

To

The Store Purchase Officer,  
H.P. University, Shimla-5.

Subject:- Issuance of Identity Card.

Sir,

I \_\_\_\_\_ Son/Dau. of Sh. \_\_\_\_\_

\_\_\_\_\_ is a regular/Contract employee of Himachal Pradesh University  
working as \_\_\_\_\_ in the Branch/Section/Department of

\_\_\_\_\_. I further solemnly declare that earlier neither I  
applied for the same nor I was issued any such I Card. I have also deposited a sum of  
Rs. 5/-, the receipt No. and date of which has been mentioned on this application form.

Thanking you,

Yours faithfully,

Dated: \_\_\_\_\_

Name \_\_\_\_\_

Branch \_\_\_\_\_

Office \_\_\_\_\_

Verification by the  
Head of the Branch/Section/Department

Identity Card No. \_\_\_\_\_

Date \_\_\_\_\_

D.A.

Section Officer(Store)

Store Purchase Officer