

**Himachal Pradesh University, Summer Hill, Shimla-5**  
**Centre for Distance and Online Education**  
**Department of Economics**

**MA (Economics) III Semester**  
**Paper: Contemporary Economic Issues and Data Handling**  
**Course Code-ECON 236 (AEC)**

**Last Date of Submission:** April 30, 2026

**Important Instruction:** All the students are required to prepare all three assignments separately. These assignments are compulsory and submit them in a time bound manner, otherwise admit card for the exams will not be generated. A sample of the title page is also attached.

**Assignment – I**

**Maximum Marks – 10**

**Note: Attempt any two questions of the following:**

- Q1. What are various advantages and disadvantages of Microsoft Excel for Statistical Analysis?
- Q2. What are various options available under Menu bar?
- Q3. What are the various arithmetic operators of Microsoft Excel?
- Q4. Explain the uses of Count, Countif, Countifs functions in Excel with examples

**Assignment – II**

**Maximum Marks – 10**

**Note: Attempt any two questions of the following:**

- Q5. Explain the concept of horizontal and vertical Lookup. Also explain its uses
- Q6. Explain the various measures of descriptive statistics available under data analysis.
- Q7. Discuss the most common referencing softwares used for academic research with their strengths and weaknesses.
- Q8. What are the opportunities and challenges of economic reporting?

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**MA (Economics) .....Semester  
Session.....**

**Assignment Subject:.....**

**Course Code:.....**

**Assignment No.....**

**Submitted by:**

**Name: .....**

**Registration No.....**

**Roll No.....**

**Address .....**

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**Email id.....**

**Contact No. ....**

**Date:.....**

**Signature.....**