाण-पत्र इत्यादि मूलरूप से अपने साथ लाएं तथा प्रवेश-समिति के समक्ष प्रस्तुत करें। पहचान-पत्र के लिए एक अतिरिक्त छायाचित्र साथ लाएं। हिमाचल प्रदेश की महिला आवेदक, शिक्षण शुल्क-मुक्ति के लिए बोनाफाइड हिमाचली प्रमाणपत्र की स्वप्रमाणित छायाप्रति संलग्न करें।

Note: Employees residing in Shimla, of H.P State Govt. Offices, Local Bodies, Semi Govt. Offices, Boards, Central Government Offices, State and Central Public Undertakings and Public Ltd. Companies, can seek direct admission in H.P University Department of Evening Studies, if otherwise eligible. The remaining seats, if any, will be filled on merit basis.

नोट 2: हिमाचल प्रदेश राज्य सरकार के कार्यालय, स्थानीय निकाय, अर्धसरकारी कार्यालय, बोर्ड, केंद्र सरकार के कार्यालय, राज्य और केंद्र के सार्वजनिक उपक्रम तथा सार्वजनिक लिमिटेड कंपनियों में कार्यरत ऐसे व्यक्ति जो शिमला में निवास कर रहे हैं, अर्हता होने पर हिमाचल प्रदेश विश्वविद्यालय सांध्यकालीन अध्ययन केंद्र में सीधे प्रवेश प्राप्त कर सकते हैं। शेष सीटों (यदि रिक्त बची हैं तो) पर प्रवेश योग्यता-क्रम अनुसार होगा।

Bring an extra copy of your latest photo for the Identity Card; fill up the details in the Identity Card and affix latest photo on it at the time of admission; and collect the Identity Card back from the Office on showing the receipts of fees paid. Duplicate Identity Card will be issued only if an application is made to the Principal giving reason for the same. A fee of Rs. 50/- will be charged for the duplicate I-Card.

Students joining B.A.I Year or B.Com. I Year, should also fill up the University Registration Form, and also attach with that Form attested copies of Class 10th and 12th certificates. In case of Migration, the **original Migration Certificate has to be attached with the Registration Form.** (For admission in M.A. & M.Com., those migrating from another University should also submit the University Registration Form.)

In B.A.I Year, NO CHANGE OF SUBJECT WILL BE ALLOWED AFTER ***in any case.** Change of Faculty (e.g. from B.Com. to B.A., or from B.A. to B.Com.) may not be allowed after *****. For change of subject(s), submit in the Office a written application recommended by the teachers of the subject(s) you want to leave and of the subject(s) you want to take up.

All students must attend classes regularly otherwise they will not be allowed to appear in the University Examination.

सभी विद्यार्थियों के लिए आवश्यक है कि वे नियमित रूप से कक्षाओं में उपस्थित हों अन्यथा उन्हें विश्वविद्यालय परीक्षाओं में शामिल होने की अनुमति नहीं दी जाएगी।

BB.A./B.Com. Choice Based Credit System (RUSA)

1. Total seats restricted to each course will be 80 (+60) (plus supernumerary seats)
2. Selection to the course will be on merit basis
3. Owing to scarcity of accommodation, in B.A. the institution will offer a limited number of subject combinations.
4. The subjects of choice in B.A. will be allocated as per merit.

Instructions for Admission to B.A/B.Com under RUSA in new CBCS template of UGC:

1. The eligibility conditions regarding the age limit, pass percentage or minimum eligibility, etc. at the entry level to BA/B.Com/B.Sc./BCA/BBA remain the same as mentioned in the original HP University ordinance mentioned under the subheading Eligibility.
2. The formation of the units/No. of students in a class/subject remains the same as per the H.P. Govt. Notification of 2018 i.e. 1st unit/section of subject will be of 80 students and subsequent units/sections of 60 each, depending upon the availability of faculties in the colleges. The admission in different streams will be done as per the HPU Roster.
3. Since the Executive Council of H.P. University has approved the CBCS template of UGC w.e.f. the academic session 2016-17, the combination of elective subjects chosen as discipline specific core can be allotted/given to the students as per the availability of faculty in the subject and infrastructure in the institution.

ELIGIBILITY

Minimum Qualifications for admission are as per Ordinance 1.4. For Ordinance please visit the Himachal Pradesh University website: hpuniv.nic.in

प्रवेश के लिए न्यूनतम योग्यताएं आर्डिनेंस 1.4 के अनुसार निर्धारित हैं। आर्डिनेंस के लिए कृपया हिमाचल प्रदेश विश्वविद्यालय की वेबसाइट www.hpuniv.ac.in का अवलोकन करें।

B.Com.: +2 or an equivalent examination of a Board/ University established by law in India with pass in four written subjects(including English)with 45% marks (33% for girl students)

OR

Pre-University examination (two years) after 10 years schooling of an Indian University/Board of an Indian University/ Board recognized by H.P. University with 45% marks or 40% for those who have passed +2 examination under Commerce group.

OR

Intermediate examination of an Indian University/Board OR an examination recognized as equivalent thereto (pass in four written subjects: one language and three other elective subjects) with 45% or 40% marks for those who have passed +2 examination under Commerce group.

Any examination of a University/Board/College or School in a Foreign Country recognized as equivalent for the above purpose by the Vice-Chancellor/ Equivalence Committee either of its own or on the recommendations of Association of Indian Universities with 45% marks or 40% for those who have passed +2 examination under Commerce group.

OR

B.A/B.Sc/B.Com Part I of the old three years degree course of a recognized University/Board/College with 45% marks or 40% for those who have passed +2 examination under Commerce group.

(Provided that the condition of minimum percentage of marks would not apply in case of students seeking admission to ICDEOL and Evening colleges).

The candidate must have passed Maths/Economics as a compulsory subject at +2 stage. (Note: The candidates who have passed +2 exam in the Vocational Stream with 45% marks can join B.Com. even if they have not passed Maths or Economics[vide Notification No 4-17/89-HPU (Acad)-Vol.II dated 15-7-98]).

OR

(ii) **40% marks (33% for girl students**[vide notification No 4-17/89-HPU (Academic) dated 29-4-02]) in +2 or equivalent examination **under Commerce Group** [Note: Those who take Commerce Group in +2 and fail in a Commerce Group subject, but are declared 'Passed' in +2 on the basis of having passed in an additional non-Commerce subject, they can join B.Com. only if they have passed Maths/Economics as a compulsory subject in +2 and have 45% marks in aggregate].

(iii) Half percent or more is rounded off to 1%. Eligibility condition is relaxed by 5% for SC/ST candidates and for outstanding sportspersons. [For reservation of seats and additional weightage for NSS, etc. see RULES FOR ADMISSION AND RESERVATION below.] For determining eligibility, If candidates do not produce the actual marks from a University/ Board in respect of +2 or equivalent examination where the result is shown in grades and standards, etc. the minimum percentage of marks for each subject given in standards will be taken into consideration for determining their eligibility.

B.A.: +2 or an equivalent examination of a Board/University established by law in India with pass in four written subjects (including English) with 33% marks

OR

Provided that a student seeking admission to BA I with Mathematics as one of the subjects of study, should have either 45% marks in aggregate or 45% marks in Mathematics at +2 level.

Pre-University examination (two years) of an Indian University/Board recognized by H.P. University with 33% marks

OR

Intermediate Examination of an Indian University/Board or an examination recognized equivalent thereto (pass in four subjects--one language and three other elective subjects)with 33% marks.

Or

Any examination of a University/Board/College or School in a Foreign country recognized as equivalent with 33% marks, OR B.A/B.Sc./B.Com. Part-I of the old three year degree course of a recognized University/ Board College with 33% marks.

Or

A pass in the Senior Secondary (+2) Examination(Academic Stream) conducted by the H.P Board of School Education (or in case of Shastri, pass in Prak Shastri from Sanskrit Colleges affiliated to the HPU)CBSE, ICSE, or an examination accepted as equivalent thereto by the various bodies of the H.P. University.

Note: Vocational subjects under NVEQF are equivalent to any other general education subjects.

While determining the merit [but not eligibility] marks shall be added to the result of the students who possess certificates in NCC, NSS and Scouting [etc.] as under (Ord. 3.2b).

For the Degree: In the UG (TDC) Programme:

- a) A regular candidate shall have to undergo the prescribed courses of study for a period **not less than three academic years; and not more than five academic years;**
- b) He/she should have passed the examinations prescribed, and;
- c) Fulfilled such conditions as have been prescribed.

Provided that **not more than three attempts** will be allowed to pass a course.

Credits:

The term **credit** refers to the weightage given to a course, usually in terms of the number of instructional hours per week assigned to it. The credits also determine the volume of course contents and delivery of the programme such as lectures, tutorials, practicals, assignments, etc. Note: one credit is of one hour teaching /week therefore 6 credits will be of 6 hours teaching /week comprising of L+P+T. L=Lecture P =Practical T =Tutorial.

Structure for B.A. /B.Com.:

CHOICE BASED CREDIT SYSTEM IN B.A/B.COM

THE PATTERN FOR B.A/B.COM-I WILL CHANGE AS PER NOTIFICATION OF HIMACHAL PRADESH UNIVERSITY.

- The Department will offer choices of papers from different disciplines under Generic Elective and Discipline Specific Elective as per the availability of the faculty.
- A student can opt for more number of Elective and AE Elective papers than proposed under the model curriculum of UGC. However the total credit score earned will not exceed 160 credits for UG Honours and 140 credits for UG degree.

Subject Combinations Offered for B.A.

For B.A. I Admission (2020-21)

Choose **two (2)** elective subjects from the subject groups given below.

You can choose only **one(1)** elective subject from **one(1)** group:

Group-I: Political Science/Public Administration/Mathematics

Group-II: History/ Economics

Group-III: Hindi/English/Sanskrit

Note:1. The subject of choice will be allotted on the basis of merit.

2. Sanskrit will be offered only if at least five (5) students opt for it.

3. Only they can take up mathematics who have obtained 45% marks in aggregate or in Mathematics at the +2 level.

For B.A. II Year & III Year: Fill the subjects you are already studying.

For B.A. II Year & V Semester: Fill the subjects you are already studying.

स्नातक (बी.ए.) प्रथम वर्ष के प्रवेशार्थी कृपया अधोलिखित विषय-समूहों में से किन्हीं **दो** वैकल्पिक विषयों का चयन करें। ध्यान रहे, प्रत्येक समूह से केवल **एक** ही विषय का चुनाव किया जा सकता है।

समूह एक : राजनीति विज्ञान / लोक-प्रशासन / गणित

समूह दो : इतिहास / अर्थशास्त्र

समूह तीन : हिन्दी / अंग्रेज़ी / संस्कृत

बी.ए. द्वितीय एवं तृतीय सत्र में प्रवेश लेने वाले विद्यार्थी केवल उन्हीं विषयों को भरें जिन विषयों का उन्होंने क्रमशः प्रथम तथा द्वितीय वर्ष में अध्ययन किया है।

नोट : (1) चयनित विषय में प्रवेश योग्यता क्रमानुसार दिया जाएगा।

(2) न्यूनतम पांच विद्यार्थियों द्वारा संस्कृत विषय का चुनाव किए जाने की स्थिति में ही संस्कृत का विकल्प दिया जा सकेगा।

(3) केवल वे ही विद्यार्थी गणित विषय का चुनाव कर सकते हैं जिन्होंने +2 स्तर पर कुल अथवा गणित विषय में न्यूनतम 45%अंक अर्जित किए हैं।

MA/M.Com Courses

The minimum eligibility for admission in PG Courses will be as per the University Rules. The admission will be given on Merit.

M.A.: Any Bachelor's Degree of a University established by law in India at least in Second Division [50% marks] **or** with 45% marks or honours in the subject of study for M.A. Eligibility condition is relaxed by 5% for SC/ST candidates and for outstanding sportspersons. **OR** Degree of a foreign University which may be recognised as equivalent for the purpose by the Vice-Chancellor with such conditions as may be imposed regarding the additional courses of study.

M.Com.: B.Com./B.Com.(Hons) or Bachelor's Degree in Business Administration or B.A. with Commerce or M.A./M.Sc. in Economics/Statistics/Mathematics with 50% marks, **OR** B.A./B.Sc. Degree with Economics/Statistics/Mathematics with 50% marks in Economics/Statistics/Mathematics and 50% marks in aggregate. Eligibility condition is relaxed by 5% for SC/ST candidates and for outstanding sportspersons. **OR** Degree of a Foreign University which may be recognised as

equivalent for the purpose by the Vice-Chancellor with such conditions as may be imposed regarding the additional course (s) of study, which the candidate would be required to pass to qualify for the degree.

NOTE: [Half per cent or more is rounded off to 1%. Eligibility condition is relaxed by 5% for SC/ST candidates and for outstanding sportspersons. For reservation of seats and additional weightage for NSS etc. see RULES FOR ADMISSION AND RESERVATION below.]

While preparing merit list for the purpose of admission to M.Com., at first all B.Com. (Hons.) degree holders will be admitted. After admitting B.Com.(Hons.) degree holders, if seats are available, applicants of other categories will be admitted. However, in case of B.Com. degree holders, while preparing merit list for admission ten percent of the percentage of marks secured in B.Com. Examination shall be added; provided such candidates fulfil the minimum eligibility conditions for admission.

Direct admission to M.A./ M. Com. Semester II is also permitted in the last week of February (up to 15th March in exceptional cases); such students shall also complete their degree in four semesters (Ord. 10.43), i.e. they will complete Sem. I after appearing in Sem. IV. Such students will be admitted in Sem. I against supernumerary seats if they have appeared in Sem. IV from this institution. **“No candidate shall be allowed to appear in the examination as a private candidate” in the Commerce Faculty** (Ord.10.42).

Note: Only they can join Sem. III who have appeared in Sem. II, and only they can join Sem. IV who have appeared in Sem. III (Ord.8.36).

RULES OF ADMISSION AND RESERVATION

1. **Qualifying the lower examination as a regular student of this institution shall be the only condition for admission to the higher class, subject to the eligibility condition being fulfilled.**
2. (Ord.3.2) (a) The basis of [fresh] admission in all courses of study shall be on merit to be determined [by the Admission Committee] on the basis of the qualifying/entrance examination in accordance with the rules framed by the Executive Council in this behalf [subject to the limitation of seats and reservation]: Provided that in case of a student on scholarship by a foreign Government or a State Government other than the Government of Himachal Pradesh the only test of merit shall be the minimum qualification prescribed for admission to the course concerned.
(b) **While determining the merit [but not eligibility]**, marks to the following extent shall be added to the result of the students who possess certificate in NCC, NSS and Scouting, etc.(as under Ord. 3.2b):
 - (i) 2% for NSS [Volunteers who attended one-week special camp & 240 hours of regular activities].
 - (ii) 2% for NCC 'C' Certificate for boys.
 - (iii) 2% for NCC 'J' Certificate for girls.
 - (iv) 2% to the Instructors of Adult Education Literacy Centres.
 - (v) 3% in case of President Scouts and 3% in case of national participation in NCC [Republic Day Parade].
 - (vi) 5% in case of International representation.
 - (vii) 10% of the marks obtained] for the Honours; provided the admission is sought in the subject concerned.
 - (viii) 2% for getting first, second or third position in the H.P. University Inter-College Sports/Cultural Competition.
 - (ix) 5% for representing the University in the Inter-University Sports/Cultural competition for at least two years.

NOTE: (a) Only credit of one certificate, beneficial to the candidate, will be allowed in respect of candidates from [(i) to (vi)] & from [(viii)-(ix)].

- (b) Weightage of 5% marks to the blind candidates seeking admission against the seats reserved for handicapped category in various courses of studies, if they fulfil the minimum prescribed eligibility conditions.
- (c) **Candidates who have clearly passed the qualifying examination shall be given admission in B.A. and B.Com.- I.**

3. (a) In no case shall admission be allowed after the last date for admission. If the result is not declared by then, the students can join the higher class on roll-on basis, but no admission will be allowed in any class of B.A. & B.Com. after*****even if results are declared after that date. As per H.P. Univ. Notification No.4-19/2009-HPU (Acad) dated 19.11.10, the last date will not be extended by the University.

(b) A student shall be refused admission if his/her conduct during any previous stay in the institution/University has been unsatisfactory (Ord. 3.5). A student who has been expelled or rusticated shall not be admitted to any course of study in the University without the prior approval of the Vice-Chancellor (Ord. 3.6).

(c) **In case the applicant for admission is found to have indulged in ragging in the past or if it is noticed later that he has indulged in ragging, admission may be refused or he/she shall be expelled.**

4. GAP: For **M.A.** and **M.Com.**—the **gap** between passing one semester and appearing in the next semester **shall not exceed two years**, and a regular student must **complete the degree within six years** of joining the course (Ord.5.4, 8.44).

5. Rules of Migration: (Ord. 3.8): The admission of a student migrating from another University, availability of seat permitting, shall only be treated as provisional and shall only be confirmed when he /she produces the migration certificate and a certificate of good conduct from the head of the institution last attended by him/her. Provided, however, that the student disqualified by any other University shall not be given admission during the period of disqualification.

A **foreign student's** application for admission shall be considered only if it is accompanied by a proper **student visa** and a fresh **medical certificate** from a competent medical authority.

Inter-College migration certificate is required only in case of migration in the middle of a session or semester. Migration from ICDEOL is possible only if the candidate fulfils the minimum eligibility condition for direct admission as a regular student here.

शैक्षणिक सत्र के दौरान दूसरे विश्वविद्यालय अथवा संस्थान से आए विद्यार्थियों को तभी प्रवेश दिया जाएगा, यदि संबंधित कक्षा में सीटें रिक्त होंगी। ऐसे विद्यार्थियों का प्रवेश आर्डिनंस 3.8 के आधार पर होगा।

6. RESERVATION (Ord. 3.1): Admission to the various courses of study shall be open to all persons, irrespective of race, creed, caste or class, subject to the following conditions:

विभिन्न विषयों में प्रवेश आरक्षण नीति के अनुसार किया जाएगा। यह प्रवेश आर्डिनंस 3.1 के आधार पर होगा।

(a) 15% and 7.5% of the seats shall be reserved for Bonafide Himachali Schedule Castes and Schedule Tribes candidates, respectively, who have passed their qualifying examination from Himachal Pradesh University or H.P. Krishi Vishvavidyalaya or Dr.Y.S. Parmar University of Horticulture and Forestry or from any other University established by law in India which is equivalent to the qualifying examination of H. P. University.

(b) The remaining 77.5% seats shall be filled as under:

i) 25% of the seats for admission shall be open for all the candidates irrespective of the Institution from where they have passed their qualifying examination;

ii) 75% of the seats shall be filled out of the candidates who have passed their qualifying examination from Himachal Pradesh University or H.P. Krishi Vishvavidyalaya or Dr. Y.S. Parmar University of Horticulture and Forestry, subject to the following reservations:

(a) 5% of the seats shall be reserved for outstanding sportsmen/women [who have represented the University or State in Inter-University or Inter-State tournaments; to judge suitability for admission in the sports quota, trials would be held by a Committee headed by the Director of Physical Education and Youth Programmes, H.P. University].

(b) 5% of the seats shall be reserved for candidates outstanding in cultural activities [having first, second or third position in the Inter-College Youth Festival in any of the following items in the previous three years: debate, Indian folk dance, Indian classical music (vocal or instrumental), light vocal music, *vadya-vadan*, group singing, Indian classical dance, one act play/short play/skit, symposium, poetic symposium, spot painting, quiz, Western group song, Western solo, rangoli, clay modelling, elocution, poetic recitation, cartooning, collage and poster making—preference to those who have represented H.P. University in Inter-Varsity Festival or State Cultural Competition/Festival. Distinction in individual items will have preference over team items. Their age must be less than 25 years, and they will have to represent the institution/University in cultural activities].

(c) 5% of the seats shall be reserved for Persons with Disabilities.

The **Minimum Qualifications** for admission to a course in case of candidates belonging to **scheduled castes & scheduled tribes** categories [and outstanding sportspersons] **shall be relaxed by 5%** of the maximum marks. The admission to these reserved seats as stated at (a), (b) & (c) to para (ii) of clause (b) above shall be made as per procedure/rules approved by the Executive Council from time to time.

Roster for Admission and Reservation (as per H.P. University)

Separate roster for each category as mentioned will be maintained.

120 Point Reservation Roster for Admission to Master of Arts (M.A.) and M.Com.:

1 PwD	26 SC	51	76	101 PwD
2	27 ST	52 SC	77	102
3	28	53 ST	78 SC	103
4	29	54	79 SP	104
5	30	55	80 ST	105
6	31	56	81 CUL	106 SC
7 SC	32	57	82 PwD	107 ST
8	33 SC	58	83	108
9	34	59 SC	84	109
10	35	60 SP	85 SC	110
11	36	61 CUL	86	111
12 SC	37	62 PwD	87	112
13 ST	38 CUL	63	88	113 SC
14	39 SC	64	89	114
15	40 SP	65 SC	90	115
16	41 ST	66	91 SC	116
17	42 PwD	67 ST	92	117 SP
18 SC	43	68	93 ST	118 CUL
19 SP	44	69	94	119 SC
20 Cul	45	70	95	120 ST
21 PwD	46 SC	71	96	
22	47	72 SC	97 SC	
23	48	73	98 CUL	
24	49	74	99 SP	
25	50	75	100	
(PwD-5%)	(CUL-5%)	(SP-5%)	(SC-15%)	(ST-7.5%)

Note: The degree of Physical Handicap shall be as prescribed by the Govt. of H.P., i.e. 40% or more.

Note: As per Hon'ble High Court order dated 19.1.2018

Vacant reserved seats meant for SC and ST categories in educational institutes including Schools, Colleges and Universities, which remain unfilled after exhausting the list of available and eligible SC and ST candidates, should be thereafter offered and filled from amongst eligible candidate from open category on the basis of merit. We clarify that in case any cut-off limit has been fixed, then only those candidates of open category should be admitted against the vacant seats, who have gained marks at par with the cut off limit.

7. (a) Application for admission has to be submitted in the prescribed Admission Form available from the Office along with the Prospectus. The prescribed Admission Form and Index Card can also be downloaded from the University's website hpuniv.nic.in (In case of downloaded or photocopied Admission Form & Index Card the price of the Prospectus will have to be paid at the time of admission along with the fees).

Note: In case of provisional admission on 'Roll-on' basis or on the basis of result downloaded from the Internet, attested copy of the regular marks card/result card issued by the University has to be deposited in the Office within ten days of the date of issue of the result card.

नोट : रोल-ऑन अथवा इंटरनेट से डाउनलोड परीक्षा-परिणामों के आधार पर किए गए अस्थायी दाखिलों की स्थिति में, वास्तविक अंकतालिका की सत्यापित प्रति को जारीकरण तिथि के दस दिनों के भीतर जमा कराया जाना अनिवार्य है।

b) Lists of selected candidates for M.A. & M.Com. Sem. I may be displayed on the Notice Board. Objection, if any, should be submitted to the Principal in writing within one day. If the fees are not deposited by the specified date, admission shall stand cancelled.

(c) Admission to a class shall be effective only from the date when the candidate deposits the fees and not from the date his/her Admission Form is signed by the Principal.

(d) All students must get themselves vaccinated for Hepatitis-B at the earliest.

8. Students shall abide by the rules and conditions as laid down in the Prospectus. The decision of the Principal in all matters regarding admission, change of subjects, detention, promotion, grant of fee concession, stipend or financial assistance, imposition of fine, penalty or punishment of any kind including suspension or removal from the rolls, rustication, etc. shall be binding (Ord. 42.3 & 22.16-19).

INTERNAL ASSESSMENT FOR POSTGRADUATE STUDENTS

For M.A. and M.Com. 20% of the maximum marks in each paper (excluding practical exam. marks) are for Internal Assessment, to be sub-divided as under:

(a) Weightage for attendance (5% marks):

- | | | |
|-------|--|---------|
| (i) | up to 75% including condoning of lectures by the competent authority as per provision under Ordinances : | zero |
| (ii) | without condoning of lectures up to 75% : | 1 mark |
| (iii) | 76% to 80% lectures: | 2 marks |
| (iv) | 81% to 85% lectures: | 3 marks |
| (v) | 86% to 90% lectures: | 4 marks |
| (vi) | 91% and above: | 5 marks |

(b) The remaining 15% marks will be awarded by the concerned chairpersons on the recommendation of the Department Council on the basis of the performance of the candidate in any one of the following:

- (i) House Examination
- (ii) Assignment Writing
- (iii) Seminar Presentations

RULES OF CONDUCT (आचरण नियमावली)

The students must **always carry the identity card** with them—they **will not be allowed to enter the campus without the Identity Card**. (A duplicate identity card will be issued only in exceptional cases on payment of `50).

विद्यार्थियों को विभाग द्वारा जारी किया गया पहचान पत्र सदैव अपने साथ रखना आवश्यक है। पहचान पत्र के बिना परिसर में प्रवेश करने की अनुमति नहीं दी जाएगी।

RAGGING IS STRICTLY BANNED and an UNDERTAKING must be given affirming that the student will not indulge in any act of ragging.

रैगिंग पूर्णतया प्रतिबंधित है। प्रत्येक विद्यार्थी को अनिवार्य रूप से इस आशय का वचन-पत्र देना होगा कि वह रैगिंगसंबंधी किसी भी कृत्य में शामिल नहीं होगा।

DRUGS, ALCOHOL, TOBACCO PRODUCTS, ETC. ARE STRICTLY PROHIBITED IN THE CAMPUS

If any student is found to have consumed alcohol or drugs, the student may be **rusticated** from the Department.

Smoking and consuming tobacco—Fine of Rs.200 will be imposed on first use. If any student is found smoking or consuming tobacco, etc. for the second time, the student may be expelled from the Department.

ड्रग्स, अल्कोहल, तम्बाकू-उत्पाद इत्यादि परिसर में पूर्णतः निषिद्ध हैं।

यदि कोई विद्यार्थी अल्कोहल, ड्रग्स या नशीली दवाओं का उपभोग करता पाया जाता है, तो उसका विभाग से आवधिक निष्कासन किया जा सकता है।

पहली बार, धूम्रपान या किसी तम्बाकू-उत्पाद का सेवन करते हुए पाए जाने पर रु 200 के जुर्माने तथा दूसरी बार ऐसी स्थिति में केंद्र से निष्कासित किए जाने की कार्यवाही की जा सकती है।

Note: If a student remains absent from classes for any subject or paper for more than one month without written permission of the Principal, his/her name will be struck off the rolls, and in such cases re-admission shall ordinarily not be allowed.

नोट : यदि कोई विद्यार्थी एक अथवा एकाधिक कक्षा(ओं) में प्राचार्य की लिखित अनुमति के बिना एक माह से अधिक अनुपस्थित रहता है तो उसका नाम काट दिया जाएगा और ऐसे मामलों में फिर प्रवेश की अनुमति सामान्यतया नहीं दी जाएगी।

The students should behave in and outside the Department so as to bring credit to the institution. They should not sit on the railing in the campus or keep standing near the gate of the institution. They **must not stick any posters or stickers on the windows, walls, etc. They must not write**

anything on the walls, desks, chairs, etc. The cost of any damage caused to the property of the Department by the students will be recovered from them.

No notice should be put up on the Notice Board without the permission of the Principal.

Any kind of indiscipline will be punished; the Principal's decision shall be final in this regard.

FEES

Admission Fee, Annual Charges, Monthly Charges, Migration Fee, Registration Fee, etc. & University Examination Fee will have to be paid as notified by the University from time to time; other fees and charges are to be paid as approved by the University Executive Council.

FEE STRUCTURE

a) At the time of admission: UG paid annually and PG Semester-wise:

FEE STRUCTURE	For B.A./B.Com Rs	For M.A./M.Com. Rs
University Fee		
Admission Fee	25	100
University Registration fee		
(a) H.P. Board / H.P. University	200	100
(b) Other Board/ University	400	400
Continuation Fee	10	100
Migration Fees:		
(a) Inter College within H.P.	500	500
(b) From outside the State of H.P.	1000	1000
Late Admission Fee	20	20
Re-admission Fee	100	100
Second-time Re-admission Fee	200	200
Tuition Fee (p.m.)	50	100
Medical Fee	06	50
Youth Welfare Fee	15	50
Dilapidation Fee(annual/p.m.)	12	10
Holiday Home Fee	01	20
Sports Fee	15	100
Extra Sports Fee if not registered with HP University	---	15
Development Fund	250	250
For BPL/IRDP Students (Once Only)	100	100
Department Charges		
Amalgamated Fund (p.m.)	20	100
Library Security (Refundable)	200	300
Registration Form Computerized	100	100
Non-Computerized	20	20
Building Fund (p.m.)	10	10
Computer & Internet Fee (p.m.)	20	20
Population Education Club Fee	---	10
Campus Development, Beautification & Upkeep Fund	10	10
Book Replacement Fund	25	25
Furniture Repair/Replacement Fund	10	10
Students' Aid Fund	10	50
Magazine Fee	50	50
Cultural Activities Fund	10	50
Mid Term Tests Charges	60	---
Annual Function	02	02
Educational Tour	02	02
Red Cross Fee	03	20
Identity Card Fee	50	50
Department Activities Fund (p.m.)	50	50
Common Room	---	20
SCA	10	10
Computer Practical Fee for B.Com I & II	50	50

Years & M. Com Sems. III & IV (Per Practical)		
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c) University Examination Fee: To be paid Online, as notified by the University.

Fees have to be paid in advance as per the schedule notified on the Notice Board. **After the scheduled date(s)** a delay fine of Rs. 2per day will be charged till the end of that month, subject to a maximum of Rs. 50.

If the fees are not paid by the end of the month in which they are due the name of the student will stand automatically struck off the rolls. Re-admission may be allowed in deserving cases at the discretion of the Principal by the end of the following month on payment of Re-admission Fee of Rs. 100/; after that month re-admission shall ordinarily not be allowed. In exceptional cases the Principal may allow re-admission after that on payment of the fee prescribed for re-admission for the second time, i.e. Rs. 200.

In case of fresh admission on provisional basis or on the basis of result downloaded from the Internet, attested copy of the University/Board marks card of the qualifying examination has to be deposited in the Office within ten days of the date of issue of the result card, otherwise admission shall stand cancelled. After that re-admission fee will have to be paid.

The Fees etc. can be revised/enhanced by the University or the institution at any time.

FEE CONCESSION AND FINANCIAL ASSISTANCE

- (i) Fee concession is granted every year to needy students up to 10% of the number of students in each class. **For Fee Concession the applications** in the prescribed form **must be submitted** in the Office **by 15September**. Only those applicants may be granted fee concession **who attend at least 75% lectures in each subject/course**.
- (ii) Financial assistance will also be available from the Students' Aid Fund to the deserving poor students to meet their tuition fee or examination fee or to purchase books or to meet medical expenses if their needs are genuine (Ordinarily the total aid to a particular student shall not exceed Rs. 600/- in a session).
- (iii) The scrutiny of applications for recommending the cases for fee concession and financial assistance will be done by the Fee Concession Committee. The Committee will interview the applicants, if necessary. The decision of the Principal shall be final.
- (iv) Half fee concession shall be allowed to a student whose brother or sister is also on the rolls of the Department and is paying full fees.
- (v) Fee concession/Financial assistance may be withdrawn if a student does not attend 75% lectures or if his/her performance in the Mid Term Tests is not satisfactory.

शुल्क रियायत और वित्तीय सहायता

- (i) प्रत्येक वर्ष कक्षावार छात्रों की कुल संख्या के 10% तक ज़रूरतमंद छात्रों को शुल्क रियायत प्रदान की जाती है। शुल्क रियायत प्राप्त करने के लिए निर्धारित आवेदन-पत्र को भरकर विलंबतम 15 सितंबर तक कार्यालय में जमा कर दें। केवल उन्हीं आवेदकों को शुल्क रियायत प्रदान करने पर विचार किया जा सकेगा जिनकी प्रत्येक विषय/पाठ्यक्रम की कक्षा में न्यूनतम 75% उपस्थिति होगी।
- (ii) कमज़ोर आर्थिक पृष्ठभूमि वाले पात्र-विद्यार्थियों को उनके शिक्षण शुल्क/परीक्षा शुल्क/किताबें खरीदने या चिकित्सा खर्चों को पूरा करने के लिए भी विद्यार्थी सहायता-निधि से वित्तीय मदद उपलब्ध होगी, यदि उनकी ज़रूरतें वास्तविक हैं (सामान्यतया, विद्यार्थी-विशेष को प्रति-सत्र कुल सहायता रू600 से अधिक नहीं होगी)।
- (iii) शुल्क रियायत और वित्तीय सहायता विषयक अनुशंसा के लिए, शुल्क रियायत संबंधी समिति आवेदनों की संवीक्षा करेगी। आवश्यक होने पर, आवेदकों को समिति के समक्ष उपस्थित होना होगा। इस विषय में प्राचार्य का निर्णय अंतिम होगा।
- (iv) ऐसे विद्यार्थी को आधे शुल्क की रियायत अनुमन्य होगी जिसका भाई या बहन पूरी फीस अदा करते हुए संस्थान में अध्ययनरत है।
- (v) कक्षाओं में 75% उपस्थिति न होने अथवा मध्यसत्रीय परीक्षाओं में संतोषजनक प्रदर्शन नहीं पाए जाने पर शुल्क रियायत/वित्तीय सहायता वापस ली जा सकती है।

STIPENDS & SCHOLARSHIPS

Scheduled Caste/Tribe and Backward Class students who are eligible for award of stipends/scholarships should apply for the State Government/Government of India scholarships immediately after the admission. The stipend and tuition fee refund will be paid to them as soon as the amount is received from the Government.

The unemployed students of the Department who have secured a high percentage of marks in the previous examination may apply for H.P. Government Poverty-cum-Brilliance Scholarship.

छात्रवृत्तियाँ एवं शुल्क-प्रतिपूर्ति

अनुसूचित जाति/जनजाति और पिछड़ा वर्ग के विद्यार्थी जो छात्रवृत्ति अथवा अन्य वृत्तियों के लिए पात्र हैं, उन्हें प्रवेश के तुरंत बाद राज्य सरकार/भारत सरकार की छात्रवृत्तियों के लिए, स्वयं की पात्रतानुसार आवेदन करना चाहिए। सरकार से धनराशि प्राप्त होते ही उन्हें छात्रवृत्ति और शिक्षण-प्रतिपूर्ति का भुगतान किया जाएगा। अध्ययन केंद्र के जिन बेरोज़गार छात्रों ने पिछली परीक्षा में अंकों का उच्च प्रतिशत हासिल किया है, वे हिमाचल प्रदेश सरकार निर्धन-मेधावी छात्रवृत्ति के लिए आवेदन कर सकते हैं।

BUS PASS: Those students, who wish to apply for Bus Pass of the HRTC, should submit a written application addressed to the Principal, clearly declaring whether they are employed in Govt. Service or in private service or are unemployed—This application must be submitted in the Office of the Department, along with the completed prescribed application form for Bus Pass, by 5 July for B.A. & B.Com. students; and by 20 July for students of M.A. & M.Com. *****

बस पास

ऐसे विद्यार्थी जो एचआरटीसी बस-पास के लिए आवेदन करना चाहते हैं उन्हें प्राचार्य के समक्ष स्पष्ट रूप से यह घोषित करते हुए प्रार्थना-पत्र देना चाहिए कि वे बेरोज़गार हैं अथवा सरकारी/गैर-सरकारी तौर पर कार्यरत हैं। स्नातक (बी.ए./बी.कॉम.) के विद्यार्थी 05 जुलाई तक तथा स्नातकोत्तर (एम.ए./एम.कॉम.) के विद्यार्थी 20 जुलाई तक अपना प्रार्थना-पत्र केंद्र के कार्यालय में अवश्य जमा करा दें।

WITHDRAWAL FROM THE ROLLS AND REFUND OF SECURITY

A student has to submit a written application to withdraw his/her name from the rolls; no discharge certificate or any other certificate will be issued unless all the dues have been paid up to the date of application. For refund of Security, application has to be submitted in the prescribed form. **Security, if not adjusted or withdrawn in the following academic session, shall lapse.** If the candidate has not paid the dues or fails to return the goods of the institution, the security shall be forfeited. Security may also be forfeited as penalty for misconduct, etc.

LIBRARY RULES

The students of B.A. can draw up to two books at a time. The students of B.Com. can draw up to three books, and students of M.A./M.Com. can draw up to four books at a time. The books are issued for a period of 14 days. Reference books are not issued to students and can be consulted only in the Library.

A fine of Rs. 2/- per volume per day will be realised for the books kept beyond the due date. **A student who fails to return a book by the due date shall not be issued any other book until they return the overdue book(s).**

The Librarian may, if necessary, recall any book at any time. Students are liable to replace, to the satisfaction of the Librarian, or pay an amount equal to **five times** the current price of the books lost or damaged while in their possession. They shall not write upon or mark any book, periodical, etc.

For accessing the resources of INFLIBNET find out your User Id and Password from the Office.

BOOK BANK

A textbook library has been established with the aid received from the University Grants Commission for helping poor students. They can borrow a few selected textbooks for the major part of the academic session after depositing an additional security equal to the price of the books to be borrowed. If a student wishes to retain textbooks after the issue of the Roll Number for examination, they will have to deposit an amount equal to five times the current price of books as additional security. This security will be refunded

immediately after the books are returned. Since the number of such selected textbooks is limited, it may not be possible to satisfy the requirement of all deserving students.

COMPUTER LAB

The Computer Lab is used mainly for computer-related courses of Commerce and Mathematics. For general use two computers with Internet connection have been placed in the Library.

CO-CURRICULAR ACTIVITIES AND MAGAZINE

The institution encourages co-curricular activities for cultural, aesthetic and physical development of students. The magazine *Evening Glory:Sandhya Garima* offers an opportunity to students to develop their creativity; it is edited by students under the guidance and supervision of members of the staff, and has five sections: English, Hindi, Pahari, Sanskrit, Economics and Commerce.

SPORTS

For sports activities the students of this institution can use the University playground at Summer Hill with the permission of the University Director of Physical Education. **Those students who had taken part in any particular game or event** at inter-school/inter-college/district/state level **and want to pursue it, they should give it in writing to the Convener of the Committee for Sports Activities ******* along with copies of certificates of participation/prizes won. Only those students shall be eligible to participate in sports and other co-curricular activities **who attend at least 75% lectures in each subject/paper** by the date of selection for participation. The Department may provide equipment, etc. only for volleyball, basketball, boxing and Kabaddi, etc.

Teams of interested students in volleyball, basketball, boxing, and kabaddi, etc. may be sent for the University Inter-College Tournament.

STUDENTS' CENTRAL ASSOCIATION (SCA)

To encourage students' participation in maintaining proper academic atmosphere and in organizing cultural activities, etc., and to promote opportunities for the development of character, leadership and discipline and spirit of service among students, the Students' Central Association will be constituted as per University rules and directions.

Any part of this Prospectus can be altered by Himachal Pradesh University or by the Principal, HPUDES at any stage. Any such alteration shall be binding on all students.

Principal

COMMITTEES ETC. FOR THE SESSION 2020-21

<p>Staff Secretary: Prof. Usha Sharma</p> <p>Prospectus: Prof. Arti Pandit Dhawan-Convener Dr. Mahendra Singh Yadav Dr. Ashutosh Kumar</p> <p>Timetable: Prof. Usha Sharma-Convener Dr. SanjeevKumar Bragta</p> <p>Bursar: Dr. Pratibha Tiwari</p> <p>Internal Quality Assurance Cell Prof Usha Sharma-Convener&Nodal Office Dr. Sanjeev Kumar Bragta Dr. Ashutosh Kumar Dr. Shobha Misra</p> <p>S.C. A Elections: Prof. K.C. Sharma-Advisor Prof. Arti Pandit Dhawan- Convener Dr. Sanjeev Kumar Bragta – Co- Convener</p> <p>Discipline & Anti Ragging Committee: Prof. K.C. Sharma- Convener Prof. Usha Sharma Mrs. Neera Walia Dr. Sanjeev Kumar Bragta Dr. Ashutosh Kumar</p> <p>Youth Festival and Cultural Activities: Group I (Debate, Poetry Recitation, Quiz, Painting, Poster-making, etc.): Prof. Arti Pandit Dhawan-Convener Dr. Shobha Misra Dr. Ashutosh Kumar</p> <p>Group II (Folk Song &Other Musical items) &Group III (Folk Dance etc.): Mrs. Neera Walia - Convener Prof. Parkash C. Chandel Dr. Shobha Misra</p> <p>Group IV(One-Act Play/Mime etc.): Dr. Pratibha Tiwari- Convener Dr. Mahendra Singh Yadav</p> <p>Sports Activities Prof. Usha Sharma- Convener Dr. Pratibha Tiwari</p> <p>Cultural Property Custodian Dr. Mahendra Singh Yadav Dr. Shobha Misra</p> <p>Mid-term Tests In-Charge: Prof. Usha Sharma Dr. Mahendra Singh Yadav</p>	<p>Editors of the Magazine Mrs. Neera Walia-Chief Editor Prof. K.C. Sharma-Editor Prof. Parkash C. Chandel -Editor Dr. Ashutosh Kumar-Editor</p> <p>Fee Concession: Prof.K.C. Sharma Dr. Pratibha Tiwari</p> <p>Library: Prof. Parkash C. Chandel- Convener Dr. Sanjeev Kumar Bragta Dr. Ashutosh Kumar Dr. Shobha Misra</p> <p>Canteen: Prof. P.C. Chandel-Convener Dr. Pratibha Tiwari</p> <p>Purchase: Prof. Usha Sharma- Convener Mrs. Neera Walia Dr. Pratibha Tiwari Dr. Mahendra Singh Yadav</p> <p>SwachhtaAbhiyaan: Dr. Pratibha Tiwari- Convener Prof. Arti Pandit Dhawan Dr. Sanjeev Kumar Bragta Dr. Mahendra Singh Yadav Dr. Shobha Misra Dr. Ashutosh Kumar</p> <p>Campus Upkeep &Repair Committee Prof. Parkash C. Chandel-Convener Mrs. Neera Walia Dr. Sanjeev Kumar Bragta Dr. Mahendra Singh Yadav Dr. Shobha Misra</p> <p>Gender Sensitization Committee and Committee against SexualHarassment: Prof. Arti Pandit Dhawan -Convener Dr. Sanjeev Kumar Bragta Dr. Shobha Misra Dr. Ashutosh Kumar (3rd Party) Prof.Girija Sharma Student Representatives</p>
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ANTI-RAGGING RULES

There shall be no ragging (teasing, rudeness, insulting or indiscipline behaviour, etc.) in or outside the institution. Any student found indulging in ragging, or in aiding or abetting ragging, shall be severely punished as per the UGC Regulations, provisions of Statute 23-A, recommendations of the Committee constituted by the Hon'ble Supreme Court of India in SLP No.24295 of 2006 (Raghavan Committee), and as per law in force including H.P. Educational Institutions (Prohibition of Ragging) Ordinance, 2009.

Ragging is defined as doing any act, by disorderly conduct, to a student of an educational institution which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such student or asking a student to do any act or perform something, which such student will not be willing to do in the ordinary course.

A student who commits the offence of ragging shall be punishable with imprisonment for a term which may extend to three years or shall also be liable to a fine which may extend to Rs. 50,000 or both.

If a student is convicted of the charges of committing, abetting, participating or propagating ragging, he/she will be dismissed from the College and such student will not get admission in any other college for a period of three years from the date of his/her dismissal from the college.

Note: There has never been any instance of ragging in this institution in the past.

Important phone numbers in case of any incident of ragging are:

Principal: 2652765

Dean of Studies: 2830922

Dean of Students' Welfare: 2830926

Registrar: 2830912

Vice-Chancellor: 2831363

Anti-Ragging Helpline: 1800-180-

5522 E-mail: hpudes@gmail.com

रैगिंग संज्ञेय अपराध है

यदि किसी विद्यार्थी को रैगिंग करने, उकसाने, सहभागिता करने या प्रचार करने के आरोपों के लिए दोषी ठहराया जाता है, तो उसे विभाग से बरखास्त कर दिया जाएगा और संबंधित विद्यार्थी को निष्कासन की तिथि से तीन वर्ष की अवधि तक किसी अन्य शिक्षण-संस्थान में दाखिला नहीं मिल सकेगा।

एक विद्यार्थी जो रैगिंग के अपराध करता है उसे तीन साल तक की अवधि के लिए कारावास यारू 50,000 तक के जुर्माने अथवा दोनों से दंडित किया जा सकता है।

सनद रहे, अतीत में सांध्यकालीन अध्ययन विभाग में कभी भी रैगिंग का कोई उदाहरण नहीं रहा है।

रैगिंग की किसी भी घटना की सूचना देने के लिए महत्वपूर्ण फोन नंबर इस प्रकार हैं :

प्राचार्य : 2652765, अधिष्ठाता अध्ययन : 2830922, अधिष्ठाता छात्र-कल्याण : 2830926

कुलसचिव : 2830912, कुलपति : 2831363, एंटी-रैगिंग हेल्पलाइन : 1800.180.5522 ई-मेल :

hpudes@gmail.com

HIMACHAL PRADESH UNIVERSITY

(NAAC Accredited 'A' Grade University)

DEPARTMENT OF EVENING STUDIES

SHIMLA -171001

APPLICATION FOR ADMISSION 2020-21

(To be filled in by the candidate in his/her own handwriting)

Paste a passport size
copy of your latest
photograph

Class _____ Semester/Year _____ Roll No. _____

(To be filled in by the Office)

1. Name (IN BLOCK LETTERS) _____
2. Father's Name: Sh. _____ Mother's Name: Smt. _____
3. Date of Birth _____ 4. Nationality _____ 5. Religion _____ (If other than Hindu)
6. Registration No. in H.P. Univ. _____ (**Fill up University Registration Form**, if not yet registered)
7. If you belong to a Scheduled Caste/Tribe or OBC, indicate whether SC, ST or OBC _____
(Attach attested copy of SC/ST Certificate if you want to get benefit of 5% relaxation in eligibility; and if you want to be considered for Reserved seats, then also attach attested copy of 'Bonafide Himachali' Certificate.)
8. If you are an old student of this institution, give details of the last session when you studied here:
Class _____ Session _____ Class Roll No. _____ Univ. Roll No. _____
9. Subject combinations for B.A.: 1. _____ 2. _____

Subject Combinations Offered for B.A.:

For B.A. I Admission (2020-21)

Choose **two (2)** elective subjects from the subject groups given below.

You can choose only **one (1)** elective subject from **one(1)** group:

Group-I: Political Science/Public Administration/Mathematics

Group-II: History/ Economics

Group-III: Hindi/English/Sanskrit

For B.A. II & III Year: Fill the subject you are already studying.

Note: 1. Sanskrit will be offered only if at least five (5) students opt for it.

2. Only they can take up mathematics who have obtained 45% marks in aggregate or in Mathematics at the +2 level.

10. **ACADEMIC RECORD (Attach attested copies of all certificates/marks sheets from class X onwards, and of the Character Certificate. If there is a gap after passing the last exam, attach a letter giving reason thereof.**

Note: (a) All original certificates have to be shown at the time of submitting the form and at the time of counselling. (b) In case of provisional admission on roll on basis, or on the basis of result downloaded from the Internet, attested copy of the Univ./Board marks sheet has to be deposited in the Office within ten days of the date of issue of the result card, otherwise admission shall stand cancelled.)

Examination Passed	School/ College/ Private	University/ Board	Exam. Roll No.	Month & Year of Passing	Marks Obtained & Max. Marks	Percentage/ Grade	Subjects Offered
Class X / Equivalent Exam.							
Plus Two/ Equivalent Exam.							
B.A./B.Com. Sem. I / Part I							
B.A./B.Com. Sem. II / Part II							
B.A./B.Com. Sem. III / Part III							
B.A./B.Com. Sem. IV							
BA/B.Com Sem.V							
BA/B.Com Sem.VI							
Total marks/grade (B.A/B.Com)							
M.A./M.Com. Sem.I							
M.A./M.Com. Sem. II							

Any other exam							
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Additional weightage, if any, for NSS etc. or for Honours (Specify) _____

11. Local address for correspondence _____
 _____ Phone No. (if any) _____

12. Permanent address (if different from the above) _____
 _____ Phone No. (if any) with STD code _____

13. If employed, give employment address & details of post, salary, etc. Attach certificate from the employer.

14. (a) If you were ever disqualified/suspended or rusticated/expelled by any University/Board, give details:

(b) If you have ever indulged in ragging in the past, give details: _____

UNDERTAKING BY THE APPLICANT

I declare that the entries made by me in this form are correct and complete, and nothing has been concealed; otherwise my admission may be cancelled and any action may be taken against me.

I have carefully read the Prospectus and I undertake to abide by the rules and regulations of this Institution and the University, and of the UGC. I also undertake to pay the fees and other dues by due dates. I understand that my admission is subject to the final approval of the University.

I will attend 75% lectures in each subject/course and also qualify in the Mid Semester Examination; otherwise I will have no claim to appear in the University examination. I also understand that if I remain absent from classes of any subject or paper for one month without written permission of the Principal, my admission shall stand cancelled automatically, and I will not have any claim to re-admission.

I have gone through the rules and regulations regarding ragging and discipline of the Institution and I hereby solemnly affirm that I will not indulge in any act of ragging/indiscipline and that if I am found guilty of such offences as are covered under these rules, I will have no claim against the order of the rustication/expulsion from the University/College/Institution.

SIGNATURE OF APPLICANT

SIGNATURE OF PARENT/GUARDIAN/EMPLOYER

NAME OF APPLICANT: _____

NAME OF PARENT/GUARDIAN: _____

DATE: _____

PH. NO. OF PARENT/GUARDIAN: _____

FOR ADMISSION COMMITTEE

Date of receipt of application _____. Attested copies of the required certificates have been attached with the application form and the original certificates have been seen.

Eligible / Not Eligible / May be admitted provisionally subject to _____

Recommended	ADMIT provisionally subject to approval by the University	
Member Admission Committee Date:	Convener Admission Committee Date:	PRINCIPAL Date:

FOR DEPARTMENT OFFICE

Fees amounting to Rs. _____ realized vide Challan No. _____ dated _____
 Journal No. _____ dated _____

Accountant

Entered in D & C Register on page _____
 Entered in Admission & Withdrawal Register on page _____

Date: _____

Dealing Assistant

HIMACHAL PRADESH UNIVERSITY
(NAAC Accredited 'A' Grade University)
DEPARTMENT OF EVENING STUDIES
SHIMLA -171001
INDEX CARD 2020-21

(To be filled in by the candidate in his/her own handwriting)

Paste a copy of the
same latest photo as
pasted on the
Admission Form

Class _____

Roll No. _____
(To be filled in by the Office)

1. Name (IN BLOCK CAPITALS) _____

2. Father's Name: Sh. _____ 3. Date of Birth _____

4. Registration No. in H.P. Univ. _____ 5. Nationality _____ 6. SC/ ST/ OBC _____

7. Are you Physically Handicapped? _____ 8. Do you belong to the Economically Weaker Section? _____ 9. Religion _____
(if **other** than Hindu)

10. Mention the State you belong to (if other than H.P.) _____ 11. Area to which you belong: Urban/Rural

12. Local address for correspondence _____

Phone No. (if any) _____

Signature of Parent/Guardian
Date:

Signature of the Applicant
Date:

HIMACHAL PRADESH UNIVERSITY

Form of Application for Registration as a Student of the University

(All entries should be filled in by the candidate)

**The Registrar
Himachal Pradesh University
Shimla – 171 005**

Sir,

I request permission to be registered as a student of the University and submit the following statement duly filled in:

1. Name of the student (in BLOCK letters) _____
2. Name of the father (in BLOCK letters) _____
3. Date of Birth of student _____
4. Exam. Passed qualifying for entry into the University: _____ of _____ University/Board
5. Year of passing the exam. _____ and Roll No. _____
6. College/Institution joined _____
Date of joining _____

Yours faithfully,

Signature of Student

Class _____

Year/Sem. _____

7. Permanent Address: _____

8. Address for Correspondence: _____

CERTIFICATE

I certify that the above named candidate is not registered in Himachal Pradesh University earlier and has filled the form himself/herself and I believe the sub-joined account to be true. The fee of Rs. _____ has been deposited in the University Account under Voucher No. _____ dated _____. Migration Certificate in case of candidate migrating from some other University/Board forwarded herewith.

Name _____

Dated _____

Designation _____

(For office use only)

Fee `(`) received and entered against No.....

Finance Officer

Registration No.....

Note:

Name entered in this form should tally exactly with that entered in the Class X or equivalent Examination Certificate or in the Migration Certificate issued by the other University/Board.

Registration alone does not entitle a candidate to appear at a University Examination.

No candidate shall be registered a student of the Himachal Pradesh University, unless he/she produces a Migration Certificate with this application if he/she is an immigrant from some other University/Board etc.

He/she is also required to deposit a migration fee in addition to Registration fee.

That attested copies of Class X & Plus Two have to be attached for seeking enrolment in B.A. I or B.Com. I.

That an attested copy of Matric is required for Prabhakar.